

HARBOR COMMISSION AGENDA
Meeting Monday, February 10th, 2020
Begins at 7 pm
At 315 Bridge St, 231-264-9274

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. Harbor Commission meeting held January 13th, 2020

3. REPORTS

- a. Staff – Harbormaster
- b. Council – Doug Bronkema
- c. Treasurer’s Report presented

4. CITIZENS COMMENTS

5. OLD BUSINESS

- a. Continued receiving seasonal contracts
- b. Budget approved for 2020/2021
- c. Don Reynolds approved for Pavilion fishing seminar and awarded \$550.00 by Harbor Commission
- d. Working with Gosling Czubak to inspect break wall

6. NEW BUSINESS

- a. Commercial boater fee for seasonal slip holder
- b. Public floating dock in Elk River, procedure for overnight stay/daytime stay
- c. Aluminum barge quote

7. CORRESPONDENCE

8. ADJOURNMENT

PUBLIC NOTICE ANNOUNCEMENT VILLAGE OF ELK RAPIDS

NOTICE OF COMPLIANCE WITH ADA MEETINGS

The Village of Elk Rapids shall provide reasonable auxiliary aids and services, such as signers for the hearing impaired and individuals with disabilities at meetings/hearings upon five (5) days’ notice to the Village. Individuals requiring auxiliary aids or services should contact the Village of Elk Rapids by writing or calling the following: William Cooper / PO Box 398, 315 Bridge St., Elk Rapids, MI 49629 / (231) 264-9274.

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English-speaking ability, and persons needing auxiliary aids of services of interpreters, signers, readers or large print.

DRAFT

HARBOR COMMISSION MINUTES:

January 13th, 2020

PRESENT: Fisher, Bronkema, Wiltse, Blesma, Orschel, Berck,

ABSENT: Hansen (late)

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting held December 10th, 2019:** Commissioner Bronkema motioned and Commissioner Wiltse seconded to approve minutes from the regular meeting December 10th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. **Harbormaster Singleton presented the monthly report to the Commission.** Commissioner Belsma requested more information on the aluminum barge that the Harbormaster did a preliminary phone call on. Commissioner Orschel asked about the purpose of the break wall discussion with engineers to determine the durability and life expectancy of the current system in place.
- b. **Council:** Commissioner Bronkema provided a council report to the Harbor Commission.
- c. **Treasurer:** Harbormaster Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 3 citizen comment

OLD BUSINESS:

- a. **Harbormaster installed new security camera with Anavon at BBQ area of the E-Building.**
- b. **Harbor fee schedule for the 2020 seasonal and transient boaters presented to Commission requesting that no change be made to the fee. Motion by Commissioner Wiltse, Second by Commissioner Bronkema to keep transient fees the same from 2019 to the 2020 season and, have the same fees for seasonal boaters reflect the size of the slip for payment. All Commissioners present voted yes; motion carried.**
- c. **RW Mercer completed upgrade to liquid sensor detection system in the Harbors underground fuel storage tanks. The upgrade is required by Michigan Licensing and Regulatory Affairs and the Harbor's insurance company.**
- d. **Harbormaster will be looking into new large storage facility to move to.**
- e. **Harbor Commission was presented the hard copy of the of the Harbors budget. Harbor Commissioner's questioned the monetary payment to the Village for offsite public restroom cleaning. Commissioner Berck motioned to make no monetary payment, no harbor staff cleaning/restocking and no providing any supplies to Village and the public restrooms. Motion was Second by Commissioner Orschel. All Commissioners present voted yes; motion carried.**

NEW BUSINESS:

- a. **Don Reynolds requested a \$500.00 donation from the Harbor for the annual fishing seminar held on July 1st at the Pavilion. Motion by Commissioner Wiltse to donate \$550.00 to the fishing seminar, Second by Commissioner Hansen. All Commissioners present voting yes, motion carried.**
- b. **Harbor waiting on 2020 budget to be approved.**
- c. **Harbor Commission will have discussion at the February 10th meeting about commercial boat fees for vessels conducting commercial business at the Harbor.**

CORRESPONDENCE:

- a. **Contract and letter of seasonal boater concerned with updated charges for the size of the slip**

ADJOURNMENT: Meeting adjourned at 7:33 P.M.



