

Elk Rapids Housing Commission Minutes

July 18, 2017

President Myrna Howse called the meeting to order at 3 :30 pm.

The Pledge of Allegiance to the American flag was led by President Myrna Howse

Roll call: President Myrna Howse, Vice President Marilyn Sinclair, Commissioners, Margaret VandenBerge, Gerti Lane, T. MacGregor, Council Representative Larry Ball, all present.

Moved by G, Lane and supported M. VandenBerge to approve the minutes of June 20, 2017 with minor corrected typos. Motion carried.

Moved by M. VandenBerge supported by M. Sinclair to approve the July agenda as presented. Motion carried.

Auditor Barry Gaudette CPA reviewed the 2016 – 2017 Financial audit conducted in December 2016. There were no findings to report. Noble Pines is stable with a positive fund balance.

Public Comment / Communications on items listed on the agenda – None Noted no public in attendance.

Moved by L. Ball supported by M. VandenBerge to accept the payroll and bills paid June 20, 2017 – July 18,2017.

Roll call vote. M. Sinclair Yes; T. MacGregor Yes; G. Lane Yes; M. VandenBerge Yes; M.Howse Yes. Motion carried.

Occupancy, V. Harrett reported occupancy – Apartment #9 was vacated July 15, 2017 and a new tenant will be in residence on July 21, 2017. A waiting list of 8 active applicants. Currently Noble Pines continues an open enrollment.

Resident Commissioner Report – Nothing to report this month.

Maintenance Report was given by H. Webb. Usual maintenance and yard work along with getting apartment #9 ready for a new tenant this month.

V. Harrett, gave a brief Directors report highlighting the 2017 Capital Funding. The Tenant computer in the Community room is ready for use but seeing little interest at this time. Harrett, will attend the Regional Director's meeting in Cadillac July 19, 2017.

Larry Ball, Elk Rapids Village Council Representative, gave an overview of the July 17, 2017 Council meeting.

No unfinished business.

New Business.

- The 2017 Budget recommended revisions were reviewed. Housing Data Specialists – our fee accountant service presented a written summary of activity as part of the discussions.

Resolution 2017 – 08
2017 Budget Revision

Moved by M. VandenBerge and supported by G. Lane to revise the current 2017 Budget to reflect the actual and proposed spending.

Roll call vote: T. MacGregor Yes; M. Howse Yes; M. Sinclair Yes; M. VandenBerge Yes; G. Lane Yes.

Motion carried.

- We were recently informed of a HUD operating reserves litigation involving the Elk Rapids Housing Commission for the year end 2012. In an attempt to recapture an estimated \$12,500 of lost subsidy owed to the Housing Commission, PHADA (Public Housing Authorities Directors Association) a national housing association is representing housing commissions. To enter the suit, the Elk Rapids Housing Commission will need \$1,000.00 of non – federal funds paid to PHADA. The Board reviewed and discussed the notification from PHADA.

Resolution 2017 - 09
HUD Operating Reserves Litigations - ERHC FY 2012

Moved M. VandenBerge and supported by G. Lane to join the PHADA litigation in an attempt to reclaim the estimated 2012 operating subsidy damages.

Roll call vote; M. Howse Yes; M. Sinclair Yes; M.VandenBerge Yes; G. Lane Yes; T. MacGregor Yes.

Motion carried.

President M. Howse, Village Council Rep. L. Ball and V. Harrett will approach the Elk Rapids Village Manager for any ideas securing \$1,000.00 of non- federal funds for the litigation. Note: All funding for the Elk Rapids Housing Commission is federal funding.

No public comment.

Resident, G. Lane gave a resident social report that included BINGO and a pot luck. The residents have suspended the Sunday night dessert social for the summer, hoping to resume in the fall.

There was no discussion on the communications included in the packet and no other items were brought up for information or discussion.

Motion to adjourn by M. VandenBerge, seconded by M. Sinclair.

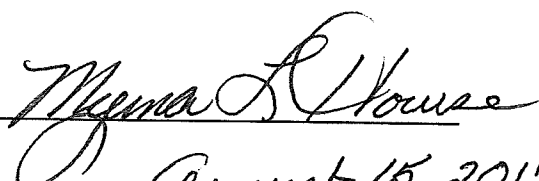
Motion Carried. 4:35 PM

Next meeting will be August 15, 2017 at 3:30 PM.

Respectfully submitted,



Victoria Harrett
Executive Director

Approved 
August 15, 2017

