

**DOWNTOWN DEVELOPMENT AUTHORITY REGULAR
MEETING MINUTES WEDNESDAY, JULY 10, 2019**

Government Center 315 Bridge
Elk Rapids MI 49629

Called to Order 8:00 A.M.

PRESENT: Chair-Steve Thomas, Brian Scram, Sharon Fitzpatrick, Eric Ray, Kathy Wittbrodt, Becky Lancaster, Christine Petersen, Rick Bellingham, Village Manager, Bill Cooper.

EXCUSED: Karen Simpson and Jim Janisse.

MOTION by **FITZPATRICK**, second by **PETERSEN** to approve agenda as amended. All those present voting yes. **MOTION CARRIED.**

MOTION by **BELLINGHAM**, second by **PETERSEN** to approve the June 12, 2019 minutes of the Regular Meeting. All those present voting yes. **MOTION CARRIED.**

PUBLIC COMMENTS: None

TREASURER'S REPORT: Received

SUB COMMITTEES: No meetings held.

NEW BUSINESS:

Dollar Store Survey – Proposed letter discussed. There will be a special meeting Friday, July 12 at 8:00 A.M.

Discussed when to schedule the informational meetings that the **Open Meetings Act** requires twice a year to inform the public what goals and objectives DDA has in relation to the DDA's plan and the status. There was a presentation in May and it was suggested that the next one be in November.

There will be a "New Members" training and DDA 101 Orientation (date TBD). Village Manager Bill Cooper has offered to give a power point presentation. Petersen asked if there could be a discussion the goals, objectives and how the DDA tracks their projects.

UNFINISHED BUSINESS:

Project updates were given for:

TC to Charlevoix Trail

Elk Rapids/Suttons Bay Ferry – There will be another meeting in the future.

Elk Rapids Broadband – No update

US 31 Bridge Planters – One is up as test run to be sure it will hold. Irrigation will be hooked up in the next few weeks.

Holiday Décor Committee – Cooper presented the Commission with pictures of what is suggested décor.

NEXT MEETING: To be held on August 14, 2019 at 6:30 P.M. at the Government Center located at 315 Bridge St. Elk Rapids.

MOTION BY BELLINGHAM, second by **RAY**, to adjourn meeting at 9:13 A.M. All those present voting yes. **MOTION CARRIED.**