

BEAUTIFICATION COMMISSION AGENDA

August 21, 2019 9:00 am

Governmental Center

Call to Order

Pledge of Allegiance

Roll Call:

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: July 17, 2019

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Kate Tuttle, Releaf Michigan

Financial Report

Approval of Bills: Dog Patch (I'vas) \$139.75, Elk Lake Floral, \$291.72, Flowers and soil for baskets

Community Garden Report—Robyn Shank

Iva's North

South Arrowhead

Beulah Morrison, Gazebo

Blue Star

Guild, Library

Pedestrian Bridge

River Entrance

Township Hall

Yuchasz Walk-Through new plans

Zupin-Anderson

Beautification Gardens

Terrace Garden cleaned and mulched

Chlorination Building-weeded and planted!

Kids Pond and Cedar Street Parking

Triangle Garden, cleaned out and mulched, fall plantings?
Traverse Street Parking-weeded and mulched
Median, mulched and planted with new annuals, need another member to help here
Harbor Drive
Boardwalk Sitting Garden-Janine and Sandy

Old Business:

Bridge baskets planted.

Report from Council

Report from DPW

New Business:

Consumers Energy Tree Grant
Tree Request, home owner, Alene Robertson, 715 Cedar, 264-9737
Street tree tally and recommendation
Terrace Garden Update, Carol and Susan
Boardwalk Sitting Garden plans
Recruit members to commission.
Volunteer List

Correspondence:

Adjournment:

Next meeting September 18, 2019

Beautification Regular Meeting **DRAFT** Minutes
Wednesday, July 17, 2019
Government Center, 315 Bridge Street

1. Meeting called to order @ 9:00 by Sonja Perry.
2. Roll Call
Present: Ehlers, LaBlond, Perry, Haley
Excused: Mucinek, Green
Also present: Cooper, Marcus Evans, Robyn Shank
3. Approval of Minutes of Regular Meeting of June 19, 2019.
Motion by Ehler, second by Haley to approve. Motion carried.
4. Public Comment - Robyn Shank asked to receive copy of meeting minutes
5. Financial Report - New expenses posted.
6. Approval of Bills - Motion to approve bills of \$39.75 for Dog Patch and, \$154.76 for perennials by Ehler, second by LeBlond. Motion carried.
7. Garden Report - Robyn reported birch tree in Yuchasz Garden may need to be replaced soon. Rose bushes were planted instead of hydrangeas in Iva's Garden.
8. Beautification Gardens - Most gardens have been cleaned and mulched. Chlorination Building perennials planted. May want to clean out burning bush and bulbs in fall and replant west side of building.
Options discussed for removing/replacing milkweed by library book drop off.
9. Old Business - DPW will have planter boxes up this week. Irrigation to be in end of next. DDA to have soil in for planting. Planting Sun. July 28 at 10 a.m.. Motion by Ehler, second by Haley to purchase additional plants up to \$200 to fill in with petunia's.
10. Report from Council - none
11. DPW Report - Clean up and mulching mostly done. Planters going up.
12. New Business -
Triangle Garden - Motion by Haley, second by Ehlers to have DPW clean out and mulch now, with future discussion on planting plan. Motion carried. Discussion on getting help from local landscapers and/or student groups, probation officer etc.
Street Trees - Sonja to tally and send out list for members to review and discuss next month. Discussion followed on placement plan and possibility of tree wells.
Terrace Garden - Haley updated the committee met and will send out timeline for members to review. Plan to meet with DDA rep next month.
Boardwalk sitting garden - Janine has worked on but not present to submit ideas. Motion by Haley,

second by Ehlers to purchase "Garden under renovation" sign not to exceed \$200.

13. Correspondence - none

14. Adjournment - Motion by Haley, second by Ehler to adjourn the meeting at 10:12 p.m. Motion carried.

Minutes submitted by Carol Haley

User: LORI

DB: Elk Rapids

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,368.00	322.34	8.22	3,045.66	9.57
101-692-715-000	SOCIAL SECURITY	258.00	24.66	0.63	233.34	9.56
101-692-716-000	HEALTH INSURANCE	1,448.00	586.74	0.00	861.26	40.52
101-692-718-000	RETIREMENT	337.00	32.21	0.82	304.79	9.56
101-692-719-000	SICK & ACCIDENT BENEFIT	60.00	29.62	0.00	30.38	49.37
101-692-720-000	WORKER'S COMP	102.00	18.22	0.00	83.78	17.86
101-692-757-000	SUPPLIES	4,000.00	1,210.34	0.00	2,789.66	30.26
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,790.00	2,609.00	0.00	4,181.00	38.42
101-692-900-000	PRINTING/PUBLICATION	400.00	0.00	0.00	400.00	0.00
101-692-956-000	MISCELLANEOUS	500.00	500.00	0.00	0.00	100.00
101-692-977-300	CAPITAL OUTLAY IMPROVEMENTS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 692 - BEAUTIFICATION DEPT		19,263.00	5,333.13	9.67	13,929.87	27.69
TOTAL EXPENDITURES		19,263.00	5,333.13	9.67	13,929.87	27.69
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		19,263.00	5,333.13	9.67	13,929.87	27.69
NET OF REVENUES & EXPENDITURES		(19,263.00)	(5,333.13)	(9.67)	(13,929.87)	27.69

User: LORI

DB: Elk Rapids

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 102 - N ARROWHEAD GARDEN						
Expenditures						
Dept 698 - N ARROWHEAD GARDEN						
102-698-757-200	N ARROWHEAD GARDEN	1,000.00	162.25	0.00	837.75	16.23
Total Dept 698 - N ARROWHEAD GARDEN		1,000.00	162.25	0.00	837.75	16.23
TOTAL EXPENDITURES		1,000.00	162.25	0.00	837.75	16.23
Fund 102 - N ARROWHEAD GARDEN :						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,000.00	162.25	0.00	837.75	16.23
NET OF REVENUES & EXPENDITURES		(1,000.00)	(162.25)	0.00	(837.75)	16.23
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES		0.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS		20,263.00	5,495.38	9.67	14,767.62	27.12
NET OF REVENUES & EXPENDITURES		(20,263.00)	(5,495.38)	(9.67)	(14,767.62)	27.12