

**DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA—**

Wednesday, January 8, 2020 at 6:30 pm

Governmental Center, 315 Bridge Street

Board Members - Please notify The Chair or Village Office if you will not be attending

1. Call to order / Roll call
2. **Conflict of interest statement:**

ANY DDA MEMBER WHO BELIEVES THAT HE OR SHE HAS A CONFLICT OF INTEREST REGARDING ANY ITEM ON THIS AGENDA SHALL SO STATE THAT CONFLICT. DOES ANY MEMBER BELIEVE THEY HAVE A CONFLICT OF INTEREST REGARDING ANY ITEM ON THIS AGENDA
3. *CONSENT CALENDAR (Voice Vote, even if removed) The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion beyond asking questions for simple clarification. Any Board member may ask that any item on the consent calendar be removed there from and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single board action adopting the consent calendar.*
 - A. *Accept Board meeting minutes from Dec 11,2019*
 - B. *Accept Events meeting minutes from Jan 2, 2020*
4. *Welcome new Board Members*

*Shaun Quinn
Cathy Brubaker*
5. *B3 Ferry Presentation – Kim Pontius*
6. *Public Comments – Citizen Comments*
7. *Treasurer’s Report – Financials Attached Separately*
8. *Subcommittee Reports / Updates*
 - a. *Events / Marketing Committee*
 - b. *Ames St. Committee*
 - c. *River St Committee*
 - d. *Business recruitment / Development (Karen & Steve)*
 - e. *Membership Recruitment (Christine)*
 - f. *Bylaws review*
9. *New Business*
 - a. *Approval of Holiday expenses from December*

Santa duties – Rod Kuncaitis \$400 (for 11/30/19 & 12/14/19)

Updated Facebook artwork for Ladies night \$17

We need a motion and support to approve the \$417 total due

- b. RRC – Redevelopment Ready Community
 - i. What it is, where it stands
 - ii. Self evaluation – filled out and submitted previously by Matt & Caroline
 - iii. Next steps
10. Unfinished Business
- a. Project updates
 - i. Tc to Charlevoix trail
 - ii. Elk Rapids / Suttons Bay Ferry
 - iii. Elk Rapids Internet
 - iv. Trail-town (Christine)
 - v. Holiday Decorations – ad hoc committee (Sharon & Kathy)
11. Board Comments
12. Adjournment

The Mission Statement of the DDA is:

The DDA will be the catalyst for enhancing the overall health of the business community while preserving the character and supporting commerce in Elk Rapids.

The Vision Statement of the DDA is:

Creating a vibrant sustainable place where people and business thrive.