

HARBOR COMMISSION AGENDA
Meeting Monday, October 14th, 2019
Begins at 7 pm
At 315 Bridge St, 231-264-9274

1) CALL TO ORDER

2) APPROVAL OF MINUTES

- a. Harbor Commission Meeting held September 9th, 2019

3) REPORTS

- a. Staff – Harbormaster
- b. Council – Doug Bronkema
- c. Treasurer’s Report

4) CITIZENS COMMENTS

5) OLD BUSINESS

- a. Alex Wolfington selected as the Dock Attendant of the Year
- b. Received information from Keko Pumps for our sewage system
- c. Harbormaster meeting scheduled for Alpena 10/2
- d. Scuba North from TC is coming in to do a cleanup dive in the Harbor 10/12
- e. Identified potential areas for which we may need additional funds and/or permitting to address rising water levels at the Harbor. Relayed this to the MML through the Assistant Village Manager/Clerk as they compile a list of items from various communities to build the case for additional permitting and potential funding
- f. Held two weddings at the Pavilion
- g. Multiple events at the Pavilion for the Yacht Club
- h. Updated the Harbor webcam with the current weather through Legendary Lion
- i. Public Restroom proposal through Universal Cleaners, LLC
- j. Elmer’s team visited the Harbor to inspect docks to raise
- k. Final round of pest control for the season has been completed
- l. Harbor Flooring quote for vinyl and tile in the day room
- m. Tax information updated and payment made on quarterly diesel taxes through MiMats/LARA
- n. Ordered and received MDNR Harbor Guides to hand out to boaters

6) NEW BUSINESS

- a. Updated and included dock proposal for extending upper Harbor floating dock
- b. Received first Harbor 2020 budget work sheet from Village Staff
- c. Harbor office closed Sunday the 13th, work will continue at Harbor through November
- d. Working this month with MarinaPro tech to update Harbor reservation system
- e. Irrigation secured for the year and lawns have been winterized
- f. Winterizing Harbor and buildings have begun
- g. Scheduled for fuel to be secured through RW Mercer last week in October
- h. East Bay Irrigation to secure water first week in November to Bath House
- i. Events in the pavilion have concluded for the year
- j. Hired two employees through October to help with the raising of the docks
- k. Shutting down all non-essential items such as cable tv, water to docks, internet, etc
- l. Scheduling quotes for bathhouse upgrade to lights, sinks and counters
- m. Scheduled to meet with Anavon to add 4 additional security cameras and discuss keyless entry for boaters for the 2020 season
- n. Replaced multiple lights on the power pedestals that had burned out
- o. Removed swim/no wake buoys from Memorial Beach and Elk Lake
- p. Harbor is at 20% occupancy
- q. ERYC has submitted their 2020 pavilion schedule

7) CORRESPONDENCE

- a. Dock Proposal

8) ADJOURNMENT

PUBLIC NOTICE ANNOUNCEMENT VILLAGE OF ELK RAPIDS

NOTICE OF COMPLIANCE WITH ADA MEETINGS

The Village of Elk Rapids shall provide reasonable auxiliary aids and services, such as signers for the hearing impaired and individuals with disabilities at meetings/hearings upon five (5) days' notice to the Village. Individuals requiring auxiliary aids or services should contact the Village of Elk Rapids by writing or calling the following: William Cooper / PO Box 398, 315 Bridge St., Elk Rapids, MI 49629 / (231) 264-9274.

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English-speaking ability, and persons needing auxiliary aids of services of interpreters, signers, readers or large print.

DRAFT

HARBOR COMMISSION MINUTES:

September 9th, 2019

PRESENT: Fisher, Hansen, Bronkema, Wiltse, Blesma, Orschel, Berck

ABSENT:

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting held August 12th, 2019:** Commissioner Berck motioned and Commissioner Hansen seconded to approve minutes from the regular meeting August 12th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Mike Singleton reported Alex Wolfington was awarded Dock Attendant of the Year. Annual DNR meeting is scheduled for 10/2/19 in Alpena, harbor filled to capacity during Harbor Days celebration, Scuba North to dive at the Harbor for a trash clean up, identified potential areas for which additional funds and/or permitting to address rising water levels at the Harbor. Held multiple weddings and events at the pavilion, received quotes from Universal Cleaners for Village public restrooms, Team Elmer's visited Harbor to evaluate dock raising in fall, ordered and received DNR harbor guides.
- b. **Council:** Report provided by Commissioner Bronkema
- c. **Treasurer:** Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 2 citizen comment

OLD BUSINESS:

- a. Updated quote from Michigan Lake Products for the addition of U/H courtesy dock
- b. Explore the purchase of Elk River Marine with a committee
- c. Cleaning service to clean Memorial, Cedar, and the Dam Beach bathrooms
- d. Dock raising in the fall with help from commercial company and barge
- e. All licenses, inspections, insurance and motor fuel taxes updated through 2020
- f. 50% season slip fee refund for Shepherd (190) by Village Council 5-2 vote no, does not pass
- g. Brush courtesy dock on west side

