

BEAUTIFICATION COMMISSION AGENDA

October 21, 2020 9:00 am

Governmental Center

Call to Order

Pledge of Allegiance

Roll Call:

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: September 16, 2020

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Financial Report

Approval of Bills: \$3,690.00 Zimmerman, Trees (approved)

Community Garden Report— Robyn Shank

Iva's North

South Arrowhead

Beulah Morrison

Blue Star

Guild, Library

Pedestrian Bridge

River Entrance

Township Hall

Yuchasz Walk Through

Zupin-Anderson

Beautification Gardens

Terrace Garden (Communication form sent)

Chlorination Building

Kids Pond and Cedar Street Parking

Triangle Garden

Traverse Street Parking

Median

Harbor Drive
Boardwalk Sitting Garden
Fenceline by Tennis court

Old Business:

Plan for Terrace Garden
Status of Tree plantings
Fenceline by Terrace
Hardscape for Boardwalk
Bridge Baskets, new
Garden Club line item in Budget
Water issues

Report from Council

Report from DPW

New Business:

Removal of spent plants /baskets
Budget for 2021
Accomplishments 2020
Goals 2021
Garden Maintenance for 2021

Correspondence: none

Adjournment:

Next meeting November 18, 2020

Beautification Minutes September 16, 2020

Call to Order

Pledge of Allegiance

Roll Call: Basar, Hatch, Green Perry, Shank, Harvey

Approval of August 19, 2020 Minutes: no corrections or additions. **motion** to approve by Green, second by Shank. All approved

Conflict of Interest-None

Public Comments-none

Financial Report the budget is the same, bottom line of more than \$12,000.

Approval of Bills: Bills submitted- Barker Creek for \$429.67, Sonja Perry for Pine Hill Nursery for \$162, Zimmerman's (Iva's North's budget) \$100. **Motion** for approval by Harvey and seconded by Green. All approved.

Community Garden Report-Robyn Shank

*Blue Star Garden-*Marcus arranged to have the irrigation system redirected for better coverage.

Yuchasz Walk Through- 2 large junipers were removed. Jenny and Robyn bought replacements from Barker Creek, who will also plant them (which gives a guarantee). Marcus will talk to the landowner whose property is next to this garden about cleaning up the Ivy and weeds that are encroaching on the Yuchasz Garden.

Robyn is getting info from her crew leaders and will have the Fall reports at the next meeting. Robyn reported that the garden club has a about two hundred dollars left in their budget.

Beautification Gardens-

Terrace Garden- Sonja submitted a communication form to the DDA and the Parks and Recs to discuss the Terrace Garden. She will follow up with that. It sounds like there is interest by others in the Terrace Garden.

Kid's Pond and Cedar Street Parking - Marcus will follow up regarding the bushes that were never trimmed down.

Harbor Drive – Sonja and Robyn planted 30 Hosta's where the Bayberry bushes were removed. More plantings will be coming. Sonja showed us a picture of the look we want to achieve. Susan Green brought up that the vines are growing into the rocks and bridge. These vines have historically been an issue for the Zupin-Anderson Garden, which is no longer level, beginning to slant. Marcus told us the inspectors are coming out to inspect the spillway (bridge) in Oct. and a report will be coming.

Boardwalk Sitting Garden- Sonja scraped the brick walk, pulled some weeds. Sonja suggested we pull out the cluster of plant's with ugly leaves that had no blooms. We agreed to pull these out and keep the two Indigo bushes and add 1 more Indigo. Sonja asked Marcus about putting the large stones back. Marcus said he hopefully can put in the stones with the ground cloth this year but not 100% sure. We do not know yet if there will be a charge. We have a birch tree on the way. Marcus has a spare trashcan that will be placed there along with the picnic tables.

Old Business-

Terrace Garden- Awaiting news from the Parks and Recs and the DDA
Harbor Dr-and Boardwalk Sitting Garden- see Garden Reports above.
The fence line needs to be trimmed.

We again discussed trying to get a service or company that is reliable to do weeding

DPW REPORT- Marcus

Next week several Black Locust trees will be removed from Memorial Park in preparation for the 3 new rain gardens that will be installed in 3 bump-outs areas by Memorial Park. Six serviceberry trees will be removed and available for transplanting. We discussed many areas where they could be relocated. (a few were Loomis Dr, Bass Lake Access, over by the school, end of Traverse St)

The plants in the bump-outs will be available for adoption, and or transplanted. If no one wants them the company doing the Rain Gardens will take them.

