

Meeting Minutes of the Elk Rapids Housing Commission

November 19, 2019

The Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Community Room of the Noble Pines Apartment Building, 701 Chippewa Street, Elk Rapids, Michigan at 3:31 P.M. President Howse then led all participants in the Pledge of Allegiance.

I ROLL CALL

The following Commissioners were present: Myrna Howse, Amy Grzesiak, Marilyn Leix, Judy Standerfer, and Margaret VanDenBerge.

Staff: Tony Lentych, Executive Director, Angie Szabo, Property Manager, and Henry Webb, Maintenance.

Others/Guests: Elaine Glowicki, Elk Rapids Village Council.

Public/Residents: One Noble Pines Resident.

II APPROVAL OF AGENDA

Commissioner VanDenBerge moved (Leix support) to accept the agenda as presented. The motion was unanimously approved.

III APPROVAL OF MINUTES

Commissioner VanDenBerge moved (Standerfer support) to accept the regular meeting minutes of October 15, 2019. There were two small corrections on the second page. With those changes noted, the motion was unanimously approved.

IV APPROVAL OF BILLS

Commissioner Standerfer moved (VanDenBerge support) to approve the bills paid from October 15, 2019 until November 18, 2019. Staff was asked to get more information on the checks into the report.

Roll Call

Leix	Yes
Grzesiak	Yes
Howse	Yes
Standerfer	Yes
VanDenBerge	Yes

The motion was unanimously approved.

V PUBLIC COMMENT

None.

VI OLD BUSINESS

A. The Noble Pines Occupancy Report was given by staff. There is one opening with someone moving in on December 1, 2019. Noble Pines has one move out scheduled for December 15, 2019.

- B. Staff gave a brief report on Noble Pines maintenance issues. It started to snow earlier than expected and that has been taking up a lot of time. Staff also reported that they have met with Henry Webb's replacement who plans to begin employment at the end of January.
- C. Staff reviewed the management memorandum in the packet.
- D. Village Trustee Elaine Glowicki gave an update on Village business and provided a written report to all present. Her reported also included some pictures of shoreline erosion which has become an urgent issue.

VIII NEW BUSINESS

- A. A draft calendar of Regular Meetings was presented and reviewed. It will be approved at the December meeting and all Commissioner were reminded to check their own schedules prior to the next meeting.
- B. There was a brief discussion on New Member Orientation. It was decided that the best time to conduct the Orientation would be prior to the December Regular Meeting at 2:00 P.M. Staff will post accordingly.

IX ADJOURNMENT

Commissioner VanDenBerge moved (Leix support) to adjourn the meeting. The motion was approved and Commissioner Howse closed the meeting at 4:07 P.M.

Respectfully submitted,



Tony Lentych, Executive Director



Myrna Howse, President