NEW BUSINESS:

- a. Cleaning of public restrooms in the Village by Harbor staff was addressed with a motion made by Commissioner Blesma and second by Commissioner Hansen to stop cleaning public restrooms (Cedar St and Memorial Park) by Harbor Staff. Additionally, Harbor funds shall not be used to clean any public facility not associated with the Harbor in accordance with MDNR Waterways and Seasonal Boater contracts. Funds generated by the Harbor are to stay within the Harbor. All members of the Harbor Commission present voting yes. Motion carried.
- b. Harbor to continue exploring possibilities of the purchase of Elk River Marina.
- c. Establish the how the harbors capital fund is dispersed though the 407 and 794 general ledger line items

CORRESPONDENCE:

- a. Quote from Michigan Lake Products

ADJOURNMENT: Meeting adjourned at 7:46 P.M.

**HARBORMASTER
MONTHLY ACTIVITIES REPORT
FOR THE MONTH ENDING SEPTEMBER 30th, 2019**

- 1.** Regular September Harbor Commission Meeting was held Tuesday September 9th, 2019, 7:00 pm at the Village.
- 2.** No wake buoys removed and de-commissioned for the winter season in both the river and at Veterans Memorial Park Beach.
- 3.** Lifting more docks because water levels have not dropped
- 4.** Final gas and diesel fuel dump received for the year
- 5.** Replaced multiple 2 x 6 boards throughout the slips
- 6.** Fixed the gator
- 7.** Replaced multiple LED lights on power pedestals
- 8.** Winterized lawns with Weed Man
- 9.** Renewed underground storage tanks registration through Licensing and Regulatory Affairs
- 10.** Pass weights and measures inspection through State Motor Fuels Quality Division/Department of Agriculture and Rural Development
- 11.** New dock pins fabricated by ACE welding
- 12.** Diesel tax for quarter paid through the new online MiMats system
- 13.** As of September 30th, the harbor is at 24% capacity
- 14.** Anticipate working with staff through the first week in November
- 15.** Dock proposal received from Michigan Lake Products for extending floating dock in the upper harbor
- 16.** Forecasted water levels for October are 1 to 2 inches higher than last month for Lake Michigan-Huron. The forecast indicates water levels to decline about 2 inches by November 4th on Lakes Superior and Michigan-Huron.

