

# Agenda

## REGULAR PARKS & RECREATION MEETING

### Thursday, September 6, 2018

Government Center, 315 Bridge St., Elk Rapids

1) CALL TO ORDER

2) APPROVAL OF MINUTES

A. Regular Meeting of July 26, 2018

3) CITIZEN COMMENTS

Any citizen who wishes to address the Parks & Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state their name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the Commission.

- A. Christine Peterson presentation on beach cleanup from Green ER
- B. DPW firepit
- C. Another trashcan
- D. Walk with the Doc
- E. Non-Smoking beach

4) UNFINISHED BUSINESS

- A. Community trail update      Caroline / Mike
- B. Norte update                      Charlie
- C. Dam beach restroom              Caroline
- D. Skating rink                        Gordon / Caroline
- E. Paddle Antrim                      Caroline
- F. Art murals                          Melissa
- G. Kayak rack                         Caroline
- H. SUP training                        Kwin
- I. NORTE mountain bike ride      Kwin
- J. Basketball court                    Caroline

5) NEW BUSINESS

6) CORRESPONDENCE

7) REPORTS

- A. Council Liaison                      Melissa
- B. Other members

8) NEXT MEETING

Thursday, October 4, 2018

9) ADJOURNMENT



VILLAGE OF ELK RAPIDS  
PARKS AND RECREATION COMMISSION  
MINUTES  
July 26, 2018

Present: Stewart, Guntzviller, Dake, Kennedy, West, Pryde

- 1) Guntzviller calls meeting to order
- 2) Motion to approve minutes— moved by Pryde, seconded by Gordon  
Approved
- 3). Citizens comments — none
- 4). Unfinished Business

Kennedy updated TART trail  
possible State of Michigan event to announce the Tart — scheduled August 1st

Norte update Pryde  
Kennedy will check newspaper coverage  
Guntzviller briefed Norte grant for training on riding — have identified one trainer  
Bike valet at Short's festival: Norte to run. Need 3 more volunteers

Dam Beach Restroom Update: Kennedy  
DNR reviewing plans for approval

Skating Rink— Gordon  
Artificial rink expensive and designed for indoor use  
Natural rink requires liner and ongoing maintenance.  
Liner cost about \$1,000  
Rink will require lighting and warming hut  
West moves to purchase liner for no more than \$1,500, Pryde seconded,  
approved  
Next steps include Kennedy logistics discussion with DPW, and site selection

Paddle Antrim. No update

Art murals No update

- 5). New Business

Walk with a Doc: Kennedy— good support from Health professionals — need to  
increase attendance to make it sustainable

Norte Mountain Bike Ride: will schedule for Spring

SUP Training scheduled for July 28th 9-11 am veterans memorial park

Kayak Village. — Discussion to purchase a Kayak racks with funds from Paddle Antrim  
and Parks and Recreation Commission funds: one located at Rotary Park for  
residents and one downtown for visitors. Pryde moves to purchase, approved

6) Correspondence; none

7) Reports

Council Liaison: West reported construction schedule has been updated, and skate board ordinance has been updated to be more friendly to skate boarding

Move to adjourn Stewart

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018	ACTIVITY FOR MONTH 09/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	860,000.00	387,944.15	0.00	472,055.85	45.11
101-000-404-000	TAXES/PERSONAL	35,000.00	7,207.92	0.00	27,792.08	20.59
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	2,920.44	0.00	579.56	83.44
101-000-451-000	PERMITS & LICENSES	3,500.00	2,630.00	0.00	870.00	75.14
101-000-487-000	TRAILER TAX FEE	450.00	214.50	0.00	235.50	47.67
101-000-572-000	STATE/PA 302 FUNDING/POLICE/TRAINING	450.00	427.35	0.00	22.65	94.97
101-000-573-000	TREE GRANT-CONSUMERS/DTE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-573-900	CDBG-FACADE GRANT	0.00	115,431.39	0.00	(115,431.39)	100.00
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	82.50	0.00	4,417.50	1.83
101-000-577-000	STATE SALES/TAX CONST/STATUTOR	8,000.00	3,108.00	0.00	4,892.00	38.85
101-000-577-200	CONSTITUTIONAL SALES TAX	110,000.00	42,162.00	0.00	67,838.00	38.33
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	6,154.64	0.00	7,845.36	43.96
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	9.72	0.00	740.28	1.30
101-000-627-000	COPIER FEES	200.00	175.56	0.00	24.44	87.78
101-000-628-000	MEETING ROOM FEES	250.00	295.00	0.00	(45.00)	118.00
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,500.00	710.00	0.00	790.00	47.33
101-000-661-000	COUNTY APPEARANCE TICKETS	2,000.00	945.00	0.00	1,055.00	47.25
101-000-672-000	INTEREST	500.00	158.88	0.00	341.12	31.78
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	15,000.00	0.00	0.00	100.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	0.00	0.00	18,800.00	0.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	15,000.00	0.00	0.00	100.00
101-000-677-200	FROM/HARBOR/594/TART TRAIL	5,000.00	5,000.00	0.00	0.00	100.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,457.00	0.00	0.00	4,457.00	0.00
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	1,000.00	0.00	0.00	100.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	1,000.00	2,594.58	0.00	(1,594.58)	259.46
101-000-693-100	INSURANCE REFUND	6,000.00	4,481.00	0.00	1,519.00	74.68
101-000-693-200	BENCH/TABLE/DONATION	2,000.00	3,079.26	0.00	(1,079.26)	153.96
101-000-693-300	MISC. REFUND	0.00	1,017.90	0.00	(1,017.90)	100.00
101-000-694-000	MISCELLANEOUS	1,500.00	496.23	0.00	1,003.77	33.08
101-000-696-200	PBT - POLICE REVENUE	750.00	601.00	0.00	149.00	80.13
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	368,000.00	0.00	0.00	368,000.00	0.00
Total Dept 000		1,485,107.00	618,847.02	0.00	866,259.98	41.67
TOTAL REVENUES		1,485,107.00	618,847.02	0.00	866,259.98	41.67
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	0.00	0.00	350.00	0.00
101-694-818-000	CONTRACTUAL/PROF.SVCS.	2,000.00	0.00	0.00	2,000.00	0.00
101-694-864-000	TRAINING/CONFERENCE	500.00	0.00	0.00	500.00	0.00
101-694-880-000	COMMUNITY PROMOTION	500.00	673.00	0.00	(173.00)	134.60
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	3,000.00	800.00	0.00	2,200.00	26.67
101-694-970-350	TART TRAILS PROJECT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		11,550.00	1,473.00	0.00	10,077.00	12.75
TOTAL EXPENDITURES		11,550.00	1,473.00	0.00	10,077.00	12.75

