

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
**February 6 @ 7 PM**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – December 5, 2019
4. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission
5. Unfinished Business — Action
  - A. Elk Rapids Schools Partnership —
    - a. Update — after school programs
  - B. Ice Rink —status
  - C. Public/Private Partnerships — Memorial Park
    - a. Right Tree has decided not to pursue presence in Memorial Park
    - b. Next steps

Unfinished Business Updates – informational  
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  - A. Dam Beach Restroom –
7. Correspondence --
8. Reports – Council Liaison, Other Members
9. Next Meeting – March 5, 2019 —
10. Adjournment

**Minutes**  
**Village of Elk Rapids**  
**Parks & Recreation Commission**  
**December 5, 2019**

Present: James Dake, Charlie Pryde, Mike Conrad,  
Kwin Morris, Melissa West, Beth Guntzviller, Gordon Stewart

Staff: Assistant Village Manager/Clerk, Caroline Kennedy

**Pryde** calls meeting to order.

**MOTION** by Guntzviller to approve November minutes. Morris second. **MOTION CARRIED.**

**CITIZEN COMMENTS:**

ER students. Community service proposal. Two students would like to participate in ice rink. Cooper Anderson proposes raising money to buy skates for community. 4-500 dollars to buy roughly 20 pairs of skates. Fundraiser at Lakeland Jan 31, 6pm. Family movie night. Free admission, donations accepted. Beverages/snacks provided. Excess funds would be used to construct storage bins.

Jada would shovel snow off rink and build pond hockey nets. Also proposes to teach "learn to skate events." Students to coordinate with Caroline Kennedy.

Brian from ER schools discussing building the partnership between ER schools and Parks 'n Rec Commission to involve students. Pryde will coordinate further.

**UNFINISHED BUSINESS:**

Elk Rapids Schools Partnership:

Brian from ER schools discussing building the partnership between ER schools and Parks 'n Rec Commission to involve students. Pryde will coordinate further.

Public/Private Partnership: pending further discussion

Ice Rink: Caroline to follow up with Blackmore on contract

Motion by Guntzviller to change next meeting to January 9, 2019. Second by Morris. Motion carried.

**NEW BUSINESS:**

Pryde: Can we sponsor walk around town? Pryde to coordinate with Karen, Cellar 152 and council.

**CORRESPONDENCE** -- none

**UPDATES:** Council Liaison, West: Council has approved \$20k to extend rock wall at corner of river street to preserve shoreline.

**MOTION** by Stewart to adjourn. Second by Guntzviller. All those present voting yes. **MEETING ADJOURNED**

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	954,700.00	970,070.18	0.00	(15,370.18)	101.61
101-000-404-000	TAXES/PERSONAL	35,000.00	29,179.03	0.00	5,820.97	83.37
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-000-451-000	PERMITS & LICENSES	3,500.00	5,840.00	0.00	(2,340.00)	166.86
101-000-487-000	TRAILER TAX FEE	450.00	218.25	0.00	231.75	48.50
101-000-572-000	PA 302/POLICE/TRAINING/REIMBURSEMENT	400.00	696.40	0.00	(296.40)	174.10
101-000-573-000	GRANT/TREES/CONSUMERS ENERGY	2,000.00	2,000.00	0.00	0.00	100.00
101-000-573-050	LOCAL COMMUNITY STABILIZATION AUTHORITY	0.00	12,393.11	0.00	(12,393.11)	100.00
101-000-573-900	CDBG-FACADE GRANT	20,000.00	13,143.92	0.00	6,856.08	65.72
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	4,596.90	0.00	(96.90)	102.15
101-000-577-000	STATE SALES/STATUTORY	8,000.00	7,842.00	0.00	158.00	98.03
101-000-577-200	STATE SALES/CONSTITUTIONAL	110,000.00	120,725.00	0.00	(10,725.00)	109.75
101-000-599-003	GRANT REVENUE- POLICE	0.00	8,395.92	0.00	(8,395.92)	100.00
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	15,242.92	0.00	(1,242.92)	108.88
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	1,524.18	0.00	(774.18)	203.22
101-000-627-000	COPIER FEES	225.00	636.43	0.00	(411.43)	282.86
101-000-628-000	MEETING ROOM FEES	300.00	565.00	0.00	(265.00)	188.33
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,200.00	1,540.00	0.00	(340.00)	128.33
101-000-661-000	COUNTY APPEARANCE TICKETS	1,500.00	2,090.08	0.00	(590.08)	139.34
101-000-672-000	INTEREST	500.00	916.49	0.00	(416.49)	183.30
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	15,000.00	0.00	0.00	100.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	18,800.00	0.00	0.00	100.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	15,000.00	0.00	0.00	100.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,500.00	3,411.31	0.00	1,088.69	75.81
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	1,000.00	0.00	0.00	100.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	2,500.00	0.00	0.00	2,500.00	0.00
101-000-693-100	INSURANCE REFUND	6,000.00	6,017.45	0.00	(17.45)	100.29
101-000-693-200	BENCH/TABLE - RESIDENT PURCHASE	3,000.00	3,495.87	0.00	(495.87)	116.53
101-000-693-300	MISC. REFUND	0.00	177.19	0.00	(177.19)	100.00
101-000-693-400	MISC DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-000-694-000	MISC REVENUE	1,500.00	25,604.14	0.00	(24,104.14)	1,706.94
101-000-694-001	PARKS AND REC DONATIONS	0.00	2,047.13	0.00	(2,047.13)	100.00
101-000-696-200	PBT - POLICE REVENUE	600.00	2,075.00	0.00	(1,475.00)	345.83
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	340,000.00	0.00	0.00	340,000.00	0.00
Total Dept 000		1,569,425.00	1,290,243.90	0.00	279,181.10	82.21
TOTAL REVENUES		1,569,425.00	1,290,243.90	0.00	279,181.10	82.21
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	113.97	0.00	236.03	32.56
101-694-818-000	CONTRACTUAL/PROF SVCS	2,500.00	1,650.00	0.00	850.00	66.00
101-694-864-000	TRAINING/CONFERENCE	500.00	0.00	0.00	500.00	0.00
101-694-880-000	RECREATION PROGRAMMING/FUNDRAISING	2,000.00	188.00	0.00	1,812.00	9.40
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 694 - PARKS & RECREATION		9,550.00	1,951.97	0.00	7,598.03	20.44
TOTAL EXPENDITURES		9,550.00	1,951.97	0.00	7,598.03	20.44

