

BEAUTIFICATION COMMISSION AGENDA

May 15, 2019 ** 8:00 am

Governmental Center

Call to Order

Pledge of Allegiance

Roll Call

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: April 17, 2019

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Financial Report

Approval of Bills: Dog Patch (Iva's)

Community Garden Report—Robyn Shank

Iva's North
South Arrowhead
Beulah Morrison, Gazebo
Blue Star
Guild, Library
Pedestrian Bridge
River Entrance
Township Hall
Yuchasz Walk-Through
Zupin-Anderson

Beautification Gardens

Terrace Garden Bids: Blackmore, TNT and Evergreen (\$100)
Chlorination Building
Kids Pond and Cedar Street Parking
Traverse Street Parking-Sonja
Median-Sandy & Barker Creek
Harbor Drive
Boardwalk Sitting Garden-Janine

Old Business:

Posts and chains around downtown tree

Report from Council**Report from DPW****New Business:**

Election of Officers

Garden Club Representative

Planting schedule for annuals

Boardwalk Sitting Garden Renovation-Janine

Zupin -Anderson donation from Beautification \$500

Tree Doctor- spray schedule

Better Yards and Gardens (Sandra @ 231-499-7774)

Corn Gluten: instead of Preen

Planter boxes for US 31---update, DPW

Street Trees

Correspondence: Tree Doctor

Adjournment

Next Meeting June 19, 2019

ELK RAPIDS BEAUTIFICATION COMMISSION
MEETING MINUTES
WEDNESDAY, APRIL 17, 2019
GOVERNMENTAL CENTER

- I. CALL TO ORDER 9:00 am Sonja Perry
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Sonja Perry, Janine Micunek, Lori Caruso, Sandy Ehlers
Excused: Susan Green
- IV. CONFLICT OF INTEREST – None
- V. APPROVAL OF MINUTES: NOVEMBER 21, 2018
Motion to approve by: Ehlers Second by: Micunek
Motion carried
- VI. PUBLIC COMMENTS:
Inez Gotts – question of donation of Iva’s North Garden: \$3,545 balance, Bill Cooper, Village Manager, cleared up the budget line for this garden. The \$3,545 is the accurate amount for this garden’s budget.
Inez – spoke of conflict of interest, needs to be a person on ERBC and Garden Club. Item will be handled at next ERBU meeting.
- VII. FINANCIAL REPORT:
-Updating garden brochure. Sandy Ehlers will look over photos for updating. Brochures will be re-ordered after photos have been updated.
- VIII. APPROVAL OF BILLS:
Bill received from Robin VanColen, Garden Club for supplies \$558.76
Motion to approve by: Ehlers
Second by: Micunek
Motion carried
- IX. GARDEN REPORT:
-Robin VanColen –Request for assistance for adjustments with a boulder in the Yuchasz Garden, grant has received from TC. Robin submitted expenses for supplies which were approved
-Marcus Evans interim head of DPW, DPW, spoke of assistance with DPW and ERBC. Talked of mulch order. Use email for communication.
-Parking lot garden needs annuals
-Upper Kid’s pond, 2 shrubs need to be replaced
- Ehlers would like to have ERBC use the Preen that is more environmentally safer.
-A design from Blackmore was presented for the Terrace Garden. Designs from other companies have not been received. They are due by May 15.
- Looking for DDA grant to help with the cost of the improvement of this Terrace Garden. Steve Thomas will help with this process.
-The repair to the sidewalk adjacent to the Terrace Garden was discussed. M. Evans and B. Cooper said it was best to do the work after the Terrace Garden was completed.
- X. OLD BUSINESS:
Margaret’s Letter – resignation, Pat Stiles spoke of gift to be presented to M. LeBlond. Green volunteered to select and purchase the gift. Status of gift is unknown.
- XI. REPORT FROM COUNCIL
None
- XII. REPORT FROM DPW
Post and chains – M. Evans will look into the program. Tabled for next meeting.

Planter Boxes – DDA – have been purchased – will investigate proper way to fasten onto bridge and get irrigation. Cost with be about \$3000.

Pat Stites reported that there is a fundraising effort for the planter boxes and irrigation project. Mark Blackmore said he would like to donate as well. Stites also stated that she has ordered flowers for the bridge flower box project, red/white/blue cascading petunias.

- XIII. NEW BUSINESS - none
- XIV. CORRESPONDENCE - none
- XV. ADJOURNMENT 10:10 am
Motion to approve by: Ehlers. Second by: Micunek
Motion carried