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018	ACTIVITY FOR MONTH 09/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,485,107.00	618,847.02	0.00	866,259.98	41.67
TOTAL EXPENDITURES		11,550.00	1,473.00	0.00	10,077.00	12.75
NET OF REVENUES & EXPENDITURES		1,473,557.00	617,374.02	0.00	856,182.98	41.90

User: LORI

DB: Elk Rapids

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018	ACTIVITY FOR MONTH 09/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL FUND						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,000.00	8,027.48	0.00	(27.48)	100.34
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	9,116.21	0.00	15,883.79	36.46
401-000-672-000	INTEREST	0.00	228.22	0.00	(228.22)	100.00
401-000-676-000	SIDEWALK REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	0.00	0.00	547.00	0.00
401-000-680-100	S.A. 2011-1 INTEREST	35.00	0.00	0.00	35.00	0.00
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	(64.49)	0.00	781.49	(8.99)
401-000-681-100	S.A. 2011-2 INTEREST	33.00	64.49	0.00	(31.49)	195.42
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	12,000.00	0.00	0.00	100.00
401-000-697-000	MISCELLANEOUS/CONTRIBUTION	0.00	900.00	0.00	(900.00)	100.00
401-000-697-800	HILDRETH FAMILY TRUST/BASKET BALL COURTS	15,000.00	15,000.00	0.00	0.00	100.00
401-000-697-850	TR/FR/204/405/409/DPW GARAGE UPGRADES	87,300.00	87,300.00	0.00	0.00	100.00
401-000-698-300	LAND LEASE-SPEEDWAY	16,800.00	3,010.00	0.00	13,790.00	17.92
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 000		370,432.00	135,581.91	0.00	234,850.09	36.60
TOTAL REVENUES		370,432.00	135,581.91	0.00	234,850.09	36.60
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	65,000.00	0.00	0.00	65,000.00	0.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	500.00	0.00	0.00	500.00	0.00
401-958-973-300	BASKETBALL COURTS	24,000.00	14,755.00	0.00	9,245.00	61.48
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	21,000.00	0.00	0.00	21,000.00	0.00
401-958-978-799	DPW GARAGE UPGRADES	97,000.00	0.00	0.00	97,000.00	0.00
401-958-978-802	DAM BEACH BATHROOM	100,000.00	7,338.75	0.00	92,661.25	7.34
401-958-978-804	TO/DDA/791/SPEEDWAY	8,400.00	0.00	0.00	8,400.00	0.00
Total Dept 958 - CAPITAL FUND EXPENSES		315,900.00	22,093.75	0.00	293,806.25	6.99
TOTAL EXPENDITURES		315,900.00	22,093.75	0.00	293,806.25	6.99
Fund 401 - GENERAL CAPITAL FUND:						
TOTAL REVENUES		370,432.00	135,581.91	0.00	234,850.09	36.60
TOTAL EXPENDITURES		315,900.00	22,093.75	0.00	293,806.25	6.99
NET OF REVENUES & EXPENDITURES		54,532.00	113,488.16	0.00	(58,956.16)	208.11
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		1,855,539.00	754,428.93	0.00	1,101,110.07	40.66
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		327,450.00	23,566.75	0.00	303,883.25	7.20
NET OF REVENUES & EXPENDITURES		1,528,089.00	730,862.18	0.00	797,226.82	47.83