Village of Elk Rapids

315 Bridge Street
P.O. Box 398
Elk Rapids, MI 49629-0398

Phone: 231-264-9274
Fax: 231-264-6337

To: William Cooper, Village Manager
From: Mike Singleton, Harbormaster
Date: February 5th, 2020
Re: January 2020 Monthly Staff Report

1. Regular Harbor Commission meeting held January 13th
2. Re-locating multiple boaters as per wish list
3. Continued correspondence with NFWF-SOGL grant for green infrastructure at the Harbor
4. Bubbler system use has been low with fluctuating temperatures throughout the month
5. Confirmed several summer concerts including the Petoskey Steel Drum Band Sunday 7/19/20
6. Interviewed potential employees for office position
7. Put Harbor advertisement into Michigan Maps website at: <http://www.michiganmaps.net/>
8. Had meeting with Mark Stone from the Hydro Dam
9. Slated S/V Perception for Harbor Days 2020 for tours
10. Conducted inspections of day room boilers for insurance purpose. Next commercial service and official LARA inspection is April 2021
11. Received official work barge quote
12. Meeting with Steve Thomas on B3 Ferry and future work
13. Working with Leslie Meyers and the Antrim Co Emergency Service Coordinator for February 11th meeting
14. Moving forward with Annavon for official quote and scope of work for additional security cameras and keyless door access
15. Fabrication of post for one new Wi-Fi access point
16. Continued receiving pavilion requests as well as receiving the Yacht Club schedule for 2020
17. Lake Michigan-Huron predicted water levels for January 31st are one inch higher as a month ago and 2 inches lower for Lake Superior. Water levels are above their record high monthly averages, by 1 and 3 inches, respectively. March 2 water levels are expected to decrease 1" for Lake Michigan-Huron.