User: LORI

DB: Elk Rapids

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 407 - HARBOR CAPITAL FUND						
Revenues						
Dept 000						
407-000-574-000	GRANT/PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-000-575-000	GRANT	0.00	0.00	0.00	0.00	0.00
407-000-672-000	INTEREST	100.00	209.37	0.00	(109.37)	209.37
407-000-674-000	SALVAGE/ELEC/UPGRADE/PROJ	0.00	0.00	0.00	0.00	0.00
407-000-677-000	FROM/GOVT/BLDG/470	0.00	0.00	0.00	0.00	0.00
407-000-690-500	FROM/HARBOR/594/CONTRACTS	0.00	0.00	0.00	0.00	0.00
407-000-691-106	FROM/HARBOR/594	100,000.00	0.00	0.00	100,000.00	0.00
407-000-692-000	FROM/HARBOR/BOND/795	0.00	0.00	0.00	0.00	0.00
407-000-692-201	PEDESTAL REPLACEMENT GRANT	0.00	0.00	0.00	0.00	0.00
407-000-693-000	TRANSFER/ROTARY PARK GRANT	0.00	0.00	0.00	0.00	0.00
407-000-693-100	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00
407-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
407-000-699-000	PRIOR YR/ENDING CASH BALANCE	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 000		270,100.00	209.37	0.00	269,890.63	0.08
TOTAL REVENUES		270,100.00	209.37	0.00	269,890.63	0.08
Expenditures						
Dept 544 - HARBOR						
407-544-740-000	POSTAGE METER	0.00	0.00	0.00	0.00	0.00
407-544-755-000	FUEL PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-755-100	FUEL HOSE/NOZZLE REPLACEMENT	5,000.00	180.00	0.00	4,820.00	3.60
407-544-756-100	PURCHASE BUOYS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-758-400	FUEL LINE REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-758-450	SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
407-544-758-500	SEWER METER	0.00	0.00	0.00	0.00	0.00
407-544-759-200	SAFETY LADDERS	0.00	0.00	0.00	0.00	0.00
407-544-760-000	SCHEDULED PREVIOUSLY/HANDICAPP	0.00	0.00	0.00	0.00	0.00
407-544-769-000	STRIPE PARKING LOT	400.00	0.00	0.00	400.00	0.00
407-544-801-000	ENGR SVS/BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-802-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
407-544-804-100	PROFESSIONAL SVCS/ARCHITECT	0.00	0.00	0.00	0.00	0.00
407-544-805-000	PROF/SVC/BREAKWATER STUDY	0.00	0.00	0.00	0.00	0.00
407-544-817-000	SIGNS	0.00	0.00	0.00	0.00	0.00
407-544-818-000	ROTARY PARK STUDY	0.00	0.00	0.00	0.00	0.00
407-544-819-000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
407-544-928-000	IMPROVEMENT ELECTRIC BLDG	0.00	0.00	0.00	0.00	0.00
407-544-960-400	LH IRRIGATION REPL	0.00	0.00	0.00	0.00	0.00
407-544-961-000	REPLACEMENT WINDOWS	0.00	0.00	0.00	0.00	0.00
407-544-962-100	REPLACE ROOF	0.00	0.00	0.00	0.00	0.00
407-544-963-000	PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-544-963-100	PORTABLE PUMP-OUT	0.00	0.00	0.00	0.00	0.00
407-544-964-000	WEED CONTAINMENT	5,000.00	5,272.82	0.00	(272.82)	105.46
407-544-965-000	TO HARBOR CONSTR	0.00	0.00	0.00	0.00	0.00
407-544-969-100	FIRE PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-970-100	CAP/OUTLAY/SEC/CAMERA	15,000.00	12,018.46	0.00	2,981.54	80.12
407-544-970-650	BATHHOUSE BOILER	0.00	0.00	0.00	0.00	0.00
407-544-971-000	GAZEBO CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
407-544-972-000	ELECTRICAL	0.00	0.00	0.00	0.00	0.00
407-544-973-000	DREDGING	65,000.00	55,124.50	0.00	9,875.50	84.81
407-544-974-000	TO/GEN CAP/401/SOFTWARE	0.00	0.00	0.00	0.00	0.00
407-544-974-400	CAP/OUTLAY/DAYROOM/IMPRV	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BGD USED
Fund 407 - HARBOR CAPITAL FUND						
Expenditures						
407-544-975-000	KAL EX BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-975-100	STORAGE BUILDING	0.00	0.00	0.00	0.00	0.00
407-544-975-200	SHOWER IMPROVEMENTS	5,500.00	5,778.00	0.00	(278.00)	105.05
407-544-975-300	UPPER HARBOR FLOATING DOCKS	0.00	0.00	0.00	0.00	0.00
407-544-975-400	PEDESTAL UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-475	PEDESTAL REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-975-500	LAUNDRY ROOM	0.00	0.00	0.00	0.00	0.00
407-544-975-600	FIRE PUMPS/EXT BOXES	0.00	0.00	0.00	0.00	0.00
407-544-975-700	PURCHASE LOCKS	3,000.00	110.00	0.00	2,890.00	3.67
407-544-975-800	CABLE/INTERNET INSTALLATION	0.00	0.00	0.00	0.00	0.00
407-544-975-801	BATH HOUSE AIR CONDITIONING	5,000.00	0.00	0.00	5,000.00	0.00
407-544-975-802	MOWER/GARDEN POWER TOOLS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-975-803	CREDIT CARD SOFTWARE/EQUIP	18,000.00	9,534.43	0.00	8,465.57	52.97
407-544-975-804	WI-FI UPGRADE	15,000.00	6,471.80	0.00	8,528.20	43.15
407-544-975-805	SIDEWALK MODIFICATION	1,600.00	0.00	0.00	1,600.00	0.00
407-544-975-806	BATH HOUSE UPGRADES	12,000.00	30,092.00	0.00	(18,092.00)	250.77
407-544-975-807	WEBCAM	2,000.00	1,597.21	0.00	402.79	79.86
407-544-975-808	FIVE-YEAR RECREATION PLAN	0.00	0.00	0.00	0.00	0.00
407-544-975-809	LIGHT POLE LED UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-810	RE-SET PAVERS	20,000.00	1,550.00	0.00	18,450.00	7.75
407-544-975-811	PICNIC TABLES	0.00	0.00	0.00	0.00	0.00
407-544-975-812	OFFICE FURNITURE	1,500.00	0.00	0.00	1,500.00	0.00
407-544-975-813	FUEL OFFICE IMPROVEMENT	3,000.00	2,140.00	0.00	860.00	71.33
407-544-975-814	WEATHER STATION UPGRADE	500.00	0.00	0.00	500.00	0.00
407-544-975-815	TRANSFORMERS	31,000.00	18,459.04	0.00	12,540.96	59.55
407-544-976-150	GAZEBO FURNISHINGS	0.00	0.00	0.00	0.00	0.00
407-544-977-000	SKID PIERS	0.00	0.00	0.00	0.00	0.00
407-544-978-000	REPLACEMENT DOCK/STATE/RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-979-000	REPLACEMENT DOCK/VILLAGE/RESER	0.00	0.00	0.00	0.00	0.00
407-544-980-000	BREAKWATER/RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-981-150	TR/TO/HARBOR/594	0.00	0.00	0.00	0.00	0.00
407-544-981-300	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
407-544-981-350	HARBOR VEHICLE/VAN	0.00	0.00	0.00	0.00	0.00
407-544-997-000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
407-544-998-700	TO/HARBOR CONST/794	0.00	0.00	0.00	0.00	0.00
407-544-999-000	TO/GEN/101/SAND CLEAR	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		213,500.00	148,328.26	0.00	65,171.74	69.47
TOTAL EXPENDITURES		213,500.00	148,328.26	0.00	65,171.74	69.47
Fund 407 - HARBOR CAPITAL FUND:						
TOTAL REVENUES		270,100.00	209.37	0.00	269,890.63	0.08
TOTAL EXPENDITURES		213,500.00	148,328.26	0.00	65,171.74	69.47
NET OF REVENUES & EXPENDITURES		56,600.00	(148,118.89)	0.00	204,718.89	261.69

