

## **HARBOR COMMISSION MINUTES**

### **December 10<sup>th</sup>, 2019**

**PRESENT:** Fisher, Bronkema, Wiltse, Blesma, Orschel, Berck

**ABSENT:** Hansen

**CALL TO ORDER:** Meeting called to order at 7:00 P.M.

#### **APPROVAL OF MINUTES:**

- a. **Regular Harbor Commission meeting held November 11<sup>th</sup>, 2019:** Commissioner Blesma motioned and Commissioner Bronkema seconded to approve minutes from the regular meeting November 11<sup>th</sup>, 2019. All members present voting yes. Motion carried.

#### **REPORTS:**

- a. **Harbormaster Singleton reported that the first workshop of the Harbor Budget has been completed. It was reported to the Commission that work continues at the Harbor raising slips due to the higher than average water levels. Contracted work continues to be completed with various companies such as RW Mercer, Anavon and Windemuller. Currently gathering information for RFP's for 2020 Springtime capital improvement projects.**
- b. **Council:** Commissioner Bronkema provided a council report to the Harbor Commission.
- c. **Treasurer:** Singleton provided up to date 2019-2020 revenue and expenditure report.

**CITIZENS COMMENT:** 0 citizen comment

#### **OLD BUSINESS:**

- a. **Harbormaster completed update to contracts for a May 15<sup>th</sup> timeline that would notify the Harbormaster of the boater's intention to terminate permitted seasonal slip.**
- b. **Harbormaster completed updated contract for Pavilion rental.**
- c. **Continuing to update the MarinaPro reservation system with current boat sizes and charges for the 2020 season.**
- d. **Harbormaster worked with Michigan Sea Grant and Ohio State University members for grant funding/projects.**
- e. **Harbormaster attending Antrim Co. Emergency Service Team exercise training at Antrim Co. Gov't Center November 11<sup>th</sup>.**
- f. **Installed two 20-amp receptacles at the fuel/pump out dock for the winter season.**

#### **NEW BUSINESS:**

- a. **Harbormaster installed new security camera with Anavon at BBQ area of the E-Building.**
- b. **New access point installation point identified with Aspen Wireless for Wi-Fi coverage in the vicinity of slip 56 to 58.**
- c. **Harbor fee schedule for the 2020 seasonal and transient boaters presented to Commission requesting that no change be made to the fee. Motion by Commissioner Wiltse, Second by Commissioner Bronkema to keep fees the same from 2019 to the 2020 season. All present voted yes; motion carried.**
- d. **RW Mercer completed upgrade to liquid sensor detection system in the Harbors underground fuel storage tanks. The upgrade is required by Michigan Licensing and Regulatory Affairs and the Harbor's insurance company.**
- e. **Installed new laptop and awaiting software upgrades from MarinaPro manager for Harbor reservations and RW Mercer new files for computer till.**

- f. Harbormaster attended Antrim Co. Emergency Service team exercise at the Antrim Co. Govt center. Harbormaster will attend next meeting on December 16<sup>th</sup>.**
- g. Harbormaster will be looking into new large storage facility to move to.**
- h. MDNR and USCG Great Lakes Science Center, Darryl Hondorp, PhD, worked with the Harbor place nets in the Harbor to conduct studies on the whitefish and cisco populations.**
- i. Harbor Commission was presented the hard copy of the of the Harbors budget. Harbor Commissioner's questioned the monetary payment to the Village for offsite public restroom cleaning. Commissioner Berck motioned to make no monetary payment, no harbor staff cleaning/restocking and no providing any supplies to Village and the public restrooms. Motion was Second by Commissioner Orschel. All Commissioners present voted yes; motion carried.**

**CORRESPONDENCE:**

- a. None**

**ADJOURNMENT: Meeting adjourned at 7:36 P.M.**