

Agenda

REGULAR PARKS & RECREATION MEETING

March, 7:00 P.M.

Government Center, 315 Bridge St., Elk Rapids

1) CALL TO ORDER

2) APPROVAL OF MINUTES Feb. 21, 2019

3) CITIZEN COMMENTS

Any citizen who wishes to address the Parks & Recreation Commission on a matter of not listed on this agenda may speak at this time. Persons addressing the Commission may state their name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the Commission.

4) UNFINISHED BUSINESS

A. Ice Rink

E. Norte-update

B. Update Dam Beach Restrooms
update

F. County Park Fence

C. Paddle Antrim
update

G. Xmas Murals

D. Tobacco Free Beach

H. Kayak Lockers

5) NEW BUSINESS

6) CORRESPONDENCE

7) REPORTS

A. Council Liaison - Melissa

B. Other members

8) NEXT MEETING

April 4, 2019

9) ADJOURNMENT

**Minutes
Village of Elk Rapids
Parks & Recreation Commission
February 21, 2019**

Present: James Dake, Charlie Pryde, Beth Gunzwiller,, Melissa West, Caroline Kennedy

MOTION by **Dake**, **SECOND** by **West** to approve the January 3, 2018 minutes.
All those present voting yes. **MOTION CARRIED.**

CITIZEN COMMENTS: One comment: appreciating the positive impact on Elk Rapids of the new skating rink.

UNFINISHED BUSINESS:

- A. **Ice Rink update:** Caroline discussed the need to find a process to keep the rink shoveled during thaws. Options include finding a sponsor or families who would volunteer to shovel for fixed periods of time. Caroline also indicated Rotary may be helpful in funding wind blocks or warming hut.
- B. **Update Dam Beach Restrooms** –They are presently over budget about \$8,000. P&R needs to develop strategies to bridge the gap. Ground breaking will hopefully be in the spring
- C. **Murals update** perhaps use Elk Rapids school murals painted for 12 Days of Christmas
- D. **Paddle Antrim** : –is opening an office on River Street –explore moving dock at Rotary Park
- E. **Tobacco Free Beach** – set to be implemented in the summer
- F. **Walk with the Doc** – may have a permanent coordinator
- G. **Norte- update**, City has 4 bikes to use for borrowing – Charlie will do Wednesday night slow role

NEW BUSINESS:

- A. **County Park Fence** – Tart trail group asked if the fence at County Park could be removed Village council would need go to the County to request removal – **MOTION** by Pryde **Second** by Dake to recommend Village Council request removal of County Park Fence. All present voted yes. **MOTION CARRIED**
- B. Run, Tart trail fundraiser –look at Elk Rapids swim fundraiser
- D. Harbor float/movie – perhaps an end of summer bash, perhaps rent lease – other water attractions may be worthwhile slides

CORRESPONDENCE: None

REPORTS: Melissa reported Village annual budget approved and council is working on an ethic ordinance

MOTION by **James**, second by **WEST** to adjourn the meeting at 8:10 P.M.
All those present voting yes. **MOTION CARRIED.**

PERIOD ENDING 02/28/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 02/28/2019	ACTIVITY FOR MONTH 02/28/2019	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	860,000.00	884,918.15	2,142.25	(24,918.15)	102.90
101-000-404-000	TAXES/PERSONAL	35,000.00	24,718.34	11.40	10,281.66	70.62
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	2,920.44	0.00	579.56	83.44
101-000-451-000	PERMITS & LICENSES	3,500.00	3,790.00	280.00	(290.00)	108.29
101-000-487-000	TRAILER TAX FEE	450.00	479.75	76.50	(29.75)	106.61
101-000-572-000	STATE/PA 302 FUNDING/POLICE/TRAINING	450.00	925.05	0.00	(475.05)	205.57
101-000-573-000	TREE GRANT-CONSUMERS/DTE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-573-050	LOCAL COMMUNITY STABILIZATION AUTHORITY	0.00	3,446.14	0.00	(3,446.14)	100.00
101-000-573-900	CDBG-FACADE GRANT	213,340.00	137,836.37	0.00	75,503.63	64.61
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	4,852.10	0.00	(352.10)	107.82
101-000-577-000	STATE SALES/TAX CONST/STATUTOR	8,000.00	7,773.00	0.00	227.00	97.16
101-000-577-200	CONSTITUTIONAL SALES TAX	110,000.00	116,031.00	0.00	(6,031.00)	105.48
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	14,162.62	33.38	(162.62)	101.16
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	1,516.79	283.59	(766.79)	202.24
101-000-627-000	COPIER FEES	200.00	366.47	106.00	(166.47)	183.24
101-000-628-000	MEETING ROOM FEES	295.00	615.00	0.00	(320.00)	208.47
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,500.00	1,680.00	90.00	(180.00)	112.00
101-000-661-000	COUNTY APPEARANCE TICKETS	2,000.00	2,110.03	316.66	(110.03)	105.50
101-000-672-000	INTEREST	500.00	584.64	0.00	(84.64)	116.93
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	15,000.00	0.00	0.00	100.00
101-000-675-000	POLICE DONATION	100.00	100.00	0.00	0.00	100.00
101-000-675-250	ICE SKATING RINK	0.00	2,461.96	0.00	(2,461.96)	100.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	0.00	0.00	18,800.00	0.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	15,000.00	0.00	0.00	100.00
101-000-677-200	FROM/HARBOR/594/TART TRAIL	5,000.00	5,000.00	0.00	0.00	100.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,457.00	3,382.00	0.00	1,075.00	75.88
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	1,000.00	0.00	0.00	100.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	2,715.00	3,853.58	0.00	(1,138.58)	141.94
101-000-693-100	INSURANCE REFUND	6,000.00	4,481.00	0.00	1,519.00	74.68
101-000-693-200	BENCH/TABLE/DONATION	3,080.00	3,079.26	0.00	0.74	99.98
101-000-693-300	MISC. REFUND	1,018.00	14,167.78	0.00	(13,149.78)	1,391.73
101-000-693-400	MISC DONATIONS	0.00	888.04	0.00	(888.04)	100.00
101-000-694-000	MISCELLANEOUS	1,500.00	900.66	0.00	599.34	60.04
101-000-696-200	PBT - POLICE REVENUE	750.00	1,006.00	30.00	(256.00)	134.13
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	368,000.00	0.00	0.00	368,000.00	0.00
Total Dept 000		1,702,405.00	1,279,046.17	3,369.78	423,358.83	75.13
TOTAL REVENUES		1,702,405.00	1,279,046.17	3,369.78	423,358.83	75.13
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	0.00	0.00	350.00	0.00
101-694-818-000	CONTRACTUAL/PROF.SVCS.	2,000.00	2,000.00	0.00	0.00	100.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-880-000	COMMUNITY PROMOTION	500.00	673.00	0.00	(173.00)	134.60
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	0.00	100.00
101-694-970-350	TART TRAILS PROJECT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		11,550.00	5,673.00	0.00	5,877.00	49.12

