

HARBOR COMMISSION MINUTES:

September 11th, 2018

PRESENT: Fisher, Blesma, Bronkema, Hansen, Reynolds, Wiltse, Berck

ABSENT: None

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting July 9th, 2018: Commissioner Wiltse motioned and commissioner Blesma seconded to approve minutes from the regular meeting on July 9th, 2018. All members present voting yes. Motion carried.

REPORTS:

- a. Staff: Singleton reported that the harbor held 17 events in the Jack Blesma Pavilion, in August replaced fuel pump filters on both the gas and diesel system, currently working with MD Heat to determine how to fix the dehumidifier in the bath house to help reduce mold growth in the showers, had electrician service the exhaust fans in the bath house to try and reduce the mold problem, new LED lights installed on forward and rear range boards for Harbor, awarded Alyssa Rottman the Dock Attendant of the Year Scholarship, 100% capacity for harbor days, during Harbor Days hosted Sailing Vessel Perception for tours and boat rides, hired 2 new employees from Elk Rapids High School, all college employees have left for the season, missing 2 carts, had Scott Dawson from Shoreline check on pedestals 18 and 212 which both showed 122volts (30amp) and 214volts (50amp) which is within the tolerance of the systems design, fixed the hose in the sewage pump out (twice), seasonal boaters are beginning to pull their boats for the season, RW Mercer replaced one 50' fuel hose line that was punctured.
- b. Council: Bronkema reported on Council activities
- c. Treasurer: Nothing new to report

CITIZENS COMMENT: 7 citizens commented

OLD BUSINESS:

Security System: Singleton requested to table the previous July security camera system bids as well as a request a vote until the next harbor commission meeting in October. This will allow the commission to review all of the bids.

NEW BUSINESS:

Slip refunds: A 50% seasonal slip refund for Bob Gronewelt (#154) was motioned by Commissioner Reynolds, second by Commissioner Burke. Motion carried. This slip has been filled for the remainder of the season by another boater.

Standard Operating Procedures for Harbor: Updated.

Quotes for Harbor Security System: Quotes have been received by 4 security camera system companies and 1 (one) email correspondence stating that the company would submit a quote.

DPW: Place 15-minute loading and unloading signage on Dexter St. next to upper harbor shopper docks.

Harbor and DPW: Remove vines, plants, shrubs and tree growing out of the Rip Rap.

DPW, Consumers and Harbor: Inspecting and initiating a plan to upgrade power pedestals from 208 volts to 220 volts at Harbor.

Upgrade til and Credit Card Machine: An upgrade to the current RubyCI system, supported by RW Mercer with the latest security compliance chip reader and computer back up for customer credit card purchases. Motioned by Commissioner Burke, second by Commissioner Hansen. Motion carried.

New cable television and installation: Issues with the current system have led to multiple calls for assistance and onsite visits by the supporting company. Quote from Directv has more channels, is less expensive than current cable provider costs and is supported free of charge. Motion by Commissioner Hansen, second by Commissioner Burke.

Harbor and Gosling Czubak: Writing the permit application for dredging Spring of 2019.

CORRESPONDENCE: None

ADJOURNMENT: Meeting adjourned at 7:55 P.M.