User: LORI
DB: Elk Rapids

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 407 - HARBOR CAPITAL						
Revenues						
Dept 000						
407-000-574-000	GRANT/PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-000-672-000	INTEREST	100.00	591.00	0.00	(491.00)	591.00
407-000-674-000	SALVAGE/ELEC/UPGRADE/PROJ	0.00	0.00	0.00	0.00	0.00
407-000-677-000	FROM/GOVT/BLDG/470	0.00	0.00	0.00	0.00	0.00
407-000-690-500	FROM/HARBOR/594/CONTRACTS	0.00	0.00	0.00	0.00	0.00
407-000-691-106	FROM/HARBOR/594	100,000.00	0.00	0.00	100,000.00	0.00
407-000-692-000	FROM/HARBOR/BOND/795	0.00	0.00	0.00	0.00	0.00
407-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
407-000-699-000	PRIOR YR/ENDING CASH BALANCE	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 000		270,100.00	591.00	0.00	269,509.00	0.22
TOTAL REVENUES		270,100.00	591.00	0.00	269,509.00	0.22
Expenditures						
Dept 544 - HARBOR						
407-544-740-000	POSTAGE METER	0.00	0.00	0.00	0.00	0.00
407-544-755-000	FUEL PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-755-100	FUEL HOSE/NOZZLE REPLACEMENT	5,000.00	5,728.56	0.00	(728.56)	114.57
407-544-756-100	PURCHASE BUOYS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-758-400	FUEL LINE REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-758-450	SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
407-544-758-500	SEWER METER	0.00	0.00	0.00	0.00	0.00
407-544-759-200	SAFETY LADDERS	0.00	0.00	0.00	0.00	0.00
407-544-760-000	SCHEDULED PREVIOUSLY/HANDICAPP	0.00	0.00	0.00	0.00	0.00
407-544-769-000	STRIPE PARKING LOT	400.00	0.00	0.00	400.00	0.00
407-544-801-000	ENGR SVS/BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-802-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
407-544-804-100	PROFESSIONAL SVCS/ARCHITECT	0.00	0.00	0.00	0.00	0.00
407-544-805-000	PROF/SVC/BREAKWATER STUDY	0.00	0.00	0.00	0.00	0.00
407-544-817-000	SIGNS	0.00	0.00	0.00	0.00	0.00
407-544-818-000	ROTARY PARK STUDY	0.00	0.00	0.00	0.00	0.00
407-544-819-000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
407-544-928-000	IMPROVEMENT ELECTRIC BLDG	0.00	0.00	0.00	0.00	0.00
407-544-960-400	LH IRRIGATION REPL	0.00	0.00	0.00	0.00	0.00
407-544-961-000	REPLACEMENT WINDOWS	0.00	0.00	0.00	0.00	0.00
407-544-962-100	REPLACE ROOF	0.00	0.00	0.00	0.00	0.00
407-544-963-000	PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-544-963-100	PORTABLE PUMP-OUT	0.00	0.00	0.00	0.00	0.00
407-544-964-000	WEED CONTAINMENT	5,000.00	5,272.82	0.00	(272.82)	105.46
407-544-965-000	TO HARBOR CONSTR	0.00	0.00	0.00	0.00	0.00
407-544-969-100	FIRE PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-970-100	CAP/OUTLAY/SEC/CAMERA	15,000.00	13,783.46	0.00	1,216.54	91.89
407-544-970-650	BATHHOUSE BOILER	0.00	0.00	0.00	0.00	0.00
407-544-971-000	GAZEBO CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
407-544-972-000	ELECTRICAL	0.00	0.00	0.00	0.00	0.00
407-544-973-000	DREDGING	65,000.00	55,124.50	0.00	9,875.50	84.81
407-544-974-000	TO/GEN CAP/401/SOFTWARE	0.00	0.00	0.00	0.00	0.00
407-544-974-400	CAP/OUTLAY/DAYROOM/IMPRV	0.00	0.00	0.00	0.00	0.00
407-544-975-000	KAL EX BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-975-100	STORAGE BUILDING	0.00	0.00	0.00	0.00	0.00