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PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR FUND						
Revenues						
Dept 000						
594-000-453-000	\$5/PERMITS/RAMP/COLL/V.HALL	0.00	0.00	0.00	0.00	0.00
594-000-454-000	CONTRACTUAL/SEASONAL UPPER HAR	30,600.00	26,853.50	0.00	3,746.50	87.76
594-000-454-500	CONTRACTUAL/SEASONAL/NEW/UPPER	38,063.00	38,848.00	0.00	(785.00)	102.06
594-000-455-000	CONTRACTUAL/SEASONAL LOWER HAR	500,000.00	494,108.50	0.00	5,891.50	98.82
594-000-455-100	1991 HARBOR CONTRACT/ 3/1	0.00	0.00	0.00	0.00	0.00
594-000-456-000	SALES/GAS	220,000.00	189,239.37	803.93	30,760.63	86.02
594-000-457-000	FEES/DIESEL	60,000.00	64,263.40	442.65	(4,263.40)	107.11
594-000-458-000	FEES/SEASONAL RAMP PASSES	9,000.00	7,504.00	0.00	1,496.00	83.38
594-000-458-100	FEES/DAILY RAMP PASSES/LOWER HARBOR	7,000.00	6,210.00	0.00	790.00	88.71
594-000-458-200	FEES/DAILY RAMP PASSES/UPPER HARBOR	1,500.00	1,742.56	0.00	(242.56)	116.17
594-000-459-000	FEES/TRAILER STORAGE	0.00	290.00	0.00	(290.00)	100.00
594-000-500-000	FEES/PUMP-OUT	6,000.00	5,950.00	150.00	50.00	99.17
594-000-500-100	FEES/OIL	0.00	0.00	0.00	0.00	0.00
594-000-500-200	FEES/ICE	4,000.00	4,036.51	6.00	(36.51)	100.91
594-000-500-300	FEES/POP	500.00	255.00	0.00	245.00	51.00
594-000-501-000	MERCHANDISE	500.00	252.00	0.00	248.00	50.40
594-000-502-000	KEY DEPOSITS	0.00	0.00	0.00	0.00	0.00
594-000-503-000	FEES/BOAT SHOW	0.00	0.00	0.00	0.00	0.00
594-000-504-000	FEES/PAVILION RENTAL	4,000.00	5,600.00	0.00	(1,600.00)	140.00
594-000-505-000	FEES/COMMERCIAL RAMP PASS	2,250.00	3,390.50	0.00	(1,140.50)	150.69
594-000-574-000	DNR/ROTARY PARK GRANT	0.00	0.00	0.00	0.00	0.00
594-000-578-000	STATE GRANT - TREES	0.00	0.00	0.00	0.00	0.00
594-000-600-000	FEES/TRANSIENT	150,000.00	150,182.00	2,063.00	(182.00)	100.12
594-000-672-000	INTEREST	600.00	148.82	0.00	451.18	24.80
594-000-689-000	FROM/GEN/101/BATHROOM CLEANING WAGES	9,500.00	0.00	0.00	9,500.00	0.00
594-000-690-000	FROM/WASTE/228/TRASH	0.00	0.00	0.00	0.00	0.00
594-000-691-109	FROM/HARBOR/CON/794/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
594-000-692-000	TRANSFERS/IN	0.00	0.00	0.00	0.00	0.00
594-000-693-100	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00
594-000-693-250	REIMBURSEMENT/LIBRARY UTILITIES	3,200.00	781.49	0.00	2,418.51	24.42
594-000-694-000	MISC REVENUE	1,000.00	582.26	0.00	417.74	58.23
594-000-694-200	TOWNSEND DONATION	0.00	0.00	0.00	0.00	0.00
594-000-694-250	FEES/HARBOR WAITING LIST	2,000.00	2,498.00	0.00	(498.00)	124.90
594-000-694-300	ELK RAPIDS YACHT CLUB DONATION	0.00	0.00	0.00	0.00	0.00
594-000-695-100	LAUNDRY	1,000.00	1,017.15	0.00	(17.15)	101.72
594-000-695-200	UP HARB BOX	2,000.00	3,344.00	0.00	(1,344.00)	167.20
594-000-696-400	FEES/BOAT SLIP PYM	0.00	0.00	0.00	0.00	0.00
594-000-698-850	TR/FR/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
594-000-699-000	PRIOR YR/ENDING CASH BALANCE	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 000		1,212,713.00	1,007,097.06	3,465.58	205,615.94	83.04
TOTAL REVENUES		1,212,713.00	1,007,097.06	3,465.58	205,615.94	83.04
Expenditures						
Dept 544 - HARBOR						
594-544-700-000	SALARY & WAGES	192,500.00	189,897.04	8,156.78	2,602.96	98.65
594-544-700-100	HARBOR GROUNDS POSITION	0.00	0.00	0.00	0.00	0.00
594-544-701-000	OVERTIME	1,500.00	3,727.15	13.80	(2,227.15)	248.48
594-544-705-000	WAGE/HARBORMASTER	53,500.00	32,811.20	2,052.00	20,688.80	61.33
594-544-706-000	TO/GEN/101/POLICE WAGES	15,000.00	0.00	0.00	15,000.00	0.00
594-544-715-000	SOCIAL SECURITY	20,879.00	17,322.43	782.06	3,556.57	82.97
594-544-716-000	HEALTH INSURANCE	6,625.00	2,756.35	0.00	3,868.65	41.61

