

DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting Minutes

Wednesday, June 13th, 2018

Governmental Center, 315 Bridge Street

1. Call to Order – 6:35 pm
2. Roll Call
Present: Brian Scram, Sharon Fitzpatrick, Carol Haley, James Janisse, Steve Thomas, Karen Simpson
Excused: Wes Knecht, Jim Witte, Kathy Wittbrodt
Also Present: Bill Cooper, Village Manager; Amanda Baker, Downtown Development Coordinator
3. Approval of Agenda
Motion made by Fitzpatrick to approve the agenda. Support by Haley. All ayes.
4. Approval of Minutes of Regular Meeting of April 11, 2018
Motion made by Haley to approve minutes with corrections in section 8.a.i. and 8.b.i. changing “April” to “May.”
Support by Simpson. All ayes.
5. Public Comments- Citizen Comments
None.
6. Treasurer’s Report
 - a. Financials –attached separately
No comment from Cooper of Financials.
7. Coordinator’s Report – attached separately
Baker reported the NLEA was offering a free forum on Business Development June 18 and briefed the board on the MEDC’s Public Places Community Spaces crowdgranting program.
8. Sub Committees
 - a. Events Committee
 - i. Approval of Minutes
May 2, 2018 minutes were not completed. Motion to approve June 6, 2018 minutes made by Fitzpatrick with support by Simpson. All ayes.
 - ii. Events Business
Simpson updated the board on upcoming events and planning.
 - b. Infrastructure Committee
 - i. Approval of Minutes
Motion to approve both May 2, 2018 and June 6, 2018 minutes made by Simpson with support by Fitzpatrick. All ayes.
 - ii. Infrastructure Business
Thomas reported the Speedway lease agreement would be ending early eliminating the 5 year funding proposal. Baker presented an amended budget proposal for the funding still available. Haley motioned to submit the amended budget to council for approval. Support offered by Fitzpatrick. All ayes save Janisse who abstained from voting.
 - c. Business Development
 - i. Approval of Minutes
Motion to approve May 9, 2018 minutes made by Simpson with support by Fitzpatrick. All ayes.
 - ii. Business Development Business
Simpson presented the subcommittee’s recommendation to award 3 Façade Mini Grants with awards

going to Traverse Bay Farms (\$1000) for awnings, Java Jones (\$500) for painting, and Stoney Cabin Toys (\$500) for stone work and trim repair.
Simpson motioned to award the grants based on the subcommittee recommendation. Support offered by Fitzpatrick. All ayes.

9. Unfinished Business

a. Project Updates

i. Façade Grant Status

Baker reported projects were moving along as expected.

ii. TC to Charlevoix Trail

No Update.

iii. Elk Rapids Broadband

No Update.

10. New Business

a. Downtown Kayak Rack

Baker reported Paddle Antrim awarded the Village \$600 to install a kayak rack on the Elk River at the Bridge Street access. The DDA will work with other groups in the village to organize.

11. Public Comments – General

Janisse shared information on June 24 DARE Golf Outing.

Fitzpatrick updated the board on Knecht.

Baker reminded the board of the July and August meeting schedule change to the second Tuesday of each month.

Simpson encouraged the board to attend the June Library Board Meeting.

12. Adjournment – 7:22 pm

Motion to adjourn made by Simpson with support by Fitzpatrick. All ayes.

PUBLIC NOTICE ANNOUNCEMENT
VILLAGE OF ELK RAPIDS NOTICE OF COMPLIANCE WITH ADA MEETINGS

The Village of Elk Rapids shall provide reasonable auxiliary aids and services, such as signers for the hearing impaired and individuals with disabilities at meetings/hearings upon five (5) days' notice to the Village. Individuals requiring auxiliary aids or services should contact the Village of Elk Rapids by writing or calling the following:

William Cooper, Village Manager
PO Box 398
315 Bridge St.
Elk Rapids, MI 49629 (231)

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English speaking ability, and persons needing auxiliary aids or services of interpreters, signers, readers or large print.

Con siete días de anticipación, el alojamiento se pueden hacer las personas con discapacidad y / o capacidad limitada de habla Inglés, y las personas que necesitan ayudas auxiliares de servicios de intérpretes, los firmantes, lectores o en letra grande.

Với bảy ngày thông báo trước, phòng có thể được thực hiện cho người khuyết tật và / hoặc hạn chế khả năng nói tiếng Anh, và những người cần hỗ trợ các dịch vụ phụ trợ của thông dịch viên, những người ký tên, người đọc hoặc in lớn.

Nrog xya hnuv ua ntej daim ntawv ceeb toom, kev kho kom haum yuav ua rau cov neeg muaj kev tsis taus thiab / los yog tsis tau lus Askiv hais lus muaj peev xwm, thiab cov neeg hu ua deductible lwm yam kev pab ntawm cov kev pab cuam ntawm cov neeg txhais lus, signers, txawj nyeem ntawv los yog sau loj.

與7天前通知，住宿可以為殘疾人和/或有限的英語口語能力，並需要口譯，簽名，讀者或大型印刷服務的輔助器材的人的人進行。

او, قارئین, الاشارة بلغة مختصين, مترجمين توفير يمكن, ايام سبعة من مسبق اشعار وجود مع بطلاقة الانجليزية اللغة يتكلمون لالذين وهؤلاء, الخاصة الاحتياجات لذوي الحجم كبيرة حروف.