User: LORI

DB: Elk Rapids

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
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	TOTAL REVENUES	1,569,425.00	1,290,243.90	0.00	279,181.10	82.21
	TOTAL EXPENDITURES	9,550.00	1,951.97	0.00	7,598.03	20.44
	NET OF REVENUES & EXPENDITURES	1,559,875.00	1,288,291.93	0.00	271,583.07	82.59

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,000.00	8,045.00	0.00	(45.00)	100.56
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	30,555.96	0.00	(5,555.96)	122.22
401-000-672-000	INTEREST	400.00	396.98	0.00	3.02	99.25
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	0.00	0.00	547.00	0.00
401-000-680-100	S.A. 2011-1 INTEREST	35.00	0.00	0.00	35.00	0.00
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	0.00	0.00	717.00	0.00
401-000-681-100	S.A. 2011-2 INTEREST	33.00	0.00	0.00	33.00	0.00
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	0.00	0.00	12,000.00	0.00
401-000-697-400	LIONS CLUB DONATION	0.00	4,000.00	0.00	(4,000.00)	100.00
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	260,000.00	0.00	0.00	260,000.00	0.00
Total Dept 000		306,732.00	42,997.94	0.00	263,734.06	14.02
TOTAL REVENUES		306,732.00	42,997.94	0.00	263,734.06	14.02
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-958-000	CAP/OUTLAY/PICNIC TABLES	0.00	5,209.42	0.00	(5,209.42)	100.00
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	55,000.00	0.00	0.00	55,000.00	0.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
401-958-973-300	BASKETBALL COURTS	9,000.00	7,446.00	0.00	1,554.00	82.73
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	31,000.00	16,359.00	0.00	14,641.00	52.77
401-958-978-799	DPW GARAGE UPGRADES	55,000.00	35,165.21	0.00	19,834.79	63.94
401-958-978-802	DAM BEACH BATHROOM	100,000.00	139,569.33	0.00	(39,569.33)	139.57
Total Dept 958 - CAPITAL FUND EXPENSES		254,000.00	203,748.96	0.00	50,251.04	80.22
TOTAL EXPENDITURES		254,000.00	203,748.96	0.00	50,251.04	80.22
Fund 401 - GENERAL CAPITAL :						
TOTAL REVENUES		306,732.00	42,997.94	0.00	263,734.06	14.02
TOTAL EXPENDITURES		254,000.00	203,748.96	0.00	50,251.04	80.22
NET OF REVENUES & EXPENDITURES		52,732.00	(160,751.02)	0.00	213,483.02	304.85
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		1,876,157.00	1,333,241.84	0.00	542,915.16	71.06
		263,550.00	205,700.93	0.00	57,849.07	78.05
		1,612,607.00	1,127,540.91	0.00	485,066.09	69.92

## Lori Dawson

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**From:** Charlie Pryde <charlietpryde@gmail.com>  
**Sent:** Thursday, January 30, 2020 2:08 PM  
**To:** Caroline Kennedy; Gordon Stewart  
**Cc:** Lori Dawson  
**Subject:** Fwd: Resend email regarding Memorial Park vending  
**Attachments:** PastedGraphic-3.pdf

Right Tree note

**CORRESPONDENCE**

Begin forwarded message:

**From:** Right Tree <[right.tree19@gmail.com](mailto:right.tree19@gmail.com)>  
**Subject:** Resend email regarding Memorial Park vending  
**Date:** January 6, 2020 at 1:01:29 PM EST  
**To:** "Charlie (C.T.) Pryde" <[charlietpryde@gmail.com](mailto:charlietpryde@gmail.com)>

Charlie,

The introduction of a rental kiosk in Memorial Park was a lively topic for several reasons — the selection process, the need/desire for vendors in the park, the use of public space for private profit, among others. I'm sure it will be a topic for continuing discussion.

At present, *Right Tree* is on the agenda for the Jan 9 Parks & Recreation commission meeting. After reviewing the 2019 revenue and expense figures shared by *Bayfront Beach & Bike* we have decided vending in Memorial Park is not a financially viable project for us. We will not be moving forward with a presentation.

Thanks for all you do to improve the lives of folks in Elk Rapids. I spent some time on the P&R Commission years ago and am well aware tug-of-war that sometimes erupts over proposals and projects.

Craig Mosher  
Right Tree  
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(231) 668-8220 (o)  
(866) 470-6533 fax  
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