

BEAUTIFICATION COMMISSION AGENDA

October 16, 2019 9:00 am

Governmental Center

Call to Order

Pledge of Allegiance

Roll Call:

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: September 18, 2019

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Financial Report

Approval of Bills:

Community Garden Report—Ginny Dorner

Iva's North
South Arrowhead
Beulah Morrison, Gazebo plan
Blue Star
Guild, Library
Pedestrian Bridge
River Entrance
Township Hall
Yuchasz Walk, funds requested from Beautification
Zupin-Anderson

Beautification Gardens

Terrace Garden
Chlorination Building
Kids Pond and Cedar Street Parking
Triangle Garden
Traverse Street Parking
Median

Harbor Drive
Boardwalk Sitting Garden

Old Business:

Bridge Baskets
Beautification Goals and Responsibilities

Report from Council

Report from DPW

New Business:

Street Trees 2020
Budget
Boardwalk Sitting Garden plans
Terrace Garden

Correspondence:

Adjournment:

Next meeting, November 20, 2019

Beautification Regular Meeting **DRAFT** Minutes
Wednesday, September 18, 2019
Government Center, 315 Bridge Street

1. Meeting called to order @ 9:00 by Sonja Perry.
2. Roll Call
Present: Green, Ehlers, Perry, Haley, Mucinek, LaBlond
3. Approval of Minutes of Regular Meeting of August 21, 2019.
Motion by Haley, second by Ehlers to approve minutes. Motion carried.
4. Public Comment - none
5. Financial Report - presented
6. Approval of Bills - Motion to approve bills with several additions, by Ehlers, second by Green.
Motion carried.
7. Garden Report - Robyn reported on Yuchasz and Gazebo Gardens. Suggesting revamp of Yuchasz and changes to Gazebo.
8. Beautification Gardens - Janine discussed ideas for sitting garden. Discussion and agreement on continued removal and cleanup of old plantings.
9. Old Business - Consumers Tree Grant was accepted. DPW to plant and Consumers to approve before monies are distributed.
10. Report from Council - Bill Cooper acknowledged the many years of service by LaBlond.
12. DPW Report - none
13. New Business - Sonya will put together packet for new members. Motion by Haley, second by Ehlers to accept Barb Mullaly's gift of monies to pay for plantings in Triangle Garden.
14. Correspondence - Becky Lancaster asked that we consider her request to not plant a tree in front of her store. Motion by Haley to correspond with village council and ask them to honor her request.
No second, motion failed.
15. Adjournment - Motion by Haley, second by Green to adjourn at 10:38 a.m. Motion carried.

Minutes submitted by Carol Haley

REVENUE AND EXPENDITURE REPORT FOR ELK RAPIDS VILLAGE
 Balances as of 10/31/2019

Fund 101 - GENERAL FUND

GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 10/31/19	Available Balance	% Used
Revenues						
Department 000:						
101-000-693-550	BEAUTIFICATION	0.00	0.00	0.00	0.00	100.00
Total - Dept 000		0.00	0.00	0.00	0.00	100.00
Total Revenues		0.00	0.00	0.00	0.00	0.00
Expenditures						
Department 692: BEAUTIFICATION DEPT						
101-692-700-000 SALARY & WAGES						
03/12/2019	PR SUMMARY PR 03/12/2019			4.47	147	
03/26/2019	PR SUMMARY PR 03/26/2019			17.94	148	
04/09/2019	PR SUMMARY PR 04/09/2019			6.72	149	
04/23/2019	PR SUMMARY PR 04/23/2019			23.91	152	
05/07/2019	PR SUMMARY PR 05/07/2019			5.97	153	
05/21/2019	PR SUMMARY PR 05/21/2019			11.95	154	
06/04/2019	PR SUMMARY PR 06/04/2019			23.91	156	
06/18/2019	PR SUMMARY PR 06/18/2019			5.98	159	
07/02/2019	PR SUMMARY PR 07/02/2019			196.11	161	
07/16/2019	PR SUMMARY PR 07/16/2019			11.94	162	
07/30/2019	PR SUMMARY PR 07/30/2019			5.22	163	
08/13/2019	PR SUMMARY PR 08/13/2019			8.22	164	
09/10/2019	PR SUMMARY PR 09/10/2019			35.86	166	
09/24/2019	PR SUMMARY PR 09/24/2019			5.97	167	
101-692-700-000	SALARY & WAGES	3,368.00	3,368.00	364.17	3,003.83	10.81
101-692-715-000 SOCIAL SECURITY						
03/12/2019	PR SUMMARY PR 03/12/2019			0.34	147	
03/26/2019	PR SUMMARY PR 03/26/2019			1.37	148	
04/09/2019	PR SUMMARY PR 04/09/2019			0.52	149	
04/23/2019	PR SUMMARY PR 04/23/2019			1.83	152	
05/07/2019	PR SUMMARY PR 05/07/2019			0.46	153	
05/21/2019	PR SUMMARY PR 05/21/2019			0.91	154	
06/04/2019	PR SUMMARY PR 06/04/2019			1.83	156	
06/18/2019	PR SUMMARY PR 06/18/2019			0.46	159	
07/02/2019	PR SUMMARY PR 07/02/2019			15.00	161	
07/16/2019	PR SUMMARY PR 07/16/2019			0.91	162	
07/30/2019	PR SUMMARY PR 07/30/2019			0.40	163	
08/13/2019	PR SUMMARY PR 08/13/2019			0.63	164	
09/10/2019	PR SUMMARY PR 09/10/2019			2.74	166	
09/24/2019	PR SUMMARY PR 09/24/2019			0.46	167	
101-692-715-000	SOCIAL SECURITY	258.00	258.00	27.86	230.14	10.80

