

AGENDA
PARKS AND RECREATION COMMISSION
December 3 @ 7:00 PM
Meeting on Zoom

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 5, 2020
4. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.
5. New Business
6. Unfinished Business Updates
 - A. Maplehurst mountain bike skills course
 - B. Budget Discussion
 - C. Discussion of 2020-2021 goals
7. Correspondence --
8. Reports –Council Liaison, Other Members
9. Next Meeting – January 7, 2021—
10. Adjournment

PARKS AND RECREATION COMMISSION

ZOOM INSTRUCTIONS

When: Dec 3, 2020 07:00 PM Eastern Time (US and Canada)
Topic: Park & Recreation - December 3. 2020

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84041838580?pwd=cDYraGpUVVloUWlIV2J4cDhzUWxkZz09>

Passcode: 418498

Or iPhone one-tap :

US: +16465588656,,84041838580# or
+13017158592,,84041838580#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or
+1 301 715 8592 or
+1 312 626 6799 or
+1 669 900 9128 or
+1 253 215 8782 or
+1 346 248 7799

Webinar ID: 840 4183 8580

International numbers available: <https://us02web.zoom.us/j/84041838580>

**Minutes
Village of Elk Rapids
Parks & Recreation Commission
November 5, 2020**

Present:

James Dake, Mike Conrad, Kwin Morris, Melissa West, Charlie Pryde, Paula Moyer, Gordon Stewart

Staff: Village Manager Bill Cooper.

Pryde calls meeting to order.

MOTION to approve agenda by West. Second by Dake. **MOTION CARRIED.**

MOTION by Stewart to approve October minutes. Second by Morris. **MOTION CARRIED.**

CITIZEN COMMENTS: n/a

NEW BUSINESS:

5. New Business

a. Maplehurst mountain bike skills course — Moyer/Conrad report: Moyer discusses meeting with Matt from Flowtrack. Lauren Dake of Norte discussed fundraising strategies. Council members to discuss further and consider outreach to Milton Twp.

b. Lauren Dake. Norte Chain Hub (chub) rotary park. Seeking support for having wooden bike tracks near Chain Hub. Looking for approval from Parks and Rec on using some space. They are portable, installed by volunteers. Have been in use at civic center challenge course. Good for young kids. Lauren Dake will bring more details to next meeting.

UNFINISHED BUSINESS:

A. Budget Discussion

MOTION by Stewart to roll over/consolidate \$7200 from this year's budget into recreational funding, capital outlay, and trail projects. To fund new projects such as mtb skills course, rope swing, volleyball court, ice rink warming hut etc. \$6000 specifically for ice rink warming hut and snow removal. **SECOND** by West. **MOTION CARRIED.**

MOTION by Dake to request to council that 2021 budget remain the same as 2020 due in large

part to covid. SECOND by Moyer. **MOTION CARRIED.**

B. Dedicated ice rink warming hut —Conrad report: Roughly 5k needed to purchase a hut from Tentcraft. Board preliminarily supports expenditure.

7. Correspondence -- n/a

8. Reports –Council Liaison, West: 106 Oak St B&B, Ethics were discussed.

9. Next Meeting – December 3, 2020

MOTION by Stewart to Adjourn. Second by Moyer. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 12/31/2020

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 12/31/2020 | ACTIVITY FOR MONTH 12/31/2020 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------------|------------------------------------|---------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 694 - PARKS & RECREATION | | | | | | |
| 101-694-700-000 | WAGES | 4,342.00 | 0.00 | 0.00 | 4,342.00 | 0.00 |
| 101-694-715-000 | SOCIAL SECURITY | 332.00 | 0.00 | 0.00 | 332.00 | 0.00 |
| 101-694-716-000 | HEALTH INSURANCE | 936.00 | 0.00 | 0.00 | 936.00 | 0.00 |
| 101-694-718-000 | RETIREMENT | 434.00 | 0.00 | 0.00 | 434.00 | 0.00 |
| 101-694-719-000 | SICK & ACCIDENT BENEFIT | 70.00 | 0.00 | 0.00 | 70.00 | 0.00 |
| 101-694-720-000 | WORKER'S COMP | 104.00 | 57.00 | 0.00 | 47.00 | 54.81 |
| 101-694-757-000 | SUPPLIES | 350.00 | 110.63 | 0.00 | 239.37 | 31.61 |
| 101-694-818-000 | CONTRACTUAL/PROF SVCS | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 101-694-864-000 | TRAINING/CONFERENCES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-694-880-000 | RECREATION PROGRAMMING/FUNDRAISING | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 101-694-956-000 | MISCELLANEOUS | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-694-970-000 | CAPITAL OUTLAY | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 101-694-970-350 | TRAIL PROJECTS | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| Total Dept 694 - PARKS & RECREATION | | 19,768.00 | 167.63 | 0.00 | 19,600.37 | 0.85 |
| TOTAL EXPENDITURES | | 19,768.00 | 167.63 | 0.00 | 19,600.37 | 0.85 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 19,768.00 | 167.63 | 0.00 | 19,600.37 | 0.85 |
| NET OF REVENUES & EXPENDITURES | | (19,768.00) | (167.63) | 0.00 | (19,600.37) | 0.85 |