NEXT MEETING: Wednesday, May 15, 2019
TIME CHANGE 8 AM

REVENUE AND EXPENDITURE REPORT FOR ELK RAPIDS VILLAGE
 Balances as of 05/31/2019

Fund 101 - GENERAL FUND

GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 05/31/19	Available Balance	% Used
Revenues						
Department 000:						
101-000-693-550	BEAUTIFICATION	0.00	0.00	0.00	0.00	100.00
Total - Dept 000		0.00	0.00	0.00	0.00	100.00
Total Revenues		0.00	0.00	0.00	0.00	0.00
Expenditures						
Department 692: BEAUTIFICATION DEPT						
101-692-700-000 SALARY & WAGES						
03/12/2019	PR SUMMARY PR 03/12/2019			4.47 147		
03/26/2019	PR SUMMARY PR 03/26/2019			17.94 148		
04/09/2019	PR SUMMARY PR 04/09/2019			6.72 149		
04/23/2019	PR SUMMARY PR 04/23/2019			23.91 152		
05/07/2019	PR SUMMARY PR 05/07/2019			5.97 153		
101-692-700-000	SALARY & WAGES	3,368.00	3,368.00	59.01	3,308.99	1.75
101-692-715-000 SOCIAL SECURITY						
03/12/2019	PR SUMMARY PR 03/12/2019			0.34 147		
03/26/2019	PR SUMMARY PR 03/26/2019			1.37 148		
04/09/2019	PR SUMMARY PR 04/09/2019			0.52 149		
04/23/2019	PR SUMMARY PR 04/23/2019			1.83 152		
05/07/2019	PR SUMMARY PR 05/07/2019			0.46 153		
101-692-715-000	SOCIAL SECURITY	258.00	258.00	4.52	253.48	1.75
101-692-716-000 HEALTH INSURANCE						
03/14/2019	AP BLUE CROSS BLUE SHIELD			118.82		Inv #: 'APRIL 2019' Vendor '001750'
04/18/2019	AP BLUE CROSS BLUE SHIELD			116.98		Inv #: 'MAY 2019' Vendor '001750'
101-692-716-000	HEALTH INSURANCE	1,448.00	1,448.00	235.80	1,212.20	16.28
101-692-718-000 RETIREMENT						
03/12/2019	PR SUMMARY PR 03/12/2019			0.45 147		
03/26/2019	PR SUMMARY PR 03/26/2019			1.79 148		
04/09/2019	PR SUMMARY PR 04/09/2019			0.67 149		
04/23/2019	PR SUMMARY PR 04/23/2019			2.39 152		
05/07/2019	PR SUMMARY PR 05/07/2019			0.60 153		
101-692-718-000	RETIREMENT	337.00	337.00	5.90	331.10	1.75
101-692-719-000 SICK & ACCIDENT BENEFIT						
03/24/2019	AP STANDARD INSURANCE CO			5.02		Inv #: 'APRIL 2019' Vendor '000979'
04/24/2019	AP STANDARD INSURANCE CO			5.02		Inv #: 'MAY 2019' Vendor '000979'

REVENUE AND EXPENDITURE REPORT FOR ELK RAPIDS VILLAGE
 Balances as of 05/31/2019

Fund 101 - GENERAL FUND

GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 05/31/19	Available Balance	% Used
Expenditures						
Department 692: BEAUTIFICATION DEPT						
101-692-719-000	SICK & ACCIDENT BENEFIT	60.00	60.00	10.04	49.96	16.73
101-692-720-000	WORKER'S COMP	102.00	102.00	0.00	102.00	0.00
101-692-757-000 SUPPLIES						
04/29/2019	AP ROBYN VAN COLEN			558.76		
				Inv #: 'APRIL 2019' Vendor '002121'		
101-692-757-000	SUPPLIES	4,000.00	4,000.00	558.76	3,441.24	13.97
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,790.00	6,790.00	0.00	6,790.00	0.00
101-692-864-000	TRAINING/CONFERENCES	0.00	0.00	0.00	0.00	100.00
101-692-956-000	MISCELLANEOUS	500.00	500.00	0.00	500.00	0.00
101-692-977-300	CAPITAL OUTLAY IMPROVEMENTS	2,000.00	2,000.00	0.00	2,000.00	0.00
Total - Dept 692		18,863.00	18,863.00	874.03	17,988.97	4.63
Total Expenditures		18,863.00	18,863.00	874.03	17,988.97	4.63
NET OF REVENUES AND EXPENDITURES		(18,863.00)	(18,863.00)	(874.03)	(17,988.97)	

REVENUE AND EXPENDITURE REPORT FOR ELK RAPIDS VILLAGE
 Balances as of 05/31/2019

Fund 102 - N ARROWHEAD GARDEN

GL Number	Description	2019-20 Orig Budget	2019-20 Amended Budget	YEAR-TO-DATE THRU 05/31/19	Available Balance	% Used
Revenues						
Department 000:						
102-000-693-550	N ARROWHEAD GARDEN CONTRIBUTIO	1,000.00	1,000.00	0.00	1,000.00	0.00
Total - Dept 000		1,000.00	1,000.00	0.00	1,000.00	0.00
Total Revenues		1,000.00	1,000.00	0.00	1,000.00	0.00
NET OF REVENUES AND EXPENDITURES		1,000.00	1,000.00	0.00	1,000.00	
TOTAL REVENUES - ALL FUNDS		1,000.00	1,000.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES - ALL FUNDS		18,863.00	18,863.00	874.03	17,988.97	4.63
NET OF REVENUES AND EXPENDITURES		(17,863.00)	(17,863.00)	(874.03)	(16,988.97)	