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR FUND						
Expenditures						
594-544-718-000	RETIREMENT	8,778.00	5,711.38	333.37	3,066.62	65.06
594-544-719-000	SICK & ACCIDENT	1,966.00	813.73	0.00	1,152.27	41.39
594-544-720-000	WORKER'S COMPENSATION	5,739.00	2,485.36	0.00	3,253.64	43.31
594-544-722-000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
594-544-723-000	VACCINATIONS	10,000.00	0.00	0.00	10,000.00	0.00
594-544-730-000	POSTAGE	0.00	0.00	0.00	0.00	0.00
594-544-751-000	FUEL GAS	190,000.00	154,283.05	0.00	35,716.95	81.20
594-544-752-000	DIESEL GAS	70,000.00	47,727.39	0.00	22,272.61	68.18
594-544-753-000	BOAT SHOW EXPENSES	0.00	0.00	0.00	0.00	0.00
594-544-754-000	MERCHANDISE	500.00	0.00	0.00	500.00	0.00
594-544-756-000	DUMPSTER	2,200.00	1,669.00	0.00	531.00	75.86
594-544-757-000	SUPPLIES	18,000.00	15,234.54	(14.00)	2,765.46	84.64
594-544-757-100	POP/ICE	0.00	0.00	0.00	0.00	0.00
594-544-758-700	ICE MAKERS	3,200.00	2,492.30	0.00	707.70	77.88
594-544-759-500	POP PURCHASE	450.00	0.00	0.00	450.00	0.00
594-544-760-300	PROPANE	1,000.00	1,174.36	0.00	(174.36)	117.44
594-544-801-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
594-544-802-000	ENGINEER	0.00	0.00	0.00	0.00	0.00
594-544-803-000	AUDITOR	1,430.00	1,258.40	0.00	171.60	88.00
594-544-804-200	PROFESSIONAL SVCS/PHYSICALS	0.00	0.00	0.00	0.00	0.00
594-544-818-000	CONTRACTUAL FEES	13,500.00	12,809.00	1,160.00	691.00	94.88
594-544-818-100	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
594-544-818-500	PROF SVC/SOFTWARE/SUPPORT	1,000.00	1,154.51	0.00	(154.51)	115.45
594-544-853-000	PHONE	3,000.00	4,736.49	0.00	(1,736.49)	157.88
594-544-854-000	CABLE FEES	13,000.00	10,153.67	0.00	2,846.33	78.11
594-544-855-000	CREDIT CARD PROCESSING FEES	13,000.00	566.40	0.00	12,433.60	4.36
594-544-864-000	TRAINING/CONFERENCES	3,500.00	1,275.95	0.00	2,224.05	36.46
594-544-880-000	COMMUNITY PROMOTION	2,500.00	3,911.55	0.00	(1,411.55)	156.46
594-544-900-000	PRINTING/PUBLICATION	3,000.00	2,675.04	0.00	324.96	89.17
594-544-910-000	INSURANCE/LIABILITY	4,000.00	9,182.51	0.00	(5,182.51)	229.56
594-544-920-000	UTILITIES	63,000.00	49,743.74	171.62	13,256.26	78.96
594-544-930-000	REPAIRS AND MAINTENANCE	25,000.00	17,896.06	0.00	7,103.94	71.58
594-544-931-100	SHORELINE EROSION MAINTENANCE	0.00	0.00	0.00	0.00	0.00
594-544-932-200	PURCHASE LUMBER	4,000.00	0.00	0.00	4,000.00	0.00
594-544-935-000	ELK RIVER REPAIRS	0.00	0.00	0.00	0.00	0.00
594-544-940-000	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
594-544-941-000	RENT/BLDG/HARBOR/SUPPLIES	4,000.00	4,000.00	0.00	0.00	100.00
594-544-956-000	MISCELLANEOUS	1,000.00	826.81	0.00	173.19	82.68
594-544-958-200	HARBOR ACTIVITIES	3,500.00	0.00	0.00	3,500.00	0.00
594-544-962-000	TO/HEALTH INS/DED/797	0.00	0.00	0.00	0.00	0.00
594-544-964-000	TO/GEN/101/POLICE GRA	0.00	0.00	0.00	0.00	0.00
594-544-964-100	TO/HEALTH INS/797	0.00	0.00	0.00	0.00	0.00
594-544-965-200	TO/GEN/101/ADMIN	2,800.00	0.00	0.00	2,800.00	0.00
594-544-965-250	TR/TO/GEN/101/TART TRAIL	0.00	0.00	0.00	0.00	0.00
594-544-965-400	TO/HARBOR CAP/407	100,000.00	0.00	0.00	100,000.00	0.00
594-544-965-450	TR/TO/MOTOR VEHICLE/661	10,000.00	0.00	0.00	10,000.00	0.00
594-544-966-000	LOAN/PYM/TO/GEN/FUND	0.00	0.00	0.00	0.00	0.00
594-544-967-100	TRANSIENT REFUNDS	0.00	0.00	0.00	0.00	0.00
594-544-967-500	HARBOR CONTRACT REFUNDS	10,000.00	5,221.00	0.00	4,779.00	52.21
594-544-968-100	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
594-544-970-800	COMPUTER/SOFTWARE PURCHASE	4,000.00	3,850.00	0.00	150.00	96.25
594-544-971-400	CAPITAL OUTLAY/COMPUTER	0.00	0.00	0.00	0.00	0.00
594-544-972-400	SMALL EQUIPMENT	1,000.00	1,778.21	0.00	(778.21)	177.82
594-544-974-000	TRANS/GEN/CAP/COPIER	0.00	0.00	0.00	0.00	0.00
594-544-977-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
594-544-977-100	CAPITAL OUTLAY/ELEC	0.00	0.00	0.00	0.00	0.00