407-544-975-200	SHOWER IMPROVEMENTS	5,500.00	5,778.00	0.00	(278.00)	105.05
407-544-975-300	UPPER HARBOR FLOATING DOCKS	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 407 - HARBOR CAPITAL						
Expenditures						
407-544-975-400	PEDESTAL UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-475	PEDESTAL REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-975-500	LAUNDRY ROOM	0.00	0.00	0.00	0.00	0.00
407-544-975-600	FIRE PUMPS/EXT BOXES	0.00	0.00	0.00	0.00	0.00
407-544-975-700	PURCHASE LOCKS	3,000.00	110.00	0.00	2,890.00	3.67
407-544-975-800	CABLE/INTERNET INSTALLATION	0.00	0.00	0.00	0.00	0.00
407-544-975-801	BATH HOUSE AIR CONDITIONING	5,000.00	0.00	0.00	5,000.00	0.00
407-544-975-802	MOWER/GARDEN POWER TOOLS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-975-803	CREDIT CARD SOFTWARE/EQUIP	18,000.00	9,534.43	0.00	8,465.57	52.97
407-544-975-804	WI-FI ACCESS POINTS	15,000.00	6,471.80	0.00	8,528.20	43.15
407-544-975-805	SIDEWALK MODIFICATION	1,600.00	0.00	0.00	1,600.00	0.00
407-544-975-806	BATH HOUSE UPGRADES	12,000.00	30,092.00	0.00	(18,092.00)	250.77
407-544-975-807	WEBCAM	2,000.00	1,597.21	0.00	402.79	79.86
407-544-975-808	FIVE-YEAR RECREATION PLAN	0.00	0.00	0.00	0.00	0.00
407-544-975-809	LIGHT POLE LED UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-810	RE-SET PAVERS	20,000.00	1,550.00	0.00	18,450.00	7.75
407-544-975-811	PICNIC TABLES	0.00	0.00	0.00	0.00	0.00
407-544-975-812	OFFICE FURNITURE	1,500.00	0.00	0.00	1,500.00	0.00
407-544-975-813	FUEL OFFICE IMPROVEMENT	3,000.00	2,140.00	0.00	860.00	71.33
407-544-975-814	WEATHER STATION UPGRADE	500.00	0.00	0.00	500.00	0.00
407-544-975-815	TRANSFORMERS	31,000.00	20,127.02	0.00	10,872.98	64.93
407-544-975-816	PAVILION IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
407-544-975-817	FLOATING DOCKS - UPPER HARBOR	0.00	0.00	0.00	0.00	0.00
407-544-975-818	RADIOS	0.00	0.00	0.00	0.00	0.00
407-544-975-819	SEWAGE PUMP	0.00	0.00	0.00	0.00	0.00
407-544-975-820	BARGE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
407-544-975-821	DAY ROOM FLOORING	0.00	0.00	0.00	0.00	0.00
407-544-975-822	WASHER/DRYER - COIN OPERATED	0.00	0.00	0.00	0.00	0.00
407-544-976-150	GAZEBO FURNISHINGS	0.00	0.00	0.00	0.00	0.00
407-544-977-000	SKID PIERS	0.00	0.00	0.00	0.00	0.00
407-544-978-000	REPLACEMENT DOCK/STATE/RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-979-000	REPLACEMENT DOCK/VILLAGE/RESER	0.00	0.00	0.00	0.00	0.00
407-544-980-000	TO/794/BREAKWATER RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-981-150	TR/TO/HARBOR/594	0.00	0.00	0.00	0.00	0.00
407-544-981-300	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
407-544-981-350	HARBOR PICK UP TRUCKS	0.00	0.00	0.00	0.00	0.00
407-544-997-000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
407-544-998-700	TO/HARBOR CONST/794	0.00	0.00	0.00	0.00	0.00
407-544-999-000	TO/GEN/101/SAND CLEAR	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		213,500.00	157,309.80	0.00	56,190.20	73.68
TOTAL EXPENDITURES		213,500.00	157,309.80	0.00	56,190.20	73.68
Fund 407 - HARBOR CAPITAL :						
TOTAL REVENUES		270,100.00	591.00	0.00	269,509.00	0.22
TOTAL EXPENDITURES		213,500.00	157,309.80	0.00	56,190.20	73.68
NET OF REVENUES & EXPENDITURES		56,600.00	(156,718.80)	0.00	213,318.80	276.89

