

AGENDA
PARKS AND RECREATION COMMISSION
MAY 2, 2019

6:15 pm - Bayfront Beach & Bike, 130 River St.

Physical “walk-about” to illustrate following presentation

Immediately followed by regular agenda at Government Center, 315 Bridge Street

(Estimated: 7 pm)

1. Call to Order
2. Approval of Minutes – April 4, 2019
3. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.
4. New Business
 - A. Election of Officers (Guntzviller declines nomination for chair)
 - B. Bayfront Beach & Bike presentation
 - C. Paddle Antrim – sign request
 - D. Norte Discussion – Ty Schmidt and Gary Howe
5. Unfinished Business Updates – no expected action/discussion
 - A. TC Splash – Council declined proposal
 - B. Dam Beach Restroom – DNR approval should be finalized by meeting time/on track
 - C. County Day Park – proposal to leave gates open is awaiting County Board action. Will pursue fence removal if leaving gates open is no problem
 - D. Smoke-free Beach – public hearing and eligible for council vote May 6, 2019
 - E. Walk with a Doc – Christine Petersen leading, Weds June 5-Sept. 18, 8-8:45 am
 - F. Basketball & Tennis Courts – on track for completion this season
 - G. Swim lessons - TBD
 - H. Kayak lockers – TBD
6. Correspondence
7. Reports – Council Liaison, Other Members
8. Next Meeting – June 6, 2019
9. Adjournment

REMINDER – MAY 6TH, 6 pm - ANNUAL COMMISSION APPRECIATION AND REPORTS

Minutes
Village of Elk Rapids
Parks & Recreation Commission
April 4, 2019

Present: Beth Guntzviller, James Dake, Charlie Pryde, Mike Conrad, Gordon Stewart, Kwin Morris, Melissa West.

Staff: Assistant Village Manager/Clerk, Caroline Kennedy

MOTION by **GUNTZVILLER**, **SECOND** by **STEWART** to approve the March 7, 2019 minutes. All those present voting yes. **MOTION CARRIED.**

Amendment to Agenda by Guntzviller: Gordon Stewart and James Dake agree to serve another term on P&R board.

Amendment to Agenda: Deana Jerdee to speak first

CITIZEN COMMENTS:

Deane Jerdee w/ Paddle Antrim: Water Trail Signage Agreement. Sign designs finalized and approved by all communities. Paddle Antrim covers costs of manufacture, installation, maintenance. Asking for contribution from local governing bodies for additional costs of program.

Pat: TC Splash Waterpark: She is upset about the seeming secrecy of progress.

UNFINISHED BUSINESS:

Bubble Slide: proposal and confidential business plan to council at next meeting

Dam Beach Restroom: still progressing with bids

County Park Fence: leaving gate open this year, fence down next year

Tobacco Free Beach: Caroline Kennedy to provide draft to council at next meeting. Citizen comments that smoking occurs on pier by fisherman frequently.

Norte Update: Dake: Estrellas program has begun at Lakeland. After school program starting soon at middle/high schools. Move slow roll to avoid conflict w/wednesday night ER?

Walk w/ a Doc: Guntzviller: program is going very well

Swimming Lessons: To be discussed at next meeting.

Basketball/Tennis Courts: White Birch Lodge Community Service. Dake to coordinate dates w/Conrad

Bike Trail Update: West: Plan is to route along west side of us 31. Pryde: Fundraiser idea for trail--Open Water Swim. July would be a good time considering other swims in the area. Pryde is communicating with Coast Guard.

New Business: Sean Quinn with Bay Front Beach and Bike opening on River St. Renting various types of bikes. Would like to have a bike rental kiosk at Veteran's Park, and possibly on the East side as well. Grand opening May 3rd. Wants to work with community.

Community Garden: Talk with Diane

Who do We Want to Be?: Carolyn to email village council's goal setting to PR members to consider how to align our goals.

Community Service Project: Presentation May 9 at ERMS

Council Report: West: Village lost opportunity to buy Dexter St. property. Ethics subcommittee, DPW spring cleanup May 18.

MOTION by **STEWART**, second by West to adjourn the meeting.
All those present voting yes. **MOTION CARRIED.**