User: LORI

DB: Elk Rapids

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR FUND						
Expenditures						
594-544-977-200	PAVILION CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
594-544-995-000	INTEREST	0.00	0.00	0.00	0.00	0.00
594-544-996-000	TO/HARBOR BOND DEBT/795	122,205.00	122,205.00	0.00	0.00	100.00
594-544-997-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-998-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-999-000	TO/HARB CON/794/LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
594-544-999-300	APPROPRIATION AMENDMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		1,010,272.00	731,349.62	12,655.63	278,922.38	72.39
Dept 554 - ENTERPRISE HARBOR						
594-554-995-000	INTEREST/83/OLD/KENT/TC/BONDS	0.00	0.00	0.00	0.00	0.00
Total Dept 554 - ENTERPRISE HARBOR		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,010,272.00	731,349.62	12,655.63	278,922.38	72.39
Fund 594 - HARBOR FUND:						
TOTAL REVENUES		1,212,713.00	1,007,097.06	3,465.58	205,615.94	83.04
TOTAL EXPENDITURES		1,010,272.00	731,349.62	12,655.63	278,922.38	72.39
NET OF REVENUES & EXPENDITURES		202,441.00	275,747.44	(9,190.05)	(73,306.44)	136.21

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DB: Elk Rapids

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 794 - HARBOR CONSTRUCTION BREAKWATER						
Revenues						
Dept 000						
794-000-570-000	BOND REVENUE	0.00	0.00	0.00	0.00	0.00
794-000-573-000	EMERGENCY STATE FUNDS	0.00	0.00	0.00	0.00	0.00
794-000-574-000	GRANT/STATE MONIES	0.00	0.00	0.00	0.00	0.00
794-000-575-000	GRANT/NWMCOG/COMM GROWTH	0.00	0.00	0.00	0.00	0.00
794-000-665-300	PRIN/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-665-350	INT/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-672-000	INTEREST	500.00	239.71	0.00	260.29	47.94
794-000-675-300	COURTESY DOCK CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
794-000-690-000	BLDG/DEBT/PRIN/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-200	BLDG/DEBT/FROM #101	0.00	0.00	0.00	0.00	0.00
794-000-691-100	DEBT/PYM/INTERNAL/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-691-114	TRANSFERS/IN	0.00	0.00	0.00	0.00	0.00
794-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
794-000-694-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-695-000	FROM/HARBOR/594/LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
794-000-696-550	FROM/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
794-000-699-000	PRIOR YR/ENDING CASH BALANCE	455,000.00	0.00	0.00	455,000.00	0.00
Total Dept 000		455,500.00	239.71	0.00	455,260.29	0.05
TOTAL REVENUES		455,500.00	239.71	0.00	455,260.29	0.05
Expenditures						
Dept 794 - HARBOR CONSTRUCTION BREAKWATER						
794-794-700-000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
794-794-715-000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
794-794-716-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
794-794-719-000	SICK & ACCIDENT BENEFIT	0.00	0.00	0.00	0.00	0.00
794-794-720-000	WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
794-794-757-300	PROJECT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
794-794-758-800	TREE PLANTING	0.00	0.00	0.00	0.00	0.00
794-794-800-000	BOND COUNSEL	0.00	0.00	0.00	0.00	0.00
794-794-801-000	ENGINEERING	0.00	0.00	0.00	0.00	0.00
794-794-802-000	REPAIR LOWER BOAT RAMP/HARBOR	0.00	0.00	0.00	0.00	0.00
794-794-803-000	PHASE III LAYOUT	0.00	0.00	0.00	0.00	0.00
794-794-818-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
794-794-819-000	PLANNING/215 DEXTER ST/GRANT	0.00	0.00	0.00	0.00	0.00
794-794-935-000	OPEN	0.00	0.00	0.00	0.00	0.00
794-794-956-400	PROP TAX DUE ON 215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