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Expenditures						
Department 692: BEAUTIFICATION DEPT						
101-692-716-000 HEALTH INSURANCE						
03/14/2019	AP BLUE CROSS BLUE SHIELD			118.82		Inv #: 'APRIL 2019' Vendor '001750'
04/18/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'MAY 2019' Vendor '001750'
05/15/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'JUNE 2019' Vendor '001750'
06/16/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'JULY 2019' Vendor '001750'
07/19/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'AUGUST 2019' Vendor '001750'
08/22/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'SEPTEMBER 2019' Vendor '001750'
09/16/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'OCT 2019' Vendor '001750'
101-692-716-000	HEALTH INSURANCE	1,448.00	1,448.00	820.70	627.30	56.68
101-692-718-000 RETIREMENT						
03/12/2019	PR SUMMARY PR 03/12/2019			0.45		147
03/26/2019	PR SUMMARY PR 03/26/2019			1.79		148
04/09/2019	PR SUMMARY PR 04/09/2019			0.67		149
04/23/2019	PR SUMMARY PR 04/23/2019			2.39		152
05/07/2019	PR SUMMARY PR 05/07/2019			0.60		153
05/21/2019	PR SUMMARY PR 05/21/2019			1.19		154
06/04/2019	PR SUMMARY PR 06/04/2019			2.39		156
06/18/2019	PR SUMMARY PR 06/18/2019			0.59		159
07/02/2019	PR SUMMARY PR 07/02/2019			19.61		161
07/16/2019	PR SUMMARY PR 07/16/2019			1.19		162
07/30/2019	PR SUMMARY PR 07/30/2019			0.52		163
08/13/2019	PR SUMMARY PR 08/13/2019			0.82		164
09/10/2019	PR SUMMARY PR 09/10/2019			3.58		166
09/24/2019	PR SUMMARY PR 09/24/2019			0.60		167
101-692-718-000	RETIREMENT	337.00	337.00	36.39	300.61	10.80
101-692-719-000 SICK & ACCIDENT BENEFIT						
03/24/2019	AP STANDARD INSURANCE CO			5.02		Inv #: 'APRIL 2019' Vendor '000979'
04/24/2019	AP STANDARD INSURANCE CO			5.02		Inv #: 'MAY 2019' Vendor '000979'
05/29/2019	AP STANDARD INSURANCE CO			5.02		Inv #: '162422' Vendor '000979'
06/26/2019	AP RELIANCE STANDARD LIFE INS. CO.			14.06		Inv #: 'JULY 2019' Vendor '000076'
07/19/2019	AP STANDARD INSURANCE CO			0.50		Inv #: 'AUGUST 2019' Vendor '000979'
07/19/2019	AP STANDARD INSURANCE CO			14.06		Inv #: 'JULY 2019' Vendor '000979'
07/19/2019	AP RELIANCE STANDARD LIFE INS. CO.			(14.06)		Inv #: 'JULY 2019' Vendor '000076'
08/22/2019	AP STANDARD INSURANCE CO			13.63		Inv #: 'SEPTEMBER 2019' Vendor '000979'
09/23/2019	AP STANDARD INSURANCE CO			9.33		Inv #: 'OCTOBER 2019' Vendor '000979'
101-692-719-000	SICK & ACCIDENT BENEFIT	60.00	60.00	52.58	7.42	87.63
101-692-720-000 WORKER'S COMP						

