

# Meeting Minutes of the Elk Rapids Housing Commission

December 17, 2019

The Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Community Room of the Noble Pines Apartment Building, 701 Chippewa Street, Elk Rapids, Michigan at 3:30 P.M. President Howse then led all participants in the Pledge of Allegiance.

## **I ROLL CALL**

The following people were present:

Commissioners – Myrna Howse, Amy Grzesiak, Marilyn Leix, Judy Standerfer, and Margaret VanDenBerge.

Staff – Tony Lentych, Executive Director, Angie Szabo, Property Manager, and Henry Webb, Maintenance.

Others/Guests – Elaine Glowicki, Elk Rapids Village Council.

Public/Residents – Two (2) Noble Pines Residents.

## **II APPROVAL OF AGENDA**

Commissioner VanDenBerge moved (Leix support) to accept the agenda as presented. The motion was unanimously approved.

## **III APPROVAL OF MINUTES**

Commissioner VanDenBerge moved (Grzesiak support) to accept the regular meeting minutes of November 19, 2019. The motion was unanimously approved.

## **IV APPROVAL OF BILLS**

Commissioner Standerfer moved (VanDenBerge support) to approve the bills paid from November 19, 2019 until December 16, 2019. Some of the items were individually reviewed.

### **Roll Call**

Howse	Yes
Standerfer	Yes
Grzesiak	Yes
Leix	Yes
VanDenBerge	Yes

The motion was unanimously approved.

## **V PUBLIC COMMENT**

None.

## **VI OLD BUSINESS**

A. The Noble Pines Occupancy Report was given by staff. There are no vacancies at this moment and there are eleven (11) people on the wait list. The “intake” has been completed on the person moving during the next month – there is one scheduled move out.

- B. Staff gave a brief report on Noble Pines maintenance issues. There has been a lot of snow and it has been cleared quickly. There has been an issue with one stove and one washer. The latter will be considered under new business.
- C. Staff reviewed the management memorandum in the packet. There was a preliminary meeting with the Village President and the Assistant Village Manager about "Housing" in the village and the need to address it going forward.
- D. Village Trustee Elaine Glowicki gave an update on Village business and provided a written report to all present. The budget and the water and sewer rates were discussed.

**VIII NEW BUSINESS**

- A. A draft Calendar of Regular Meetings was presented and reviewed. Commissioner VanDenBerge moved (Standerfer support) to adopt and post the Calendar of Regular Meetings for 2020. The motion was unanimously adopted.
- B. After a lengthy discussion about options to replace the broken washer in the laundry room, Commissioner Standerfer moved (Grzesiak support) to purchase a new washer.

**Roll Call**

Standerfer	Yes
Grzesiak	Yes
Leix	Yes
VanDenBerge	Yes
Howse	Yes

The motion was unanimously approved.

**IX ADJOURNMENT**

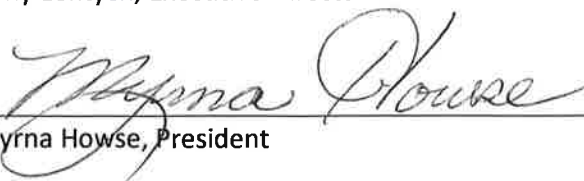
Commissioner VanDenBerge moved (Leix support) to adjourn the meeting. The motion was approved and Commissioner Howse closed the meeting at 4:07 P.M.

Respectfully submitted,




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Tony Lentych, Executive Director




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Myrna Howse, President