794-794-965-000	NEW GAZEBO	0.00	0.00	0.00	0.00	0.00
794-794-966-000	PROP/PURCH/215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-967-000	BLDG REMOVAL/215 DEXTER ST	0.00	0.00	0.00	0.00	0.00
794-794-968-200	SIDEWALK/DEXTER/ST/PROP	0.00	0.00	0.00	0.00	0.00
794-794-969-300	FENCE/COMPACTOR/WWTP	0.00	0.00	0.00	0.00	0.00
794-794-970-000	COURTESY DOCK CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
794-794-972-000	CONSTRUCT DEXTER ST DOCKS	0.00	0.00	0.00	0.00	0.00
794-794-973-000	DREDGING	0.00	0.00	0.00	0.00	0.00
794-794-996-000	TO/ENT/HARB/594/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
794-794-997-000	LONG/TERM/LOAN/TO/GEN/GL#101	0.00	0.00	0.00	0.00	0.00
794-794-997-100	LONG/TERM/LOAN/TO/WASTE/GL#228	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 794 - HARBOR CONSTRUCTION BREAKWATER						
Expenditures						
Total Dept 794 - HARBOR CONSTRUCTION BREAKWATER		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 794 - HARBOR CONSTRUCTION BREAKWATER:						
TOTAL REVENUES		455,500.00	239.71	0.00	455,260.29	0.05
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		455,500.00	239.71	0.00	455,260.29	0.05

User: LORI

PERIOD ENDING 10/31/2019

DB: Elk Rapids

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 795 - HARBOR BOND DEBT FUND						
Revenues						
Dept 000						
795-000-672-000	INTEREST	0.00	101.56	0.00	(101.56)	100.00
795-000-691-115	FROM/HARBOR/594/CONTRACTS	90,245.00	122,205.00	0.00	(31,960.00)	135.41
795-000-694-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
795-000-695-000	FROM/ENT/HARBOR/10% BOND RESERVE	0.00	0.00	0.00	0.00	0.00
795-000-699-000	PRIOR YR/ENDING CASH BALANCE	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 000		210,245.00	122,306.56	0.00	87,938.44	58.17
TOTAL REVENUES		210,245.00	122,306.56	0.00	87,938.44	58.17
Expenditures						
Dept 795 - HARBOR BOND DEBT						
795-795-803-200	BOND DEBT/AGENT FEES	0.00	0.00	0.00	0.00	0.00
795-795-804-200	PROFESSIONAL SERV/ DEBT AGENT FEES	250.00	250.00	0.00	0.00	100.00
795-795-900-000	PUBLICATION	0.00	0.00	0.00	0.00	0.00
795-795-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
795-795-962-300	TRANSFERS/OUT	0.00	0.00	0.00	0.00	0.00
795-795-980-400	2012/CAP/IMP/REF/BOND/INT	19,995.00	10,452.50	0.00	9,542.50	52.28
795-795-980-450	2012/CAP/IMP/REF/BOND/PRIN	70,000.00	70,000.00	0.00	0.00	100.00
795-795-991-000	BOND DEBT/INT/83	0.00	0.00	0.00	0.00	0.00
795-795-992-000	BOND DEBT/PRIN/83	0.00	0.00	0.00	0.00	0.00
795-795-994-000	BOND DEBT/INT/86	0.00	0.00	0.00	0.00	0.00
795-795-995-000	BOND DEBT/PRIN/86	0.00	0.00	0.00	0.00	0.00
795-795-996-000	BOND DEBT INTEREST 99	0.00	0.00	0.00	0.00	0.00
795-795-997-000	BOND DEBT PRIN/99	0.00	0.00	0.00	0.00	0.00
795-795-998-000	#52789005 BOND/INT/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-000	#52789005 BOND/PRIN/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-400	BOND RESERVE ACCOUNT	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - HARBOR BOND DEBT		90,245.00	80,702.50	0.00	9,542.50	89.43
TOTAL EXPENDITURES		90,245.00	80,702.50	0.00	9,542.50	89.43
Fund 795 - HARBOR BOND DEBT FUND:						
TOTAL REVENUES		210,245.00	122,306.56	0.00	87,938.44	58.17
TOTAL EXPENDITURES		90,245.00	80,702.50	0.00	9,542.50	89.43
NET OF REVENUES & EXPENDITURES		120,000.00	41,604.06	0.00	78,395.94	34.67
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		2,148,558.00	1,129,852.70	3,465.58	1,018,705.30	52.59
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,314,017.00	960,380.38	12,655.63	353,636.62	73.09
NET OF REVENUES & EXPENDITURES		834,541.00	169,472.32	(9,190.05)	665,068.68	20.31

