

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING MINUTES—**  
**Wednesday, May 8, 2019 at 6:30 PM**  
Governmental Center, 315 Bridge Street

1. Call to Order 6:33 / Roll Call Present Brian Scram, Sharon Fitzpatric, Steve Thomas, Jim Janisse, Eric Ray, Kathy Wittbrott, Karen Simpson, Jim Witte, Becky Lancaster

Excused : Rick Bellingham

2. Approval of Agenda

Motion to approve agenda as amended made by Simpson support offered by Witte, all ayes

3. Approval of Minutes

Motion to approve minutes of Regular Meeting of May 10th, 2019 made by Simpson with support by Wittbrott all ayes.

4. Public Comments- Citizen Comments None.

5. Treasurer's Report

- a. Financials –attached separately

6. Sub Committees

- a. Events/Marketing Committee

- i. Events / Marketing Business Simpson updated the board on upcoming merchant meeting on Tuesday May 14th

- b. Ames st project Committee (infrastructure)

- i. Approval of minutes Motion by Wittbrott with support by Ray all ayes.

- ii. Infrastructure Business Motion by Witte with support by Simpson for Ames street RFP

- c. Business Development

- i. Approval of Minutes **(meeting held prior to board meeting / no minutes avail)**

- ii. Business Development Business

7. New Business

- a. Election of officers

- b. Motion by Wittbrott to nominate Thomas for chair with support by Fitzpatric. Thomas accepted, roll call vote all ayes.

- c. Motion by Witte to nominate Wittbrott for vice chair with support by Wittbrott who accepted, roll call vote all ayes.

- d. Motion by Fitzpatric to nominate Scram for secretary with support by Wittbrott Scram accepted, roll call vote all ayes.

- e. Clerical assistant?- discuss need / not needed

- i. Minutes by secretary

- ii. Agendas by chair & secretary

Discussion of option ensued.

- f. Paddle Antrim request

Motion by Witte with support offered by Simpson for \$2000.00 for chain of lakes water trail launch campaign. Roll call vote all ayes.

8. Unfinished Business

- i. TC to Charlevoix Trail

- ii. Elk Rapids/Suttons Bay Ferry waiting on updates from harbormasters.

- iii. Elk Rapids Broadband no update

- iv. US 31 bridge planters waiting on logistics for irrigation system

9. Board Comments Motion for closed session to discuss acquiring a property by Wittbrott with support by Ray.  
Roll call vote all ayes. Motion to return to open session.
10. Adjournment 7:57 Motion by Fitzpatric with support by Lancaster all ayes

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**VILLAGE OF ELK RAPIDS NOTICE OF COMPLIANCE WITH ADA MEETINGS**

The Village of Elk Rapids shall provide reasonable auxiliary aids and services, such as signers for the hearing impaired and individuals with disabilities at meetings/hearings upon five (5) days' notice to the Village. Individuals requiring auxiliary aids or services should contact the Village of Elk Rapids by writing or calling the following:

William Cooper, Village Manager  
PO Box 398  
315 Bridge St.  
Elk Rapids, MI 49629 (231)

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English speaking ability, and persons needing auxiliary aids or services of interpreters, signers, readers or large print.

Con siete días de anticipación, el alojamiento se pueden hacer las personas con discapacidad y / o capacidad limitada de habla Inglés, y las personas que necesitan ayudas auxiliares de servicios de intérpretes, los firmantes, lectores o en letra grande.

Với bảy ngày thông báo trước, phòng có thể được thực hiện cho người khuyết tật và / hoặc hạn chế khả năng nói tiếng Anh, và những người cần hỗ trợ các dịch vụ phụ trợ của thông dịch viên, những người ký tên, người đọc hoặc in lớn.

Nrog xya hnuv ua ntej daim ntawv ceeb toom, kev kho kom haum yuav ua rau cov neeg muaj kev tsis taus thiab / los yog tsis tau lus Askiv hais lus muaj peev xwm, thiab cov neeg hu ua deductible lwm yam kev pab ntawm cov kev pab cuam ntawm cov neeg txhais lus, signers, txawj nyeem ntawv los yog sau loj.

與7天前通知，住宿可以為殘疾人和/或有限的英語口語能力，並需要口譯，簽名，讀者或大型印刷服務的輔助器材的人的人進行。

او قارئین، الاشارة بلغة مختصين، مترجمين توفير يمكن، ايام سبعة من مسبق اشعار وجود مع بطلاقة الانجليزية اللغة يتكلمون لالذين وهؤلاء، الخاصة الاحتياجات لذوي الحجم كبيرة حروف.