Jean asked about who removes the marigolds and baskets. DPW removes the baskets and it is a mystery as to who removed the marigolds. Marcus said there is a recycle compost area. When the marigolds die-off we will bag them and put them out for DPW to pick up.

DPW trimmed the hedges around the Government Center to window height and they will keep working around the building.

To plant anything in the large grassy area needs Harbor approval, even though The Village owns the property.

New Business-

Trees, 14 new trees were selected for replacements around the Village and for homeowners. Marcus said we can select 4-6 more. Zimmerman is getting a new shipment and we will go this week and select more.

Memorial Park- Jean brought up the railing and stairs to the Memorial. The railing is in terrible shape. DPW will replace the railings. The stairs are within code and very costly to replace.

The spirea and vines along the river were discussed. Robyn suggested taking out all the spirea and vines and clean up the view to the river. The commission concurred. Marcus is going to shoot a message to Parks'n Recs to get their blessing. Six serviceberries will be planted off the riverbank, with room to mow closer to the river.

Sonja suggested looking into adding bridge baskets to the water side of the bridge. Jean did the research on the cost of buying more baskets. We will use **Garden Goods** to get them now and store them with the DPW for next year. A motion was made and seconded. We need to tell Connie to double the flower order.

Sonja and Jean will update the tree list after all the new trees are planted. Susan Green volunteered to put the list in a spread sheet.

Sonja brought up the need to hire a company or individual to do regular maintenance (weeding). We will keep looking. This would come out of our contractual budget.

Jean brought up the resident that wanted to select his trees. He selected a Royal Red, a Brandywine Maple, and a Matador.

Waterbags for trees- Kevin thought the bottom was wearing out. Sonja says if you need them to buy them and send us the bill. There will be a minimum of 20+ trees. No planting date yet.

Invasive species- Brad will talk to Ed about the treatment of the Japanese Knotweed if it is this year or in the spring.

Jean spoke with Sarah the Project manager for the Rain Gardens. Jean thought that the area by the Library Bridge might be a possibility for the

future as there is a lot of River Street run off that flows through here. Sarah will be in town and will look at the area.

Jean also brought up the “no smoking” ordinance in Elk Rapids. Marcus said we need more signs.

Meeting adjourned- Sonja asked for a motion to adjourn the meeting. Motion by Green, second by Shank and all in favor.

Beautification Commission Special Meeting

OCTOBER 1, 2020, 9:00 AM

Call to Order: The Special meeting was called to order by Sonja Perry at 9:00 am

Roll Call: Present were Green, Basar, Shank, Harvey and Perry.

Approval of the Zimmerman Nursery Bill: The bill of \$3,569.00 (this does not include the delivery charge) for 23 trees for the Downtown, Park and Boardwalk Garden. A motion to approve the purchase was made by Green and seconded by Shank, all approved. The motion carried.

Meeting Adjourned: Motion by Shank and seconded by Harvey.

Respectfully submitted by Susan Harvey

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	ACTIVITY FOR MONTH 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,439.00	1,799.88	9.94	1,639.12	52.34
101-692-715-000	SOCIAL SECURITY	263.00	137.70	0.76	125.30	52.36
101-692-716-000	HEALTH INSURANCE	1,550.00	848.48	125.50	701.52	54.74
101-692-718-000	RETIREMENT	344.00	179.95	0.99	164.05	52.31
101-692-719-000	SICK & ACCIDENT BENEFIT	56.00	34.58	4.94	21.42	61.75
101-692-720-000	WORKER'S COMP	97.00	40.00	0.00	57.00	41.24
101-692-757-000	TREES/PLANTINGS	5,850.00	3,755.92	0.00	2,094.08	64.20
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	7,000.00	580.00	0.00	6,420.00	8.29
101-692-900-000	PRINTING/PUBLICATION	350.00	304.00	0.00	46.00	86.86
101-692-956-000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00
Total Dept 692 - BEAUTIFICATION DEPT		19,249.00	7,680.51	142.13	11,568.49	39.90
TOTAL EXPENDITURES		19,249.00	7,680.51	142.13	11,568.49	39.90
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		19,249.00	7,680.51	142.13	11,568.49	39.90
NET OF REVENUES & EXPENDITURES		(19,249.00)	(7,680.51)	(142.13)	(11,568.49)	39.90