**Village of Elk Rapids
Habor Monthly Statistics**

	May Harbor Stats		June Harbor Stats		July Harbor Stats	
	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold
Gas	\$7,161.75	2596.214	\$20,454.02	9416.738	\$75,316.66	19,377
Diesel	\$2,486.69	710.688	\$7,345.69	3416.498	\$25,221.01	11,393
Transient	\$3,797.00	196	\$17,205.00	303	\$58,445.00	308
Waiting List	\$320.00	16	\$120.00	6	\$1,178.00	59
Daily Ramp Passes	\$462.00	66	\$1,141.00	163	\$2,549.00	364
Seasonal Ramp Passes	\$1,551.00	39	\$3,200.00	80	\$2,513.00	63
Upper Harbor Ramp	\$267.00	38	\$881.00	126	\$2,008.56	287

	August Harbor Stats		September Harbor Stats		10/1/2019	
	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold
Gas	\$67,335.42	17,174	\$18,167.59	4,883	\$188,435.44	53,447
Diesel	\$24,661.81	7,707	\$4,105.55	1,192	\$63,820.75	24,419
Transient	\$55,623.00	352	\$12,855.00	76	\$147,925.00	1,235
Waiting List	\$600.00	30	\$280.00	14	\$2,498.00	125
Daily Ramp Passes	\$1,451.00	207	\$558.00	80	\$6,161.00	880
Seasonal Ramp Passes	\$240.00	6	\$0.00	0	\$7,504.00	188
Upper Harbor Ramp	\$1,346.00	192	\$520.00	74	\$5,022.56	717

DOCK PROPOSAL



INDIAN RIVER
5846 S. Straits Hwy.
Indian River, MI 49749
Tel: (231) 238-4490
or 800-968-2299
Fax: (231) 238-4460

ELK RAPIDS
11456 S. U.S. 31
Elk Rapids, MI 49629
Tel: (231) 264-8002
or 800-968-3625
Fax: (231) 264-8050

PROPOSAL SUBMITTED TO:
VILLAGE OF ELK RAPIDS
EDWARD C. GRACE MEMORIAL HARBOR

DATE: 8-26-19
PHONE: 231-499-6452
EMAIL: jblesma@gmail.com
LAKE: ELK RIVER

DESCRIPTION

EZ DOCK FLOATING DOCK SYSTEM ADDITION TO CURRENT EZ DOCK. 4 SECTIONS 80" WIDE X 10'
LONG INSTALLED END FOR END. TWO PIERS 60' LONG X 60" WIDE
SIX STANDARD DUTY PIPE BRACKETS WITH 16' LONG GALVANIZED PIPES

Dock system according to the above description.....	\$26,771.00
Sub-Total	\$26,771.00
Tax	NA
Installation	\$1,100.00
TOTAL	\$27,871.00

REGULAR TERMS: 50% DEPOSIT REQUIRED / BALANCE DUE UPON COMPLETION.

Michigan Lake Products, Inc. agrees to guarantee its workmanship for two years after the date of installation and the manufacture offers an additional limited lifetime warranty on all vinyl materials.
If payment is not received according to the terms above a finance charge of 1.5% per month, which is an annual percentage rate of 18% shall be applied to any unpaid balance. All materials will remain the property of Michigan Lake Products, Inc. until all invoices pertaining to the job are paid in full. The customer shall be responsible for all loss or damage to said materials until payment is made in full. Right of access and removal is granted to Michigan Lake Products, Inc. in the event of non-payment.
This proposal is valid for a period of 30 days after the date of proposal.

ACCEPTED BY: _____

BY: Greg McAvoy
MICHIGAN LAKE PRODUCTS, INC.

DATE: _____