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PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR						
Revenues						
Dept 000						
594-000-453-000	\$5/PERMITS/RAMP/COLL/V.HALL	0.00	0.00	0.00	0.00	0.00
594-000-454-000	CONTRACTUAL/SEASONAL UPPER HAR	30,600.00	26,853.50	0.00	3,746.50	87.76
594-000-454-500	CONTRACTUAL/SEASONAL/NEW/UPPER	38,063.00	38,848.00	0.00	(785.00)	102.06
594-000-455-000	CONTRACTUAL/SEASONAL LOWER HAR	500,000.00	494,108.50	0.00	5,891.50	98.82
594-000-455-100	1991 HARBOR CONTRACT/ 3/1	0.00	0.00	0.00	0.00	0.00
594-000-456-000	SALES/GAS	220,000.00	189,650.74	0.00	30,349.26	86.20
594-000-457-000	FEES/DIESEL	60,000.00	64,788.64	0.00	(4,788.64)	107.98
594-000-458-000	FEES/SEASONAL RAMP PASSES	9,000.00	7,504.00	0.00	1,496.00	83.38
594-000-458-100	FEES/DAILY RAMP PASSES/LOWER HARBOR	7,000.00	6,301.00	0.00	699.00	90.01
594-000-458-200	FEES/DAILY RAMP PASSES/UPPER HARBOR	1,500.00	5,204.56	0.00	(3,704.56)	346.97
594-000-459-000	FEES/TRAILER STORAGE	0.00	290.00	0.00	(290.00)	100.00
594-000-500-000	FEES/PUMP-OUT	6,000.00	6,130.00	0.00	(130.00)	102.17
594-000-500-100	FEES/OIL	0.00	0.00	0.00	0.00	0.00
594-000-500-200	FEES/ICE	4,000.00	4,056.51	0.00	(56.51)	101.41
594-000-500-300	FEES/POP	500.00	300.70	0.00	199.30	60.14
594-000-501-000	MERCHANDISE	500.00	252.00	0.00	248.00	50.40
594-000-502-000	KEY DEPOSITS	0.00	0.00	0.00	0.00	0.00
594-000-503-000	FEES/BOAT SHOW	0.00	0.00	0.00	0.00	0.00
594-000-504-000	FEES/PAVILION RENTAL	4,000.00	6,550.00	0.00	(2,550.00)	163.75
594-000-505-000	FEES/COMMERCIAL RAMP PASS	2,250.00	3,390.50	0.00	(1,140.50)	150.69
594-000-574-000	DNR/ROTARY PARK GRANT	0.00	0.00	0.00	0.00	0.00
594-000-578-000	STATE GRANT - TREES	0.00	0.00	0.00	0.00	0.00
594-000-600-000	FEES/TRANSIENT	150,000.00	151,344.00	0.00	(1,344.00)	100.90
594-000-672-000	INTEREST	600.00	519.58	0.00	80.42	86.60
594-000-689-000	FROM/GEN/101/BATHROOM CLEANING WAGES	9,500.00	9,500.00	0.00	0.00	100.00
594-000-690-000	FROM/WASTE/228/TRASH	0.00	0.00	0.00	0.00	0.00
594-000-691-109	FROM/HARBOR/CON/794/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
594-000-692-000	TRANSFERS/IN	0.00	158,685.89	0.00	(158,685.89)	100.00
594-000-693-100	INSURANCE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
594-000-693-250	REIMBURSEMENT/LIBRARY UTILITIES	3,200.00	2,035.41	0.00	1,164.59	63.61
594-000-694-000	MISC REVENUE	1,000.00	582.26	0.00	417.74	58.23
594-000-694-200	TOWNSEND DONATION	0.00	0.00	0.00	0.00	0.00
594-000-694-250	FEES/HARBOR WAITING LIST	2,000.00	2,818.00	0.00	(818.00)	140.90
594-000-694-300	ELK RAPIDS YACHT CLUB DONATION	0.00	0.00	0.00	0.00	0.00
594-000-695-100	LAUNDRY	1,000.00	1,017.15	0.00	(17.15)	101.72
594-000-695-200	UPPER HARBOR RAMP FEES	2,000.00	0.25	0.00	1,999.75	0.01
594-000-696-400	FEES/BOAT SLIP PYM	0.00	0.00	0.00	0.00	0.00
594-000-699-000	PRIOR YR/ENDING CASH BALANCE	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 000		1,212,713.00	1,180,731.19	0.00	31,981.81	97.36
TOTAL REVENUES		1,212,713.00	1,180,731.19	0.00	31,981.81	97.36
Expenditures						
Dept 544 - HARBOR						
594-544-700-000	SALARY & WAGES	192,500.00	213,707.75	0.00	(21,207.75)	111.02
594-544-700-100	HARBOR GROUNDS POSITION	0.00	0.00	0.00	0.00	0.00
594-544-701-000	OVERTIME	1,500.00	3,727.15	0.00	(2,227.15)	248.48
594-544-705-000	WAGE/HARBORMASTER	53,500.00	50,227.20	0.00	3,272.80	93.88
594-544-706-000	TO/GEN/101/POLICE WAGES	15,000.00	15,000.00	0.00	0.00	100.00
594-544-715-000	SOCIAL SECURITY	20,879.00	20,476.36	0.00	402.64	98.07
594-544-716-000	HEALTH INSURANCE	6,625.00	5,060.58	0.00	1,564.42	76.39
594-544-718-000	RETIREMENT	8,778.00	8,534.58	0.00	243.42	97.23