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GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 10/31/19	Available Balance	% Used
Expenditures						
Department 692: BEAUTIFICATION DEPT						
06/14/2019	AP MML WORKERS COMP FUND			18.22 Inv #: '5798205' Vendor '000569'		
08/09/2019	AP MML WORKERS COMP FUND			18.22 Inv #: '5799205' Vendor '000569'		
101-692-720-000	WORKER'S COMP	102.00	102.00	36.44	65.56	35.73
101-692-757-000 SUPPLIES						
04/29/2019	AP ROBYN VAN COLEN			558.76 Inv #: 'APRIL 2019' Vendor '002121'		
06/11/2019	AP GILL-ROY'S HARDWARE			41.82 Inv #: 'MAY 2019 ' Vendor '000063'		
06/20/2019	AP ELK LAKE FLORAL			135.00 Inv #: '10210' Vendor '000513'		
06/20/2019	AP SNAP PRINTING			320.00 Inv #: '66145' Vendor '002118'		
07/30/2019	AP CAROL HALEY			154.76 Inv #: 'REIMBURSEMENT' Vendor '002417'		
08/27/2019	AP ELK LAKE FLORAL			191.72 Inv #: '10257' Vendor '000513'		
09/17/2019	AP FOUR SEASON NURSERY			440.00 Inv #: '8792' Vendor '001238'		
09/17/2019	AP PINE HILL NURSERY			384.00 Inv #: 'LIME LIGHTS' Vendor '000511'		
09/17/2019	AP SONJA PERRY			27.99 Inv #: 'PLANT STARTER' Vendor '001794'		
10/01/2019	AP FOUR SEASON NURSERY			374.00 Inv #: '8792' Vendor '001238'		
10/01/2019	AP BARKER CREEK NURSERY			325.67 Inv #: '9199' Vendor '001159'		
101-692-757-000	SUPPLIES	4,000.00	4,000.00	2,953.72	1,046.28	73.84
101-692-818-000 BEAUTIFICATION/CONTRACTUAL						
06/20/2019	AP BETTER YARD GARDENS			2,375.00 Inv #: '1385' Vendor '001102'		
06/20/2019	AP NORTHERN MICHIGAN TREE DR			234.00 Inv #: 'SPRAY' Vendor '002384'		
09/17/2019	AP BETTER YARDS AND GARDENS			1,980.00 Inv #: '1524' Vendor '001102'		
09/17/2019	AP NORTHERN MICHIGAN TREE DR			234.00 Inv #: '2019 SERVICE' Vendor '002384'		
09/17/2019	AP BARKER CREEK NURSERY			1,439.97 Inv #: '2019262' Vendor '001159'		
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,790.00	6,790.00	6,262.97	527.03	92.24
101-692-956-000 MISCELLANEOUS						
06/20/2019	AP PAULA JORGE			500.00 Inv #: 'MAY 2019' Vendor '002556'		
101-692-956-000	MISCELLANEOUS	500.00	500.00	500.00	0.00	100.00
101-692-977-300	CAPITAL OUTLAY IMPROVEMENTS	2,000.00	2,000.00	0.00	2,000.00	0.00
Total - Dept 692		18,863.00	18,863.00	11,054.83	7,808.17	58.61
Total Expenditures		18,863.00	18,863.00	11,054.83	7,808.17	58.61
NET OF REVENUES AND EXPENDITURES		(18,863.00)	(18,863.00)	(11,054.83)	(7,808.17)	

REVENUE AND EXPENDITURE REPORT FOR ELK RAPIDS VILLAGE
 Balances as of 10/31/2019

Fund 102 - N ARROWHEAD GARDEN

GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 10/31/19	Available Balance	% Used
Revenues						
Department 000:						
102-000-693-550	N ARROWHEAD GARDEN CONTRIBUTIO	1,000.00	1,000.00	0.00	1,000.00	0.00
Total - Dept 000		1,000.00	1,000.00	0.00	1,000.00	0.00
Total Revenues		1,000.00	1,000.00	0.00	1,000.00	0.00
NET OF REVENUES AND EXPENDITURES		1,000.00	1,000.00	0.00	1,000.00	
TOTAL REVENUES - ALL FUNDS		1,000.00	1,000.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES - ALL FUNDS		18,863.00	18,863.00	11,054.83	7,808.17	58.61
NET OF REVENUES AND EXPENDITURES		(17,863.00)	(17,863.00)	(11,054.83)	(6,808.17)	