

# Meeting Minutes of the Elk Rapids Housing Commission

## June 18, 2019

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Community Room of the Noble Pines Apartment Building, 701 Chippewa Street, Elk Rapids, Michigan at 3:30 P.M. President Howse then led all participants in the Pledge of Allegiance.

### **I ROLL CALL**

The following Commissioners were present: Myrna Howse, Theresa Knecht, Marilyn Leix, and Judy Standerfer. Margaret VanDenBerge was excused.

Staff: Tony Lentych, Executive Director.

Others/Guests: Elaine Glowicki, Elk Rapids Village Council.

Public/Residents: Three Noble Pines Residents.

### **II APPROVAL OF AGENDA**

Commissioner Knecht moved (Standfer support) to accept the agenda as presented. The motion was unanimously approved.

### **III APPROVAL OF MINUTES**

Commissioner Standerfer moved (Knecht support) to accept the regular meeting minutes of April 16, 2019 and the meeting minutes of the New Commissioner Orientation of the same day. The motion was unanimously approved.

### **IV APPROVAL OF BILLS**

Commissioner Leix moved (Standfer support) to approve the bills paid from April 15, 2019 until June 17, 2019. During the review, no issues were reported.

#### **Roll Call**

Standfer	Yes
Howse	Yes
Knecht	Yes
Leix	Yes

The motion was unanimously approved.

### **V PUBLIC COMMENT**

There were comments made about the alarm system and what causes the internal mechanism for this kind of event.

### **VI OLD BUSINESS**

A. The Noble Pines Occupancy Report was given by staff. Noble Pines is full. There was a question about the length of the "wait list" at this time.

B. Staff gave the Noble Pines Maintenance Report: The sprinkler system has been repaired.

- C. Staff reviewed the management memorandum in the packet. There was a question about the way files are disposed of (shredded) and how long we are required to keep them. This will be addressed in the future.
- D. Village Trustee Elaine Glowicki provided a written update about issues before the Village Council. Several issues were reported to the audience including the Ethics Subcommittee, potential Beer Tent, and the presentation on the Tart Trail upgrades.

**VII NEW BUSINESS**

- A. There was a discussion about the manner in which ERHC provides internet connections for the residents. In order to improve this service a small upgrade in equipment may be necessary. Common Angle has provided an “advisory” quote as to how much this would cost. This was the basis for much of the conversation. Action on this item was tabled until more information can be reviewed. It was also decided that this would be a great item to ask the residents about through a “survey” or similar mechanism – this can be accomplished at some point this summer.
- B. Per HUD request, there was another conversation on the Streamlined Voluntary Conversion of ERHC Assets (per PIH Notice 2019-05). There is an information session in August and all were encouraged to attend. There was a question as to who actually “owns” Noble Pines, the Village or the Housing Commission. Staff was instructed to check the safe or call the Village Manager or Village Clerk to confirm this information.

**VIII ADJOURNMENT**

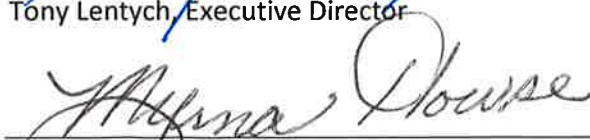
Commissioner Judy Standerfer moved (Knecht support) to adjourn the meeting. The motion was approved and Commissioner Howse closed the meeting at 4:27 P.M.

Respectfully submitted,



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Tony Lentych, Executive Director



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Myrna Howse, President