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BGDGT USED
Fund 594 - HARBOR						
Expenditures						
594-544-719-000	SICK & ACCIDENT	1,966.00	1,317.54	0.00	648.46	67.02
594-544-720-000	WORKER'S COMPENSATION	5,739.00	3,652.75	0.00	2,086.25	63.65
594-544-722-000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
594-544-723-000	VACCINATIONS	10,000.00	0.00	0.00	10,000.00	0.00
594-544-724-000	UNIFORM REPLACEMENT	0.00	0.00	0.00	0.00	0.00
594-544-730-000	POSTAGE	0.00	0.00	0.00	0.00	0.00
594-544-741-000	OFFICE/COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
594-544-751-000	FUEL	190,000.00	157,695.61	0.00	32,304.39	83.00
594-544-752-000	DIESEL GAS	70,000.00	54,425.05	0.00	15,574.95	77.75
594-544-753-000	BOAT SHOW EXPENSES	0.00	0.00	0.00	0.00	0.00
594-544-754-000	MERCHANDISE	500.00	0.00	0.00	500.00	0.00
594-544-756-000	DUMPSTER	2,200.00	2,149.00	0.00	51.00	97.68
594-544-757-000	SUPPLIES	18,000.00	17,662.34	0.00	337.66	98.12
594-544-757-100	POP/ICE	0.00	0.00	0.00	0.00	0.00
594-544-758-000	DUES & FEES	0.00	13.24	0.00	(13.24)	100.00
594-544-758-700	ICE MAKERS	3,200.00	2,492.30	0.00	707.70	77.88
594-544-759-500	POP PURCHASE	450.00	16.92	0.00	433.08	3.76
594-544-760-300	PROPANE	1,000.00	1,196.40	0.00	(196.40)	119.64
594-544-801-000	ATTORNEY	0.00	988.00	0.00	(988.00)	100.00
594-544-802-000	ENGINEER	0.00	0.00	0.00	0.00	0.00
594-544-803-000	AUDITOR	1,430.00	1,258.40	0.00	171.60	88.00
594-544-804-200	PROFESSIONAL SVCS/PHYSICALS	0.00	0.00	0.00	0.00	0.00
594-544-818-000	CONTRACTUAL FEES	13,500.00	15,817.13	0.00	(2,317.13)	117.16
594-544-818-100	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
594-544-818-450	EQUIPMENT/COMPUTER	0.00	948.00	0.00	(948.00)	100.00
594-544-818-500	SOFTWARE SUPPORT	1,000.00	1,357.84	0.00	(357.84)	135.78
594-544-853-000	PHONE/CELL/LONG DISTANCE	3,000.00	6,951.61	0.00	(3,951.61)	231.72
594-544-854-000	TV/CABLE/INTERNET FEES	13,000.00	21,817.91	0.00	(8,817.91)	167.83
594-544-855-000	CREDIT CARD PROCESSING FEES	13,000.00	11,084.29	0.00	1,915.71	85.26
594-544-864-000	TRAINING/CONFERENCES	3,500.00	2,430.95	0.00	1,069.05	69.46
594-544-880-000	COMMUNITY PROMOTION	2,500.00	4,158.26	0.00	(1,658.26)	166.33
594-544-900-000	PRINTING/PUBLICATION	3,000.00	3,110.04	0.00	(110.04)	103.67
594-544-910-000	INSURANCE/LIABILITY	4,000.00	9,182.51	0.00	(5,182.51)	229.56
594-544-920-000	UTILITIES	63,000.00	66,495.11	0.00	(3,495.11)	105.55
594-544-930-000	REPAIRS AND MAINTENANCE	25,000.00	25,854.65	0.00	(854.65)	103.42
594-544-930-150	PAIVILION MAINTENANCE/REPAIRS	0.00	0.00	0.00	0.00	0.00
594-544-931-100	SHORELINE EROSION MAINTENANCE	0.00	0.00	0.00	0.00	0.00
594-544-932-200	PURCHASE LUMBER	4,000.00	0.00	0.00	4,000.00	0.00
594-544-935-000	ELK RIVER REPAIRS	0.00	0.00	0.00	0.00	0.00
594-544-940-000	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
594-544-941-000	RENT/BLDG/HARBOR/SUPPLIES	4,000.00	4,000.00	0.00	0.00	100.00
594-544-956-000	MISCELLANEOUS	1,000.00	1,029.83	0.00	(29.83)	102.98
594-544-958-200	HARBOR ACTIVITIES	3,500.00	0.00	0.00	3,500.00	0.00
594-544-962-000	TO/HEALTH INS/DED/797	0.00	0.00	0.00	0.00	0.00
594-544-964-000	TO/GEN/101/POLICE GRA	0.00	0.00	0.00	0.00	0.00
594-544-964-100	TO/HEALTH INS/797	0.00	0.00	0.00	0.00	0.00
594-544-965-200	TO/GEN/101/ADMIN	2,800.00	2,800.00	0.00	0.00	100.00
594-544-965-250	TR/TO/GEN/101/TART TRAIL	0.00	0.00	0.00	0.00	0.00
594-544-965-400	TO/HARBOR CAP/407	100,000.00	0.00	0.00	100,000.00	0.00
594-544-965-450	TR/TO/MOTOR VEHICLE/661	10,000.00	10,000.00	0.00	0.00	100.00
594-544-966-000	LOAN/PYM/TO/GEN/FUND	0.00	0.00	0.00	0.00	0.00
594-544-967-100	TRANSIENT REFUNDS	0.00	0.00	0.00	0.00	0.00
594-544-967-500	HARBOR CONTRACT REFUNDS	10,000.00	6,850.50	0.00	3,149.50	68.51
594-544-968-100	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
594-544-970-800	COMPUTER/SOFTWARE PURCHASE	4,000.00	3,850.00	0.00	150.00	96.25
594-544-971-400	CAPITAL OUTLAY/COMPUTER	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR						
Expenditures						
594-544-972-400	SMALL EQUIPMENT	1,000.00	1,778.21	0.00	(778.21)	177.82
594-544-974-000	TRANS/GEN/CAP/COPIER	0.00	0.00	0.00	0.00	0.00
594-544-977-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
594-544-977-100	CAPITAL OUTLAY/ELEC	0.00	0.00	0.00	0.00	0.00
594-544-977-200	PAVILION CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
594-544-992-000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
594-544-995-000	INTEREST	0.00	0.00	0.00	0.00	0.00
594-544-996-000	TO/HARBOR BOND DEBT/795	122,205.00	122,205.00	0.00	0.00	100.00
594-544-996-100	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
594-544-997-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-998-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-999-000	TO/794/HARBOR BREAKWATER	0.00	0.00	0.00	0.00	0.00
594-544-999-300	APPROPRIATION AMENDMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		1,010,272.00	881,323.01	0.00	128,948.99	87.24
Dept 554 - ENTERPRISE HARBOR						
594-554-995-000	INTEREST/83/OLD/KENT/TC/BONDS	0.00	0.00	0.00	0.00	0.00
Total Dept 554 - ENTERPRISE HARBOR		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,010,272.00	881,323.01	0.00	128,948.99	87.24
Fund 594 - HARBOR :						
TOTAL REVENUES		1,212,713.00	1,180,731.19	0.00	31,981.81	97.36
TOTAL EXPENDITURES		1,010,272.00	881,323.01	0.00	128,948.99	87.24
NET OF REVENUES & EXPENDITURES		202,441.00	299,408.18	0.00	(96,967.18)	147.90

