

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
~~August 8, 2019~~ September 5, 2019  
7 PM

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes - June 6, 2019
4. Citizen Comments - Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.
5. New Business
  - A. Park Walk-Through (bike ride?) – September 5 – update
  - B. Pickleball/Tennis Courts – should all tennis courts have Pickleball markings?
  - C. Bike racks at Veterans Memorial Park
  - D. Meet with Elk Rapids Schools leadership to discuss possible joint efforts
6. Unfinished Business Updates - discussion
  - A. Ice Rink —shoveling
  - B. Community Service Updates - Kwin
  - C. Swim Lessons -
  - D. Open water Swim

Unfinished Business Updates - informational

  - A. Dam Beach Restroom -Pre-cast concrete building will be placed, then final hook-ups. Completed in August.
  - B. County Day Park - Antrim Co Board left gate decision up to Antrim Co Parks Director
  - C. Smoke-free Beaches & Parks - Done deal and posted; status of stencils on park sidewalks
  - D. Walk with a Doc - update
  - E. Kayak lockers - TBD
7. Correspondence --
8. Reports - Council Liaison, Other Members
9. Next Meeting - September 5, 2019 – parks walk through
10. Adjournment

**Minutes**  
**Village of Elk Rapids**  
**Parks & Recreation Commission**  
**June 7, 2019**

Present: Beth Guntzviller, James Dake, Charlie Pryde, Mike Conrad, Gordon Stewart,  
Kwin Morris.

Staff: Assistant Village Manager/Clerk, Caroline Kennedy

**MOTION** by Guntzviller to approve the May 2, 2019 minutes. Second by Dake.  
All those present voting yes. **MOTION CARRIED.**

**CITIZEN COMMENTS:**

Jim Witte: DDA project. Dexter and River St bicycle parking area. DDA awarded to cycling club grant. Bike racks and signage will be installed. Jim showed racks that will be mounted. Future of further installation is of interest to parks and rec commission.

**NEW BUSINESS:**

**Motion** by Dake to cancel July meeting. All those present voting yes. **MOTION CARRIED.** Motion by Stewart to reschedule August meeting to August 8. All those present voting yes. **MOTION CARRIED.**

**Morris:** community service project (artwork). He will encourage girls to contact village offices and get artwork hung up promptly.

**Ice Rink:** DPW estimates cost of shoveling ice rink at \$400/week. Commission discusses options to have rink cleared off regularly. Conrad to reach out to local property management companies for bids and/or sponsorship opportunity.

**Slow Roll:** Pryde: First one is Tuesday, June 11. Ideas for routes would be appreciated. Runs through September.

**Park Walk-Thru:** **Motion** by Dake to have a park walk-thru meeting in place of September 5 meeting. Guntzviller seconds. All those present voting yes. **MOTION CARRIED.**

**White Birch Lodge Staff Service Day:** All set with DPW for June 10.

**Swim Lessons:** Caroline to reach out to Ann DeVogel w/ ER schools to say that funding/employment is available if she is able to suggest/find an instructor.

**Open Water Swim:** Evolution Timing consults at \$60/hr. Also offer all services a la carte as desired. Commission agrees to plan for July 2020. Consult HarborRun organizers and possibly partner with Paddle Antrim/Maplehurst?