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2019	ACTIVITY FOR MONTH 05/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	954,700.00	0.00	0.00	954,700.00	0.00
101-000-404-000	TAXES/PERSONAL	35,000.00	0.00	0.00	35,000.00	0.00
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-000-451-000	PERMITS & LICENSES	3,500.00	940.00	0.00	2,560.00	26.86
101-000-487-000	TRAILER TAX FEE	450.00	37.50	0.00	412.50	8.33
101-000-572-000	STATE/PA 302 FUNDING/POLICE/TRAINING	400.00	0.00	0.00	400.00	0.00
101-000-573-000	TREE GRANT-CONSUMERS/DTE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-573-900	CDBG-FACADE GRANT	20,000.00	3,115.64	0.00	16,884.36	15.58
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	0.00	0.00	4,500.00	0.00
101-000-577-000	STATE SALES/TAX CONST/STATUTOR	8,000.00	0.00	0.00	8,000.00	0.00
101-000-577-200	CONSTITUTIONAL SALES TAX	110,000.00	0.00	0.00	110,000.00	0.00
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	0.00	0.00	14,000.00	0.00
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	0.00	0.00	750.00	0.00
101-000-627-000	COPIER FEES	225.00	25.00	0.00	200.00	11.11
101-000-628-000	MEETING ROOM FEES	300.00	75.00	0.00	225.00	25.00
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,200.00	240.00	0.00	960.00	20.00
101-000-661-000	COUNTY APPEARANCE TICKETS	1,500.00	471.67	0.00	1,028.33	31.44
101-000-672-000	INTEREST	500.00	0.00	0.00	500.00	0.00
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	0.00	0.00	15,000.00	0.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	0.00	0.00	18,800.00	0.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	0.00	0.00	15,000.00	0.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,500.00	0.00	0.00	4,500.00	0.00
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	0.00	0.00	1,000.00	0.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	2,500.00	120.00	0.00	2,380.00	4.80
101-000-693-100	INSURANCE REFUND	6,000.00	4,454.00	0.00	1,546.00	74.23
101-000-693-200	BENCH/TABLE/DONATION	3,000.00	845.87	0.00	2,154.13	28.20
101-000-693-400	MISC DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-000-694-000	MISCELLANEOUS	1,500.00	10,927.80	0.00	(9,427.80)	728.52
101-000-696-200	PBT - POLICE REVENUE	600.00	25.00	0.00	575.00	4.17
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	340,000.00	0.00	0.00	340,000.00	0.00
Total Dept 000		1,569,425.00	21,277.48	0.00	1,548,147.52	1.36
TOTAL REVENUES		1,569,425.00	21,277.48	0.00	1,548,147.52	1.36
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	0.00	0.00	350.00	0.00
101-694-818-000	CONTRACTUAL/PROF.SVCS.	2,500.00	0.00	0.00	2,500.00	0.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-880-000	COMMUNITY PROMOTION	2,000.00	0.00	0.00	2,000.00	0.00
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	4,000.00	0.00	0.00	4,000.00	0.00
101-694-970-350	TART TRAILS PROJECT	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 694 - PARKS & RECREATION		11,550.00	0.00	0.00	11,550.00	0.00
TOTAL EXPENDITURES		11,550.00	0.00	0.00	11,550.00	0.00

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2019	ACTIVITY FOR MONTH 05/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
	TOTAL REVENUES	1,569,425.00	21,277.48	0.00	1,548,147.52	1.36
	TOTAL EXPENDITURES	<u>11,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,550.00</u>	<u>0.00</u>
	NET OF REVENUES & EXPENDITURES	1,557,875.00	21,277.48	0.00	1,536,597.52	1.37

User: LORI

DB: Elk Rapids

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2019	ACTIVITY FOR MONTH 05/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL FUND						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,000.00	0.00	0.00	8,000.00	0.00
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	0.00	0.00	25,000.00	0.00
401-000-672-000	INTEREST	400.00	0.00	0.00	400.00	0.00
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	0.00	0.00	547.00	0.00
401-000-680-100	S.A. 2011-1 INTEREST	35.00	0.00	0.00	35.00	0.00
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	0.00	0.00	717.00	0.00
401-000-681-100	S.A. 2011-2 INTEREST	33.00	0.00	0.00	33.00	0.00
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	0.00	0.00	12,000.00	0.00
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	260,000.00	0.00	0.00	260,000.00	0.00
Total Dept 000		306,732.00	0.00	0.00	306,732.00	0.00
TOTAL REVENUES		306,732.00	0.00	0.00	306,732.00	0.00
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-958-000	CAP/OUTLAY/PICNIC TABLES	0.00	4,964.86	0.00	(4,964.86)	100.00
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	55,000.00	0.00	0.00	55,000.00	0.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
401-958-973-300	BASKETBALL COURTS	9,000.00	0.00	0.00	9,000.00	0.00
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	31,000.00	0.00	0.00	31,000.00	0.00
401-958-978-799	DPW GARAGE UPGRADES	55,000.00	15,614.24	0.00	39,385.76	28.39
401-958-978-802	DAM BEACH BATHROOM	100,000.00	398.75	0.00	99,601.25	0.40
Total Dept 958 - CAPITAL FUND EXPENSES		254,000.00	20,977.85	0.00	233,022.15	8.26
TOTAL EXPENDITURES		254,000.00	20,977.85	0.00	233,022.15	8.26
Fund 401 - GENERAL CAPITAL FUND:						
TOTAL REVENUES		306,732.00	0.00	0.00	306,732.00	0.00
TOTAL EXPENDITURES		254,000.00	20,977.85	0.00	233,022.15	8.26
NET OF REVENUES & EXPENDITURES		52,732.00	(20,977.85)	0.00	73,709.85	39.78
TOTAL REVENUES - ALL FUNDS		1,876,157.00	21,277.48	0.00	1,854,879.52	1.13
TOTAL EXPENDITURES - ALL FUNDS		265,550.00	20,977.85	0.00	244,572.15	7.90
NET OF REVENUES & EXPENDITURES		1,610,607.00	299.63	0.00	1,610,307.37	0.02