

Elk Rapids Housing Commission Minutes

December 19, 2017

President Myrna Howse called the meeting to order at 3:30 pm.

The Pledge of Allegiance to the American flag was led by President Myrna Howse

Roll call: President M. Howse, Vice President M. Sinclair, Commissioners, W. Knecht, G. Lane,

M. VandenBerge – excused absence

Council Representative Larry Ball.

Two guests and two tenants in attendance.

President M. Howse introduced and welcomed new board member Wes Knecht. Wes took the position of former board member Tom MacGregor who resigned in November after serving six years on the Board.

Moved by G. Lane and supported by M. Sinclair to approve the minutes of November 16, 2017 as presented. Motion carried.

Moved by W. Knecht supported by G. Lane to approve the December agenda. Discussion followed, M. Howse asked to modify the agenda and add G. Lane's letter of resignation to Communications. Motion carried with the addition to the Communications.

NOTE: Village staff Caroline Kennedy rescheduled the Open Meetings Act presentation. She will be on the January agenda.

Public Comment / Communications on action items on the agenda. - None

M. Howse introduced the Traverse City Housing Commission Executive Director Tony Lentych and the deputy Director Michelle Reardon. Tony was invited to the Elk Rapids Housing Commission meeting as an opportunity for our two organizations to get better acquainted. Tony left the Commissioners with a general outline of the mission and strategic plan of the Traverse City Housing Commission. Also an organizational chart of the TCHC, and a brief bio of himself. Tony gave an open invitation to assist, to partner with ERHC for successful management of our two existing affordable housing programs.

Moved by W. Knecht and supported by G Lane, to accept the payroll and bills paid November 16, 2017 – December 19, 2017.

Roll call vote:

Ayes: Sinclair, Knecht, Lane, Howse

No: 0

VandenBerge – absent

Motion carried

V. Harrett reported on Noble Pines occupancy. We have a full house. One tenant out for rehab. Noble Pines has a waiting list of 5 active applicants. We maintain an open wait list

Resident Commissioner G. Lane had nothing to report from the tenants.

A verbal maintenance report was given by H. Webb. Webb, stated that snow removal is the most of the maintenance hours this past month.

The Executive Director gave brief verbal report. Harrett and Webb thanked the residents for their understanding and assistance during the recuperation of H. Webb. Henry is well and on the job as usual. This month the tenants signed a lease amendment that synced the calendar date of their lease with ERHC and their HUD recertification date. On December 4, 2017 the ERHC had their annual financial audit. Harrett reviewed the audit highlights with the Commissioners. **The audit results had no findings** and will be filed with HUD. Harrett, will attend the MHDA conference in February, 2018 where the topic is on finding executive director successors. This is a timely training, as the ERHC will be looking for a new director this year. Traverse City Housing Commission hosted a training session on Affordable Housing, December 19, 2017. Harrett attended and learned in part how funding affordable housing is structured in 2017. There continues to be a need for affordable housing in all neighborhoods in Michigan.

Larry Ball, Elk Rapids Village Council Representative, reported on several items from the Council's, December 18, 2017 meeting. One item was the review of the 5-Year Recreation Plan.

Unfinished business. After a brief discussion, the Board decided they will review the ERHC by-laws and discuss possible changes to the by-laws at their February meeting. Noting there is no urgency on these policies. ERHC has an approved set of by-laws filed with the Village of Elk Rapids.

There was no new business.

There were no comments from the public.

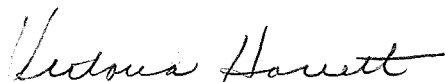
There have been many resident activities in the past month. December 9th, there was a Pot Luck and Holiday tree trimming evening was well attended. UP pasties were a favorite, made by one of the Noble Pines tenants. December 13th, The Elk Rapids AMVETS held a special desert time for our veterans. December 14th BINGO, December 17th the AMVETS Auxiliary brought fruit and candy bags to every tenant. In between these events the weekly Sunday Sweet Treats was well attended. There will be a catered holiday dinner for the tenants on December 28th this will round out the year 2017.

In Communication, the Board with regret received a letter of resignation from Gertrude Lane. Her resignation will be effective January 1, 2018. The letter will be forwarded to the Elk Rapids Village Council.

No other business.

Next meeting of the Elk Rapids Housing Commission will be January 16, 2018 at 3:30 pm. Moved by M. Sinclair and seconded by L. Ball, to adjourn. Motion carried. Meeting adjourned at 4:55pm.

Respectfully submitted,



Victoria Harrett

Approved:



Date:

