

## Downtown Development Authority

### Regular Meeting Minutes

Wednesday, April 10, 2019 at 6:30 PM

Governmental Center, 315 Bridge Street

1. Call to Order – 6:33 PM  
Present: Karen Simpson, Eric Ray, Jim Witte, Kathy Wittbrodt, Steve Thomas, Jim Janisse, Brian Scram  
Also Present: Amanda Baker, DDA Coordinator  
Excused: Sharon Fitzpatrick, Carol Haley, Rick Bellingham
2. Approval of Agenda  
Simpson moved to approve the agenda with support by Wittbrodt. All ayes.
3. Approval of Minutes of Regular Meeting of March 13, 2019  
Wittbrodt moved to approve the minutes from the Regular Meeting of March 13, 2019. Support offered by Simpson, all ayes.
4. Public Comments- Citizen Comments  
Laura Savoie invited the Board to the Chamber Community Awards Dinner Thursday May 9, 2019.  
Janisse invited the Board to a public input meeting regarding a potential water park April 11, 2019.
5. Treasurer's Report  
Baker reported the new fiscal year had begun and there was nothing of note in the financials.
6. Coordinator's Report – attached separately  
Baker informed the Board the Annual Reports to Council would take place in May and asked for suggestions on best successes of 2018.
7. Sub Committees
  - a. Events Committee
    - i. Approval of Minutes  
Wittbrodt moved to accept the minutes of April 3, 2019. Support offered by Simpson, all ayes.
    - ii. Events Business  
Simpson updated the Board on Events Committee Business.
  - b. Infrastructure Committee
    - i. Approval of Minutes  
Witte moved to accept the minutes of April 3, 2019. Support offered by Ray, all ayes.
    - ii. Infrastructure Business  
Thomas updated the Board on Infrastructure Committee business.
  - c. Business Development
    - i. Approval of Minutes  
Wittbrodt moved to accept the minutes of March 13, 2019. Support offered by Simpson, all ayes.
    - ii. Business Development Business  
Simpson updated the Board on Business Development Committee business.
8. New Business  
None
9. Unfinished Business

a. Annual Planning

Simpson presented information on goals and ideas for moving forward. After discussion it was decided the Board would establish working committees for projects as they arise. Initial projects to focus on and interested committee members are as follows:

- i. Marketing/Events: Simpson, Ray, Wittbrodt, Scram
- ii. Ames Street Long Term Vision/Plan: Janisse, Witte, Ray, Thomas
- iii. River Street Enhancement/Main Street Program: Simpson, Wittbrodt, Ray

b. Project Updates (If needed)

- i. Façade Grant Status  
Baker updated the Board on Façade Grant Projects.
- ii. TC to Charlevoix Trail  
Witte updated the Board on trail engineering progress.
- iii. Elk Rapids/Suttons Bay Ferry  
Thomas updated the Board on progress during the Business Development Committee report.
- iv. Elk Rapids Broadband  
Thomas suggested inviting Tom Kern and/or Tom Stephenson to the next Board meeting for an update.

10. Board Comments

Janisse updated the Board that the offer to donate property on Dexter Street to the Village had been rescinded. Simpson asked for clarification on overages to the recent sewer project and the resulting article.

11. Adjournment – 8:03 PM

Wittbrodt moved to adjourn with support by Witte. All ayes.

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William Cooper, Village Manager  
PO Box 398  
315 Bridge St.  
Elk Rapids, MI 49629 (231)

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Con siete días de anticipación, el alojamiento se pueden hacer las personas con discapacidad y / o capacidad limitada de habla Inglés, y las personas que necesitan ayudas auxiliares de servicios de intérpretes, los firmantes, lectores o en letra grande.

Với bảy ngày thông báo trước, phòng có thể được thực hiện cho người khuyết tật và / hoặc hạn chế khả năng nói tiếng Anh, và những người cần hỗ trợ các dịch vụ phụ trợ của thông dịch viên, những người ký tên, người đọc hoặc in lớn.

Nrog xya hnuv ua ntej daim ntawv ceeb toom, kev kho kom haum yuav ua rau cov neeg muaj kev tsis taus thiab / los yog tsis tau lus Askiv hais lus muaj peev xwm, thiab cov neeg hu ua deductible lwm yam kev pab ntawm cov kev pab cuam ntawm cov neeg txhais lus, signers, txawj nyeem ntawv los yog sau loj.

與7天前通知，住宿可以為殘疾人和/或有限的英語口語能力，並需要口譯，簽名，讀者或大型印刷服務的輔助器材的人的人進行。

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