

Meeting Minutes of the Elk Rapids Housing Commission

August 20, 2019

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Community Room of the Noble Pines Apartment Building, 701 Chippewa Street, Elk Rapids, Michigan at 3:30 P.M. President Howse then led all participants in the Pledge of Allegiance.

PUBLIC HEARING

~~Elaine Glowicki~~^{ck} Commissioner Marilyn Leix moved (VanDenBerge support) to open the Public Hearing on the Elk Rapids Housing Commission Capital Fund Program Five-Year Plan. The motion was approved and President Howse opened the Public Hearing for comments. There was one question about what is written in the plan and it was noted by staff that the language offers ERHC maximum flexibility. Hearing no other questions, Commissioner VanDenBerge moved (Standerfer support) to close the Public Hearing. The motion was unanimously approved and the Public Hearing was closed by President Howse at 3:36 P.M.

II **ROLLCALL**

The following Commissioners were present: Myrna Howse, Marilyn Leix, and Judy Standerfer, and Margaret VanDenBerge. It was noted that Commissioner Theresa Knecht resigned last month and has yet to be replaced.

Staff: Tony Lentych, Executive Director, and Angie Szabo, FSS/Intake Specialist

Others/Guests: Elaine Glowicki, Elk Rapids Village Council, Caroline Kennedy, Village Clerk/Deputy Manager, and Matt Lafferty from the Village Planning/Zoning Office.

Public/Residents: Three Noble Pines Residents.

III **APPROVAL OF AGENDA**

Commissioner Leix moved (VanDenBerge support) to accept the agenda as presented. The motion was unanimously approved.

IV **APPROVAL OF MINUTES**

Commissioner Leix moved (Standerfer support) to accept the regular meeting minutes of July 16, 2019. The motion was unanimously approved.

V **APPROVAL OF BILLS**

Commissioner Standerfer moved (VanDenBerge support) to approve the bills paid from July 16, 2019 until August 19, 2019. Staff reported that Workman's Comp Insurance may no longer be needed and that will be one less bill per year.

Roll Call

Standerfer	Yes
Howse	Yes
Leix	Yes
Vandenberg	Yes

The motion was unanimously approved.

VI PUBLIC COMMENT

Caroline Kennedy and Matt Lafferty from the Village of Elk Rapids introduced themselves. Matt was referred to as, "the new Steve". There were comments and questions about having the heat turned on during the summer months, the use of Round-up weed killer on the property, and the thermostats at Noble Pines.

VII OLD BUSINESS

- A. The Noble Pines Occupancy Report was given by staff. Noble Pines is full leased and all units are occupied.
- B. Staff gave a brief the Noble Pines Maintenance Report. There was one Lock-out recently.
- C. Staff reviewed the management memorandum in the packet. It was reported that TCHC Deputy Director, Michelle Reardon has resigned and her last day will be September 6, 2019. There is a plan to replace her internally and hire a new staff person at a different position.
- D. Village Trustee Elaine Glowicki provided a written update about issues before the Village Council. The Audit was discussed.

VIII NEW BUSINESS

- A. Staff presented a memorandum that summarized the August 6, 2019 HUD Training on Streamlined Conversion of Public Housing Assets. Staff shared some of the handouts from the training and there was discussion about the next steps and the potential to impact ERHC.
- B. The Fiscal-Year 2020 HUD Budget was introduced by staff. The plan is to submit it for final approval at the September regular meeting. There was a question about the need for legal expenses and about Workman's Comp expense going forward.

IX ADJOURNMENT

Commissioner VanDenBerge moved (Leix support) to adjourn the meeting. The motion was approved and Commissioner Howse closed the meeting at 4:19 P.M.

Respectfully submitted,



Tony Lentych, Executive Director

Myrna Howse, President