

Elk Rapids Downtown Development Authority
SPECIAL Meeting Minutes
March 15, 2020
Government Center
315 Bridge St., Elk Rapids MI

Due to COVID-19, this meeting was held via ZOOM pro webinar

Called to order 4:00 P.M.

PRESENT: Chair – Steve Thomas, Members – Brian Scram, Becky Lancaster, Village President Jim Janisse, Kathy Wittbrodt, Eric Ray, Karen Simpson, Cathy Brubaker and Shaun Quinn, Christine Petersen.

EXCUSED: Sharon Fitzpatrick

ALSO PRESENT: Village Manager William Cooper, Lori Dawson

Citizens Present: 1

CONFLICT OF INTEREST: None.

PUBLIC COMMENTS – CITIZEN COMMENTS: Keenan Delaney inquiring about STR's.

NEW BUSINESS;

A. ELECTION OF OFFICERS:

Resignation of Steve Thomas was accepted.

MOTION by **CHRISTINE PETERSEN**, second by **BRIAN SCRAM**, to nominate **KAREN SIMPSON** as **CHAIR** of the Downtown Development Authority.

Roll Call Vote: Ayes – Scram, Petersen, Lancaster, Thomas, Wittbrodt, Simpson, Ray, Brubaker, Quinn. Nays – None. Excused – Fitzpatrick. Abstain – Janisse. **MOTION CARRIED.**

MOTION by **RAY**, second by **QUINN**, to nominate **CATHY BRUBAKER** as **VICE CHAIR** of the Downtown Development Authority.

Roll Call Vote: Ayes – Scram, Petersen, Lancaster, Thomas, Wittbrodt, Simpson, Ray, Brubaker, Quinn. Nays – None. Excused – Fitzpatrick. Abstain – Janisse. **MOTION CARRIED.**

MOTION by **WITTBRODT**, second by **QUINN**, to nominate **CHRISTINE PETERSEN**, as **SECRETARY** of the Downtown Development Authority.

Roll Call Vote: Ayes – Scram, Petersen, Lancaster, Thomas, Wittbrodt, Simpson, Ray, Brubaker, Quinn. Nays – None. Excused – Fitzpatrick. Abstain – Janisse. **MOTION CARRIED.**

B.

MOTION by _____, second by _____, to spend \$3,000 for newspaper information al campaign.

Roll Call Vote: Ayes – Scram, Petersen, Lancaster, Janisse, Thomas, Wittbrodt, Simpson, Ray, Brubaker, Quinn. Nays – None. Excused – Fitzpatrick. **MOTION CARRIED.**

C. UPDATE ON CORONAVIRUS ACTIVITIES CURRENTLY UNDERWAY.

Simpson updated on KEY COMMUNICATORS GROUP.

Petersen updated on SUPPLIES DRIVE

Simpson updated on CHAMBER SURVEY.

D. Brief discussion regarding potential for Coronavirus loan from DDA – No fund available.

E. Other DDA assistance options via possible grants – its was suggested that Leah Bagdon or Elise Crafts were open to help writing a grant.

MOTION by **PETERSEN**, second by **SCRAM** to set up a committee of Simpson, Scram and Ray to explore this option. All those present voting yes. **MOTION CARRIED.**

Next meeting May 13 at 4:00 p.m. via ZOOM pro webinar

MEETING ADJOURNED at 5:00 p.m.