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PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT
		AMENDED BUDGET	02/29/2020	MONTH 02/29/2020	BALANCE	USED
Fund 794 - HARBOR BREAKWATER RESERVE						
Revenues						
Dept 000						
794-000-570-000	BOND REVENUE	0.00	0.00	0.00	0.00	0.00
794-000-573-000	EMERGENCY STATE FUNDS	0.00	0.00	0.00	0.00	0.00
794-000-574-000	GRANT/STATE MONIES	0.00	0.00	0.00	0.00	0.00
794-000-575-000	GRANT/NWMCOG/COMM GROWTH	0.00	0.00	0.00	0.00	0.00
794-000-665-300	PRIN/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-665-350	INT/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-672-000	INTEREST	500.00	853.35	0.00	(353.35)	170.67
794-000-675-300	COURTESY DOCK CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
794-000-690-000	BLDG/DEBT/PRIN/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-200	BLDG/DEBT/FROM #101	0.00	0.00	0.00	0.00	0.00
794-000-691-100	DEBT/PYM/INTERNAL/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-691-114	TRANSFERS/IN	0.00	0.00	0.00	0.00	0.00
794-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
794-000-694-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-695-000	FR/594/HARBOR OPERATIONS	0.00	0.00	0.00	0.00	0.00
794-000-696-550	FR/407/HARBOR CAPITAL	0.00	0.00	0.00	0.00	0.00
794-000-699-000	PRIOR YR/ENDING CASH BALANCE	455,000.00	0.00	0.00	455,000.00	0.00
Total Dept 000		455,500.00	853.35	0.00	454,646.65	0.19
TOTAL REVENUES		455,500.00	853.35	0.00	454,646.65	0.19
Expenditures						
Dept 794 - HARBOR CONSTRUCTION BREAKWATER						
794-794-700-000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
794-794-715-000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
794-794-716-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
794-794-719-000	SICK & ACCIDENT BENEFIT	0.00	0.00	0.00	0.00	0.00
794-794-720-000	WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
794-794-757-300	PICNIC TABLES - RESIDENT PURCHASE	0.00	0.00	0.00	0.00	0.00
794-794-758-800	TREE PLANTING	0.00	0.00	0.00	0.00	0.00
794-794-800-000	BOND COUNSEL	0.00	0.00	0.00	0.00	0.00
794-794-801-000	ENGINEERING	0.00	0.00	0.00	0.00	0.00
794-794-802-000	REPAIR LOWER BOAT RAMP/HARBOR	0.00	0.00	0.00	0.00	0.00
794-794-803-000	PHASE III LAYOUT	0.00	0.00	0.00	0.00	0.00
794-794-818-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
794-794-819-000	PLANNING/215 DEXTER ST/GRANT	0.00	0.00	0.00	0.00	0.00
794-794-935-000	OPEN	0.00	0.00	0.00	0.00	0.00
794-794-956-400	PROP TAX DUE ON 215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
794-794-965-000	NEW GAZEBO	0.00	0.00	0.00	0.00	0.00
794-794-966-000	PROP/PURCH/215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-967-000	BLDG REMOVAL/215 DEXTER ST	0.00	0.00	0.00	0.00	0.00
794-794-968-200	SIDEWALK/DEXTER/ST/PROP	0.00	0.00	0.00	0.00	0.00
794-794-969-300	FENCE/COMPACTOR/WWTP	0.00	0.00	0.00	0.00	0.00
794-794-970-000	COURTESY DOCK CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
794-794-972-000	CONSTRUCT DEXTER ST DOCKS	0.00	0.00	0.00	0.00	0.00
794-794-973-000	DREDGING	0.00	0.00	0.00	0.00	0.00
794-794-996-000	TO/ENT/HARB/594/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
794-794-997-000	LONG/TERM/LOAN/TO/GEN/GL#101	0.00	0.00	0.00	0.00	0.00
794-794-997-100	LONG/TERM/LOAN/TO/WASTE/GL#228	0.00	0.00	0.00	0.00	0.00

