

# BEAUTIFICATION COMMISSION AGENDA

June 21, 2017 – \*\*\* 9:00 a.m. \*\*\*

Governmental Center

## Call to Order

## Pledge of Allegiance

## Roll Call

**Conflict of Interest**-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

## Approval of Minutes: May 17, 2017

**Public Comments**-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Request by Friends of Library

## Financial Report

## Approval of Bills

### Old Business:

- Planting of ReLeaf trees
- Marigold planting

### Garden Report—Robyn VanColen

- Award winning Garden!!!!
- Yuchasz Walkway
- Kid's Pond-water?
- Iva's North
- Traverse Parking Garden
- Boardwalk Sitting Garden
- Bank Garden
- Median Garden-Barker Creek has planted ¾ of strip with annuals
- Triangle Garden
- North Arrowhead
- Cedar Street Parking
- Blue Star Garden--juniper removed, replacement???
- Terrace Garden-Work stoppage by Perlman

Report from Council

Report from DPW

## New Business

### Correspondence:

### Adjournment:

Next Meeting July 19, 2017



Beautification Commission Minutes  
May 17, 2017  
Held at Elk Rapids Government Center  
315 Bridge St.  
Elk Rapids, MI 49629

**Call to order:** 10:00 am

**Pledge of Allegiance**

**Present:** Chairman Pat Stites, Members: Cecilia (Cupie) Gnadt, Barbara Termatt, Paula Moyer, Janine Micunek, Trisha Perlman (council representative), Margaret LeBlond, Sonja Perry

**Excused:** None

**Conflict of interest:** None

**Approval of 4/19/17 Minutes** Corrections: Spelling of Cecilia and Sonja

**M/S** **Motion to approve Termatt/Perry** **Motion Carried**

**Public Comments:** Diane Rictor discussed the importance of protecting buffers watershed

**Financial Report:** Budget for 2017-2018 \$20,527.00

Iva's North Arrowhead \$ 1,564.04  
This is the only money that  
Rolls over as it is a donation

Balance as of 5/17/2017 \$19,164.09

Balance North Arrowhead \$1,564.04

**Approval of Bills:** Garden Goods \$676.04  
Spring Cleanup

Kyms Copies \$6.00  
Pictures of Terrace Garden

Total \$682.04

**M/S** **Motion to approve Gnadt/Perry** **Motion carried**

Planting of Spring Trees by set for June 17. Volunteers to meet at 9am at DPW offices on Lake St for further instructions.

Meeting time set at 9:00 am 3<sup>rd</sup> Wednesday of each month

**M/S** **Motion to approve Moyer/Gnadt** **Motion Carried**

By-Laws: Beatification Committee will follow the By-Laws of the Harbor Commission.

**Garden Club Report - Robyn Van Colen**

Van Colen discussed progress and work to be done in gardens.  
Terrance Garden: committee discussed Barker Creek bid and agreed to a simple, easy care garden.  
DDA representatives expressed support and offer to help seek grants.  
Motion to cap Barker Creek bid at \$1000

**M/S**                                 **Motion to approve Termatt/Micunek**   **Motion carried**

**Council Report:**                 Trisha Perlman spoke to recent developments and discussions of the village council.

**DPW Report:**                     Brad Kluczynski DPW Superintendent updated the commission on the works in progress on various garden projects.

**New Business:**                 Time line of planting of marigolds will be emailed to committee  
  
Storing geraniums pots for next year will be coordinated by DPW

**Adjourn:**                         11:55

**M/S**                                 **Motion to approve Gnant/LeBlond**   **Motion carried**

PERIOD ENDING 06/30/2017

% Fiscal Year Completed: 33.42

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2017	ACTIVITY FOR MONTH 06/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-693-550	BEAUTIFICATION	1,000.00	(494.00)	0.00	1,494.00	(49.40)
Total Dept 000		1,000.00	(494.00)	0.00	1,494.00	(49.40)
TOTAL REVENUES		1,000.00	(494.00)	0.00	1,494.00	(49.40)
Expenditures						
Dept 692-BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,272.00	66.24	11.48	3,205.76	2.02
101-692-715-000	SOCIAL SECURITY	250.00	5.06	0.88	244.94	2.02
101-692-716-000	HEALTH INSURANCE	1,754.00	156.72	0.00	1,597.28	8.94
101-692-718-000	RETIREMENT	328.00	6.63	1.15	321.37	2.02
101-692-719-000	SICK & ACCIDENT BENEFIT	71.00	15.07	0.00	55.93	21.23
101-692-720-000	WORKER'S COMP	62.00	9.00	0.00	53.00	14.52
101-692-757-000	SUPPLIES	3,810.00	725.02	42.98	3,084.98	19.03
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	7,360.00	2,751.25	2,625.00	4,608.75	37.38
101-692-864-000	TRAINING/CONFERENCES	320.00	340.00	0.00	(20.00)	106.25
101-692-977-300	CAPITAL OUTLAY IMPROVEMENTS	3,300.00	0.00	0.00	3,300.00	0.00
Total Dept 692-BEAUTIFICATION DEPT		20,527.00	4,074.99	2,681.49	16,452.01	19.85
Dept 698-N ARROWHEAD GARDEN						
101-698-757-200	N ARROWHEAD GARDEN	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 698-N ARROWHEAD GARDEN		1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		21,527.00	4,074.99	2,681.49	17,452.01	18.93
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,000.00	(494.00)	0.00	1,494.00	49.40
TOTAL EXPENDITURES		21,527.00	4,074.99	2,681.49	17,452.01	18.93
NET OF REVENUES & EXPENDITURES		(20,527.00)	(4,568.99)	(2,681.49)	(15,958.01)	22.26

PERIOD ENDING 06/30/2017

% Fiscal Year Completed: 33.42

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2017	ACTIVITY FOR MONTH 06/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 102 - N ARROWHEAD GARDEN CONTRIBUTION						
Revenues						
Dept 000						
102-000-693-550	N ARROWHEAD GARDEN CONTRIBUTION	0.00	1,000.00	0.00	(1,000.00)	100.00
Total Dept 000		0.00	1,000.00	0.00	(1,000.00)	100.00
TOTAL REVENUES		0.00	1,000.00	0.00	(1,000.00)	100.00
Fund 102 - N ARROWHEAD GARDEN CONTRIBUTION:						
TOTAL REVENUES		0.00	1,000.00	0.00	(1,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,000.00	0.00	(1,000.00)	100.00
TOTAL REVENUES - ALL FUNDS						
		1,000.00	506.00	0.00	494.00	50.60
TOTAL EXPENDITURES - ALL FUNDS						
		21,527.00	4,074.99	2,681.49	17,452.01	18.93
NET OF REVENUES & EXPENDITURES						
		(20,527.00)	(3,568.99)	(2,681.49)	(16,958.01)	17.39