

BEAUTIFICATION COMMISSION AGENDA

July 15, 2020 9:00 am

Governmental Center

Call to Order Pledge of Allegiance Roll Call:

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: June 17, 2020

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Cake: Guest from Charlevoix, Antrim, Kalkaska, Emmet Invasive species Management

Financial Report

Approval of Bills: Tree Doctor, \$244.00

Community Garden Report—Ginny Dorner/ Robyn Shank

Iva's North South Arrowhead Beulah Morrison Blue Star

Guild, Library Pedestrian Bridge River Entrance Township Hall Yuchasz Walk Through Zupin-Anderson

Beautification Gardens

Terrace Garden, Consider making a plan for improvement. Chlorination Building

Kids Pond and Cedar Street Parking Triangle Garden

Traverse Street Parking

Median

Harbor Drive Bayberry concerns Boardwalk Sitting Garden

Old Business:

Brochure distribution

Report from Council Report from DPW New Business:

Trees

Garden Club Request for financial help Correspondence: none

Adjournment:

Next meeting August 19, 2020

Beautification Regular Minutes

June 17, 2019 9:00 am

Government Center

1. **Call to order** and Pledge of Allegiance by Sonja Perry

2. **Roll Call:** Present were Perry, Basar, Green, Hatch, Shank, (Harvey by phone), Marcus and Cooper

3. **Minutes:** Approved May 20,2020

4. **Public Comment-** none

5. Financial Report- \$350 cost for the new brochure printing was added to the budget. Bill for \$265.48 from Elk Lake Florist for the Bridge Baskets was approved. Motion by Hatch and second by Green. Still have the trees and plantings and contractual budgets unused.

6. Community Garden Report: Yuchasz Walk Garden: Robyn commented on how nicely the Zupen-Anderson Garden looks. Robyn thanked Marcus and the DPW for doing most of all the gardens mulching. Mulching is very labor intensive, and the garden crews are getting older. All the gardens are mulched except River Street. Robyn went over Beautification's share of the bill for the Yuchasz Walk Garden redo. The estimated cost is \$2700. \$1300 from Beautification and the Garden Club covers the rest. Paul Naples from Pine Hill is supposed to bring bill to Government Center.

Zupin-Anderson Garden: the new garden sign is waiting to be installed...Names of volunteers are coming to Robyn that want to volunteer to help maintain the gardens.

7. **Beautification Gardens:** Sonja gave Brad a walkthrough of all the gardens

Boardwalk Garden has 2 nice purple indigo bushes that look nice and add color and Sonja hopes we can keep these. (Several decisions need to be made so a **walk through was decided to do today.**

Terrace Gardens: Mugo pines are almost dead and we need to decide what to do here in the fall. There is a nice brick wall on the SW side of the Library Bridge, maybe one could be installed on the other side. Brad pointed out some invasive tree species. "Tree of Heaven", that we may want to remove. Hedge along fence by the sidewalk needs to be trimmed. Chlorination building had some new plants, and some are missing.

Kid's Pond and Cedar Street Parking might need some trimming along the fence line. We Need to tag the red barberry (now green) bushes and remove them. Weedy low growing evergreen needs to be removed.

Triangle Garden was mulched.

Median Garden was trimmed and cleaned up by Sandra. Barker Creek has plantings to go in there.

Traverse St Parking will also be cleaned up and trim back by Sandra.

Harbor Dr looks nice with the fence removed; the shrubs will be revisited when the plants are developed.

Rose median was mulched

8. NEW BUSINESS: Sonja and Marcus discussed the dead trees throughout the downtown. Sonja recommended replacing them with more of the Chanticleer Pear Trees that were planted last year.

Side note- (Sonja handed out Planting guides that Margaret had purchased for Commission Members.)

MEETING WAS SUSPENDED at 10:00, moved to the **Boardwalk Garden** and resumed at 10:30.

Perry, Hatch, Green, Shank, and Basar and Evans from the DPW were in attendance

Boardwalk Garden: Commission decided to do the following:

Move the Service Berry tree to a designated location

Move a large rock from the DPW to a designated location

Keep plantings such as the Blue Indigo bushes and several other attractive plants to create 2 or 3 small beds using these plants.

Take out the crushed stone path and rocks. Keep the paved path.

Bring in topsoil and seed the remaining garden for grass.

Cover the Riverbank with ground cloth, use the large rocks from the DPW along the bottom edge and fill in the top section with the smaller rocks taken from the garden.

Harbor Drive was visited, and plants were tagged along the Boardwalk to be removed. Many were overgrown and invasive,

A **motion** made by Shank to approve these proposals was seconded by Green. All were in favor and the motion passed

Meeting adjourned at 11:30.

User: LORI

DB: Elk Rapids

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020	ACTIVITY FOR MONTH 07/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,439.00	691.88	0.00	2,747.12	20.12
101-692-715-000	SOCIAL SECURITY	263.00	52.94	0.00	210.06	20.13
101-692-716-000	HEALTH INSURANCE	1,550.00	471.98	0.00	1,078.02	30.45
101-692-718-000	RETIREMENT	344.00	69.17	0.00	274.83	20.11
101-692-719-000	SICK & ACCIDENT BENEFIT	56.00	19.76	0.00	36.24	35.29
101-692-720-000	WORKER'S COMP	97.00	20.00	0.00	77.00	20.62
101-692-757-000	TREES/PLANTINGS	5,850.00	265.48	0.00	5,584.52	4.54
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	7,000.00	0.00	0.00	7,000.00	0.00
101-692-900-000	PRINTING/PUBLICATION	350.00	19.00	19.00	331.00	5.43
101-692-956-000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00
Total Dept 692 - BEAUTIFICATION DEPT		19,249.00	1,610.21	19.00	17,638.79	8.37
TOTAL EXPENDITURES		19,249.00	1,610.21	19.00	17,638.79	8.37
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		19,249.00	1,610.21	19.00	17,638.79	8.37
NET OF REVENUES & EXPENDITURES		(19,249.00)	(1,610.21)	(19.00)	(17,638.79)	8.37