User: LORI

DB: Elk Rapids

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 794 - HARBOR BREAKWATER RESERVE						
Expenditures						
	Total Dept 794 - HARBOR CONSTRUCTION BREAKWATER	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 794 - HARBOR BREAKWATER RESERVE:						
TOTAL REVENUES		455,500.00	853.35	0.00	454,646.65	0.19
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		455,500.00	853.35	0.00	454,646.65	0.19

User: LORI

PERIOD ENDING 02/29/2020

DB: Elk Rapids

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 795 - HARBOR BOND DEBT FUND						
Revenues						
Dept 000						
795-000-672-000	INTEREST	0.00	127.44	0.00	(127.44)	100.00
795-000-691-115	FROM/HARBOR/594/CONTRACTS	90,245.00	122,205.00	0.00	(31,960.00)	135.41
795-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
795-000-695-000	FROM/ENT/HARBOR/10% BOND RESERVE	0.00	0.00	0.00	0.00	0.00
795-000-699-000	PRIOR YR/ENDING CASH BALANCE	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 000		210,245.00	122,332.44	0.00	87,912.56	58.19
TOTAL REVENUES		210,245.00	122,332.44	0.00	87,912.56	58.19
Expenditures						
Dept 795 - HARBOR BOND DEBT						
795-795-803-200	BOND DEBT/AGENT FEES	0.00	0.00	0.00	0.00	0.00
795-795-804-200	PROFESSIONAL SERV/ DEBT AGENT FEES	250.00	250.00	0.00	0.00	100.00
795-795-900-000	PUBLICATION	0.00	0.00	0.00	0.00	0.00
795-795-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
795-795-962-300	TRANSFERS/OUT	0.00	158,685.89	0.00	(158,685.89)	100.00
795-795-980-400	2012/CAP/IMP/REF/BOND/INT	19,995.00	19,995.00	0.00	0.00	100.00
795-795-980-450	2012/CAP/IMP/REF/BOND/PRIN	70,000.00	70,000.00	0.00	0.00	100.00
795-795-991-000	BOND DEBT/INT/83	0.00	0.00	0.00	0.00	0.00
795-795-992-000	BOND DEBT/PRIN/83	0.00	0.00	0.00	0.00	0.00
795-795-994-000	BOND DEBT/INT/86	0.00	0.00	0.00	0.00	0.00
795-795-995-000	BOND DEBT/PRIN/86	0.00	0.00	0.00	0.00	0.00
795-795-996-000	BOND DEBT INTEREST 99	0.00	0.00	0.00	0.00	0.00
795-795-997-000	BOND DEBT PRIN/99	0.00	0.00	0.00	0.00	0.00
795-795-998-000	#52789005 BOND/INT/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-000	#52789005 BOND/PRIN/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-400	BOND RESERVE ACCOUNT	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - HARBOR BOND DEBT		90,245.00	248,930.89	0.00	(158,685.89)	275.84
TOTAL EXPENDITURES		90,245.00	248,930.89	0.00	(158,685.89)	275.84
Fund 795 - HARBOR BOND DEBT FUND:						
TOTAL REVENUES		210,245.00	122,332.44	0.00	87,912.56	58.19
TOTAL EXPENDITURES		90,245.00	248,930.89	0.00	(158,685.89)	275.84
NET OF REVENUES & EXPENDITURES		120,000.00	(126,598.45)	0.00	246,598.45	105.50
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		2,148,558.00	1,304,507.98	0.00	844,050.02	60.72
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,314,017.00	1,287,563.70	0.00	26,453.30	97.99
NET OF REVENUES & EXPENDITURES		834,541.00	16,944.28	0.00	817,596.72	2.03

ALUMINUM BARGES

154 LILAC LANE BOONE, NC. 28607
239-272-0106
INFO@ALUMINUM BARGES.COM
WWW.ALUMUNUMBARGES.COM



Date
January 15, 2020

To: MIKE SINGLETON
harbormaster@elkrapids.org

QUOTE-#MS011520

QUANTITY	DESCRIPTION	PRICE
1	8' x 24' x 30" Aluminum Barge Consisting of: 1 engine bracket, 1 helm, 1 hatch, 2 spuds and 4 spud wells **** Barge will be constructed of 1/4in. 5052 alloy for the shell. 6061 alloy 1.58in. x 4in. channel will be used for the framing, and will be welded and bolted using 3/8in. stainless steel bolts. The top edge will be wrapped in 1/4in. x 3in. angle 6061 alloy. Each side will be plated with 1/4in. x 6in flat bar near the bottom.	\$24,000.00
1	804 KNUCKLEBOOM CRANE- w/winch and powerpack	\$27,600.00
1	TWIN AXEL ALUMINUM TRAILER	\$8,200.00
TOTAL:		\$59,800.00

PAYMENT INFORMATION:

DEPOSIT: \$29,900.00

FINAL PAYMENT: \$29,900.00 – due upon barge completion

****CLIENT WIL BE RESPONSIBLE FOR TAXES UPON BARGE REGISTRATION

ALUMINUM BARGES IS NOT RESPONSIBLE FOR BARGE DELIVERY, FEES OR TAXES