

**DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MINUTES**

WEDNESDAY, JUNE 12, 2019

Government Center
315 Bridge St.
Elk Rapids MI 49629

Call to Order 6:30 P.M.

PRESENT: Chair-Steve Thomas, Brian Scram, Sharon Fitzpatrick, Eric Ray, Kathy Wittbrodt, Karen Simpson, Becky Lancaster, Christine Petersen, Village Council Rep. Jim Janisse.

EXCUSED: Rick Bellingham.

MOTION by **WITTBRODT**, second by **SIMPSON** to approve agenda as amended. All those present voting yes. **MOTION CARRIED.**

MOTION by **FITZPATRICK**, second by **WITTBRODT** to approve the May 8, 2019 minutes of the Regular Meeting. All those present voting yes. **MOTION CARRIED.**

PUBLIC COMMENTS: None

TREASURER'S REPORT: Received
Village Manager was asked to schedule a Financial Class.

SUB COMMITTEES:

MOTION by **LANCASTER**, second by **WITTBRODT** to approve the 5/1/19 and 5/8/19 minutes of the **EVENTS/MARKETING COMMITTEE**. All those present voting yes. **MOTION CARRIED.**

MOTION by **SIMPSON**, second by **RAY**, to approve \$4,200.00 for **EVENTS/MARKETING Development**. Roll Call Vote: Ayes – Scram, Fitzpatrick, Lancaster, Janisse, Thomas, Wittbrodt, Simpson, Ray, Petersen; Nays – None, Excused – Bellingham. **MOTION CARRIED.**

MOTION by **WITTBRODT**, second by **FITZPATRICK**, to approve the 5/1/19 minutes of the **AMES ST PROJECT COMMITTEE**. All those present voting yes. **MOTION CARRIED.**

MOTION by **WITTBRODT**, second by **SIMPSON**, to approve the 5/18/19 minutes of the **RIVER ST. COMMITTEE**. All those present voting yes. **MOTION CARRIED.**

NEW BUSINESS:

Dollar Store Survey – Results discussed

MOTION by **WITTBRODT**, second by **RAY** to hire a Clerical Assistant to attend the Regular DDA meeting, take and prepare the Minutes at a rate of \$75.00 per meeting.

Roll Call Vote: Ayes – Scram, Fitzpatrick, Lancaster, Janisse, Thomas, Wittbrodt, Simpson, Ray, Peterson; Nays – None; Excused – Bellingham. **MOTION CARRIED.**

MOTION by **WITTBRODT**, second by **PETERSEN**, to approve \$200.00 MEMBERSHIP in the MICHIGAN DOWNTOWN ASSOCIATION, and to REIMBURSE Wittbrodt, Simpson & Janisse for attending the MDA seminar.

Roll Call Vote: Ayes – Scram, Fitzpatrick, Lancaster, Janisse, Thomas, Wittbrodt, Simpson, Ray, Petersen; Nays – None; Excused – Bellingham. **MOTION CARRIED.**

UNFINISHED BUSINESS:

Project updates were given for:

TC to Charlevoix Trail – Monday Meeting at 7:00 P.M.

Elk Rapids/Suttons Bay Ferry – There will be another meeting in the future.

Elk Rapids Broadband – No update

US 31 Bridge Planters – Waiting for MDOT approval.

Holiday Décor Committee – PETERSEN volunteered for Beautification Commission Rep.

NEXT MEETING: To be held on July 10, 2019 at 8:00 A.M. due to Evening on River St. At the Government Center located at 315 Bridge St. Elk Rapids.

MOTION BY WITTBRODT, second by **RAY**, to adjourn meeting at 7:58 P.M.

All those present voting yes. **MOTION CARRIED.**