

HARBOR COMMISSION MINUTES:

August 12th, 2019

PRESENT: Fisher, Hansen, Bronkema, Blesma, Orschel, Berck

ABSENT: Wiltse

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting held July 8th, 2019:** Commissioner Hansen motioned and Commissioner Berck seconded to approve minutes from the regular meeting July 8th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Mike Singleton reported the new power supply and chip reader have been installed in the fuel dock office. The Motor Fuel Outlet Retail license has been renewed along with the insurance for the underground fuel storage tanks. Sewage pump for the second year in a row failed during peak season. Maintenance crew was able to fix the issue however it may be prudent to begin exploring a new system for next season. Received a quote for the dayroom flooring and a quote for the bath house counter top replacement. Received a quote for the upper harbor courtesy dock addition. Harbor Days celebration dockage was at 100% capacity for the entire week.
- b. **Council:** Report provided by Commissioner Bronkema
- c. **Treasurer:** Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 1 citizen comment

OLD BUSINESS:

- a. Shopper/courtesy docks at upper harbor are available at slips 1 and 2 and staging docks at slip 29 and 30. Additionally, there are 9 floating docks available for public use. The use of the docks are limited to no more than 2 hours. Extensions may be granted at the discretion of the Harbormaster on a case by case basis.
- b. 9 transient slips in the Upper Harbor (Elk Lake) designated as seasonal slips starting May 2020. Motion by Commissioner Berck and second by Commissioner Blesma. All Commissioners present voted yes, motion carried.
- c. Harbormaster tasked with procuring and expanding floating dock located at the corner of HWY 31 and Dexter St. for
- d. Harbormaster directed by Harbor Commission to not allow employees to clean biohazardous waste at Village of Elk Rapids public restrooms. Tasking given to Harbormaster to put out an RFP for a cleaning company. Harbormaster will coordinate with Village and DPW.
- e. 50% refund for Karen and Ken Sheppard in slip #190. Motion by Commissioner Hansen and second by Commissioner Bronkema. A vote was taken to refund 50% of the seasonal slip cost with 1 yes and 5 no. Motion does not pass; a refund will not be awarded by the Harbor Commission.

NEW BUSINESS:

- a. Need to get updated quote from Michigan Lake Products for the addition of U/H courtesy dock
- b. Explore the purchase of Elk River Marine with a committee
- c. Cleaning service to clean Memorial, Cedar, and the Dam Beach bathrooms
- d. Dock raising in the fall with help from commercial company and barge
- e. All licenses, inspections, insurance and motor fuel taxes updated through 2020
- f. 50% season slip fee refund for Shepherd (190) by Village Council 5-2 vote no, does not pass
- g. Brush courtesy dock on west side

CORRESPONDENCE:

- a. Quote from Michigan Lake Products

ADJOURNMENT: Meeting adjourned at 7:32 P.M.