**Jaws Movie Night:** Cancel/table for future years.

**Green ER:** No plastic signs on dam beach? Communicate with Royce on sign specs.

**Norte:** Next Door Neighbor: Discuss with Ty/Karen.

**Bump in Basketball Court:** DPW fixed.

**UNFINISHED BUSINESS:**

**Correspondence:** None

**Council Report:** No major updates.

**MOTION** by Dake, second by ALL to adjourn the meeting. **MOTION CARRIED**, meeting adjourned.

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018	ACTIVITY FOR MONTH 09/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	860,000.00	860,974.92	473,030.77	(974.92)	100.11
101-000-404-000	TAXES/PERSONAL	35,000.00	24,030.13	16,822.21	10,969.87	68.66
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	2,920.44	0.00	579.56	83.44
101-000-451-000	PERMITS & LICENSES	3,500.00	2,790.00	160.00	710.00	79.71
101-000-487-000	TRAILER TAX FEE	450.00	243.50	29.00	206.50	54.11
101-000-572-000	STATE/PA 302 FUNDING/POLICE/TRAINING	450.00	427.35	0.00	22.65	94.97
101-000-573-000	TREE GRANT-CONSUMERS/DTE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-573-900	CDBG-FACADE GRANT	0.00	115,431.39	0.00	(115,431.39)	100.00
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	82.50	0.00	4,417.50	1.83
101-000-577-000	STATE SALES/TAX CONST/STATUTOR	8,000.00	4,667.00	0.00	3,333.00	58.34
101-000-577-200	CONSTITUTIONAL SALES TAX	110,000.00	65,996.00	0.00	44,004.00	60.00
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	13,780.72	7,626.08	219.28	98.43
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	218.69	208.97	531.31	29.16
101-000-627-000	COPIER FEES	200.00	210.47	29.91	(10.47)	105.24
101-000-628-000	MEETING ROOM FEES	250.00	295.00	0.00	(45.00)	118.00
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,500.00	810.00	100.00	690.00	54.00
101-000-661-000	COUNTY APPEARANCE TICKETS	2,000.00	945.00	0.00	1,055.00	47.25
101-000-672-000	INTEREST	500.00	347.64	131.50	152.36	69.53
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	15,000.00	0.00	0.00	100.00
101-000-675-000	POLICE DONATION	0.00	100.00	0.00	(100.00)	100.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	0.00	0.00	18,800.00	0.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	15,000.00	0.00	0.00	100.00
101-000-677-200	FROM/HARBOR/594/TART TRAIL	5,000.00	5,000.00	0.00	0.00	100.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,457.00	0.00	0.00	4,457.00	0.00
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	1,000.00	0.00	0.00	100.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	1,000.00	3,024.58	310.00	(2,024.58)	302.46
101-000-693-100	INSURANCE REFUND	6,000.00	4,481.00	0.00	1,519.00	74.68
101-000-693-200	BENCH/TABLE/DONATION	2,000.00	3,079.26	0.00	(1,079.26)	153.96
101-000-693-300	MISC. REFUND	0.00	14,167.78	13,149.88	(14,167.78)	100.00
101-000-694-000	MISCELLANEOUS	1,500.00	496.23	0.00	1,003.77	33.08
101-000-696-200	PBT - POLICE REVENUE	750.00	601.00	0.00	149.00	80.13
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	368,000.00	0.00	0.00	368,000.00	0.00
Total Dept 000		1,485,107.00	1,156,120.60	511,598.32	328,986.40	77.85
TOTAL REVENUES		1,485,107.00	1,156,120.60	511,598.32	328,986.40	77.85
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	0.00	0.00	350.00	0.00
101-694-818-000	CONTRACTUAL/PROF.SVCS.	2,000.00	0.00	0.00	2,000.00	0.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-880-000	COMMUNITY PROMOTION	500.00	673.00	0.00	(173.00)	134.60
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	3,000.00	800.00	0.00	2,200.00	26.67
101-694-970-350	TART TRAILS PROJECT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		11,550.00	1,473.00	0.00	10,077.00	12.75
TOTAL EXPENDITURES		11,550.00	1,473.00	0.00	10,077.00	12.75

User: LORI

DB: Elk Rapids

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Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	1,485,107.00	1,156,120.60	511,598.32	328,986.40	77.85
	TOTAL EXPENDITURES	11,550.00	1,473.00	0.00	10,077.00	12.75
	NET OF REVENUES & EXPENDITURES	1,473,557.00	1,154,647.60	511,598.32	318,909.40	78.36

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018	ACTIVITY FOR MONTH 09/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL FUND						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,000.00	8,027.48	0.00	(27.48)	100.34
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	19,524.02	0.00	5,475.98	78.10
401-000-672-000	INTEREST	0.00	362.13	63.84	(362.13)	100.00
401-000-676-000	SIDEWALK REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	546.82	546.82	0.18	99.97
401-000-680-100	S.A. 2011-1 INTEREST	35.00	24.61	24.61	10.39	70.31
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	651.96	716.45	65.04	90.93
401-000-681-100	S.A. 2011-2 INTEREST	33.00	96.89	32.40	(63.89)	293.61
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	12,000.00	0.00	0.00	100.00
401-000-697-000	MISCELLANEOUS/CONTRIBUTION	0.00	900.00	0.00	(900.00)	100.00
401-000-697-800	HILDRETH FAMILY TRUST/BASKET BALL COURTS	15,000.00	15,000.00	0.00	0.00	100.00
401-000-697-850	TR/FR/204/405/409/DPW GARAGE UPGRADES	87,300.00	87,300.00	0.00	0.00	100.00
401-000-698-300	LAND LEASE-SPEEDWAY	16,800.00	3,010.00	0.00	13,790.00	17.92
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 000		370,432.00	147,443.91	1,384.12	222,988.09	39.80
TOTAL REVENUES		370,432.00	147,443.91	1,384.12	222,988.09	39.80
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	65,000.00	0.00	0.00	65,000.00	0.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	500.00	0.00	0.00	500.00	0.00
401-958-973-300	BASKETBALL COURTS	24,000.00	27,741.93	12,986.93	(3,741.93)	115.59
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	21,000.00	0.00	0.00	21,000.00	0.00
401-958-978-799	DPW GARAGE UPGRADES	97,000.00	0.00	0.00	97,000.00	0.00
401-958-978-802	DAM BEACH BATHROOM	100,000.00	16,982.50	6,731.25	83,017.50	16.98
401-958-978-804	TO/DDA/791/SPEEDWAY	8,400.00	0.00	0.00	8,400.00	0.00
Total Dept 958 - CAPITAL FUND EXPENSES		315,900.00	44,724.43	19,718.18	271,175.57	14.16
TOTAL EXPENDITURES		315,900.00	44,724.43	19,718.18	271,175.57	14.16
Fund 401 - GENERAL CAPITAL FUND:						
TOTAL REVENUES		370,432.00	147,443.91	1,384.12	222,988.09	39.80
TOTAL EXPENDITURES		315,900.00	44,724.43	19,718.18	271,175.57	14.16
NET OF REVENUES & EXPENDITURES		54,532.00	102,719.48	(18,334.06)	(48,187.48)	188.37
TOTAL REVENUES - ALL FUNDS		1,855,539.00	1,303,564.51	512,982.44	551,974.49	70.25
TOTAL EXPENDITURES - ALL FUNDS		327,450.00	46,197.43	19,718.18	281,252.57	14.11
NET OF REVENUES & EXPENDITURES		1,528,089.00	1,257,367.08	493,264.26	270,721.92	82.28