

HARBOR COMMISSION MINUTES:

November 11th, 2019

PRESENT: Fisher, Hansen, Blesma, Orschel, Berck

ABSENT: Hansen, Bronkema, Wiltse

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting held October 14th, 2019:** Commissioner Orschel motioned and Commissioner Blesma seconded to approve minutes from the regular meeting October 14th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. **Harbormaster Mike Singleton reported that the first draft of the Harbor Budget has been submitted to the Village Manager/Assistant. Harbor employees are currently raising remaining docks due to the high-water levels. Both Harbor seasonal permittee and Pavilion contracts have been updated and submitted to Village attorney for legal review. Harbormaster Mike Singleton updated commission on planned capital improvements for the winter.**
- b. **Council: N/A**
- c. **Treasurer: Singleton provided up to date 2019-2020 revenue and expenditure report.**

CITIZENS COMMENT: 1 citizen comment

OLD BUSINESS:

- a. **Harbor Commission will consider recommending a new deadline change to seasonal boater requirement to notify Harbormaster and Village Deputy Clerk of termination of slip for the season.**
- b. **Harbor Commission review Harbormasters updated contract for Pavilion rental.**
- c. **First draft of the Harbors 2020 budget submitted October 22nd.**
- d. **Harbormaster updated Harbor Commission on the revenue for line item 407 (capital funds) and the 794 (Harbor Construction Breakwater funds).**
- e. **Updating MarinaPro reservation system for the 2020 season.**
- f. **Hired two additional maintenance employees to help raise all Harbor docks due to high water levels and ice**
- g. **ERYC has submitted to the Harbormaster their upcoming dates for the 2020 pavilion rental.**
- h. **Harbor has shut down non-essential items such as Wi-Fi, cable, water to docks, etc.**
- i. **Harbor has scheduled to shut down and winterize fuel system on October 15th with RW Mercer.**

NEW BUSINESS:

- a. **Harbor Commission discussed deadline change for seasonal boater requirement notifying the termination of their seasonal slip. Motion by Commissioner Orschel to have seasonal boat permittees notify Harbormaster and Village Deputy Clerk of vacating slip for upcoming season by no later than May 15th to receive a 50% refund. Motion second by Commissioner Blesma. All commissioners present voting yes, motion carried.**
- b. **Harbor Commission reviewed Harbormasters updated contract for Pavilion rental.**
- c. **Continuing to update the MarinaPro reservation system with current boat sizes and charges for the 2020 season.**
- d. **Harbormaster worked with Michigan Sea Grant and Ohio State University members for grant funding/projects**
- e. **Harbormaster attending Torch River Spill Planning Team training at Antrim Co. Gov't Center 11/12/19**
- f. **Installed two 20-amp receptacles at the fuel/pump out dock for the winter season.**

CORRESPONDENCE:

- a. **None**

ADJOURNMENT: Meeting adjourned at 7:16 P.M.