PERIOD ENDING 02/28/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 02/28/2019	ACTIVITY FOR MONTH 02/28/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		11,550.00	5,673.00	0.00	5,877.00	49.12
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,702,405.00	1,279,046.17	3,369.78	423,358.83	75.13
TOTAL EXPENDITURES		11,550.00	5,673.00	0.00	5,877.00	49.12
NET OF REVENUES & EXPENDITURES		1,690,855.00	1,273,373.17	3,369.78	417,481.83	75.31

PERIOD ENDING 02/28/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 02/28/2019	ACTIVITY FOR MONTH 02/28/2019	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL FUND						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,038.00	8,027.48	0.00	10.52	99.87
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	40,942.72	10,359.89	(15,942.72)	163.77
401-000-672-000	INTEREST	299.00	471.98	0.00	(172.98)	157.85
401-000-676-000	SIDEWALK REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	546.82	0.00	0.18	99.97
401-000-680-100	S.A. 2011-1 INTEREST	35.00	24.61	0.00	10.39	70.31
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	651.96	0.00	65.04	90.93
401-000-681-100	S.A. 2011-2 INTEREST	33.00	96.89	0.00	(63.89)	293.61
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	12,000.00	0.00	0.00	100.00
401-000-697-000	MISCELLANEOUS/CONTRIBUTION	900.00	900.00	0.00	0.00	100.00
401-000-697-800	HILDRETH FAMILY TRUST/BASKET BALL COURTS	15,000.00	15,000.00	0.00	0.00	100.00
401-000-697-850	TR/FR/204/405/409/DPW GARAGE UPGRADES	87,300.00	87,300.00	0.00	0.00	100.00
401-000-698-300	LAND LEASE-SPEEDWAY	16,800.00	3,010.00	0.00	13,790.00	17.92
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 000		371,669.00	168,972.46	10,359.89	202,696.54	45.46
TOTAL REVENUES		371,669.00	168,972.46	10,359.89	202,696.54	45.46
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	65,000.00	65,000.00	0.00	0.00	100.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	500.00	0.00	0.00	500.00	0.00
401-958-973-300	BASKETBALL COURTS	24,000.00	27,741.93	0.00	(3,741.93)	115.59
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	21,000.00	0.00	0.00	21,000.00	0.00
401-958-978-799	DPW GARAGE UPGRADES	97,000.00	30,341.00	10,000.00	66,659.00	31.28
401-958-978-802	DAM BEACH BATHROOM	100,000.00	22,931.25	0.00	77,068.75	22.93
401-958-978-804	TO/DDA/791/SPEEDWAY	8,400.00	0.00	0.00	8,400.00	0.00
Total Dept 958 - CAPITAL FUND EXPENSES		315,900.00	146,014.18	10,000.00	169,885.82	46.22
TOTAL EXPENDITURES		315,900.00	146,014.18	10,000.00	169,885.82	46.22
Fund 401 - GENERAL CAPITAL FUND:						
TOTAL REVENUES		371,669.00	168,972.46	10,359.89	202,696.54	45.46
TOTAL EXPENDITURES		315,900.00	146,014.18	10,000.00	169,885.82	46.22
NET OF REVENUES & EXPENDITURES		55,769.00	22,958.28	359.89	32,810.72	41.17
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		2,074,074.00	1,448,018.63	13,729.67	626,055.37	69.82
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		327,450.00	151,687.18	10,000.00	175,762.82	46.32
NET OF REVENUES & EXPENDITURES		1,746,624.00	1,296,331.45	3,729.67	450,292.55	74.22