

Downtown Development Authority
Regular Meeting Minutes
Wednesday, September 12, 2018 at 6:30 PM

1. Call to Order – 6:31 PM
2. Roll Call
Present: Brian Scram, Carol Haley, James Janisse, Steve Thomas, Kathy Wittbrodt, Karen Simpson
Excused: Richard Bellingham, Jim Witte
Absent: Sharon Fitzpatrick
Also Present: Amanda Baker, Downtown Development Coordinator
3. Approval of Agenda
Motion to approve agenda made by Simpson with support by Haley. All ayes.
4. Approval of Minutes of Regular Meeting of August 14, 2018
Motion to approve August 14, 2018 meeting minutes made by Simpson with support by Wittbrodt. All ayes.
5. Public Comments- Citizen Comments
None.
6. Treasurer’s Report
Discussion on Speedway lease revenue cessation.
7. Coordinator’s Report
Baker reminded the board of the upcoming CEC conference and shared information on the Grand Traverse Community Foundation’s FOCUS Fund.
8. Sub Committees
 - a. Events Committee
Motion to Approve September 5, 2018 minutes made by Wittbrodt with support by Simpson. All ayes.
Simpson updated the board on Fall Fest plans.
 - b. Infrastructure Committee
Motion to approve September 5, 2018 minutes made by Simpson with support by Wittbrodt. All ayes.
Haley updated the board on Infrastructure projects. Approval finalize trash bin project with 7 more bins (\$7000) was requested. After discussion it was determined the committee should determine if these bins are the best option before purchasing more.
 - c. Business Development
Motion to approve August 14, 2018 minutes made by Simpson with support by Wittbrodt. All ayes. Simpson updated the board on Business Development project including Mini Façade projects.
9. Unfinished Business
 - a. Project Updates
 - i. Façade Grant Status
Projects continue to move with finalization date in spring, 2019.
 - ii. TC to Charlevoix Trail
Scram updated board on public input session held in August.

iii. Elk Rapids Broadband
No Update.

10. New Business – None

11. Board Comments
None

12. Adjournment – 7:27 PM
Motion to adjourn made by Simpson with support by Haley. All ayes.