

**MINUTES
REGULAR VILLAGE COUNCIL MEETING
TUESDAY, JANUARY 3, 2017, AT 7:00 P.M.**

(PLEDGE OF ALLEGIANCE – ROLL CALL – TAPED MEETING NOTICE)

PRESENT: VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS MELISSA WEST, CHUCK (MERTON) SCHULER, DOUGLAS BRONKEMA, BARBARA MULLALY, LARRY BALL AND PATRICIA PERLMAN
STAFF: VILLAGE MANAGER WILLIAM COOPER, ASSISTANT MANAGER/CLERK CAROLINE KENNEDY, DPW SUPERINTENDENT BRAD KLUCZINSKY, POLICE CHIEF TOM EMERSON, PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI

ALSO PRESENT: INTERESTED CITIZENS (9).

GUESTS: TRAVERSE CITY HIGH SCHOOL CIVICS CLASS STUDENTS (4)

MOTION by **BRONKEMA**, second by **BALL**, to adopt the minutes of the Regular Council Meeting held on Monday, December 19, 2016, amended as follows:

Under Reports from Committees/Commissions:

Item B, by striking “9:00” and inserting “10:00”.

Item E, by striking “11” and inserting “24” and by striking “6:30” and inserting “7:00”.

Roll Call Vote: Bronkema – yes, Schuler – yes, Janisse – yes, Mullaly – yes, Ball – yes, Perlman – yes, West –yes. **MOTION CARRIED.**

CONFLICT OF INTEREST: None.

MOTION by **SCHULER**, second by **MULLALY**, to adopt the Consent Calendar as follows:

A. ACCEPTANCE OF COMMISSION MINUTES:

1. Housing – November 15, 2016

B. APPROVAL OF BILLS in the amount of \$70,381.32 and payroll in the amount of \$47,114.41. All members present voting yes. **MOTION CARRIED.**

CITIZEN COMMENTS: None.

VILLAGE MANAGER REPORT: Cooper stated the village received a check in the amount of \$1,000 from the Allen - Birge Charitable Trust, as a gift to the Beautification Commission for the “Iva’s North Arrowhead Garden.” **MOTION** by **MULLALY**, second by **WEST** to accept the gift. All members presenting voting yes. **MOTION CARRIED.**

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. First Reading – Proposed Ordinance #474 – An amendment to the Village of Elk Rapids General Code of Ordinances, Chapter 4 – Businesses and Chapter 38 – Peddlers, Solicitors, and Transient Merchants.

After discussion, Ravezzani to work with Perlman and West on a section of language prior to the public hearing. **MOTION** by **BRONKEMA**, second by **BALL** to set a Public Hearing for Proposed Ordinance #474 on February 6, 2017. All members present voting yes. **MOTION CARRIED.**

B. President's Appointments:

President Janisse recommended the appointment of Barbara Termaat to the Beautification Commission for the remainder of a term expiring April 2018. **MOTION** by **BRONKEMA**, second by **SCHULER** to approve the appointment. All members present voting yes. **MOTION CARRIED.** The Village Clerk administered the Oath of Office to Barbara Termaat.

President Janisse recommended the re-appointment of Donald W. Reynolds to the Elk Rapids Township Fire Board to a five-year term, expiring in 2022. **MOTION** by **PERLMAN**, second by **MULLALY** to approve the appointment. All members present voting yes. **MOTION CARRIED.** The Village Clerk administered the Oath of Office to Donald W. Reynolds.

CORRESPONDENCE:

Paddle Antrim has awarded a grant of \$600 to the Village of Elk Rapids to apply toward windscreens at the Rotary Park Pavilion. **MOTION** by **MULLALY**, second by **SCHULER**, to accept the grant. All members present voting yes. **MOTION CARRIED.**

REPORTS FROM COMMITTEES/COMMISSIONS:

- A. HOUSING – Ball reported the Commission met December 20 with one member excused, 2 residents present; approved the agenda, minutes and bills; all units full with a waiting list of 11; Webb reported all is ready for winter maintenance; a company from Traverse City will come once a month to administer free hearing tests to residents and to clean hearing aids; the Commission tabled internal controls to work on updating the lease agreement; the audit was good; social events such as bingo and potlucks continue; the December 15 holiday celebration was nice and a New Year's celebration was also planned; thank you to DPW for reconstruction work on the outside storage shed. The next meeting is Tuesday, January 17 at 3:30 p.m. Director Harrett is out of town; people may contact Chair Howse.
- B. BEAUTIFICATION – Perlman reported the Commission will meet Wednesday, January 18 at 10:00 a.m. Please note the time change.
- C. HARBOR – Bronkema reported the Commission meets Monday, January 9 at 7:00 p.m.
- D. TOWNSHIP – Perlman reported the next meeting is Tuesday, January 10 at 7:00 p.m.
- E. PLANNING – Mullaly reported the Commission next meets on Tuesday, January 24 at 7:00 p.m.
- F. PARKS/RECREATION – West reported the Commission next meets on Thursday, February 2 at 7:00 p.m.
- G. Green ER – Schuler reported the Committee will meet Wednesday, January 11 at 5:00 p.m.; people are welcome to arrive at 4:30 p.m. for discussion.
- H. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) – Janisse reported the DDA meets Wednesday, January 11 at 6:30 p.m.

STAFF REPORTS:

- A. ASSISTANT MANAGER/CLERK – Kennedy reported TART Trail meetings continue and the next meeting is Monday, January 23 at 9:30 a.m. She will attend an MEDC workshop on January 12 and a DNR grant writing workshop on January 24.
- B. DPW SUPERINTENDENT – Kluczynski reported Christmas tree pick up has begun.
- C. POLICE CHIEF – Emerson reported the department is busy, complaints are up and they have been handling parolees who were living in the village.
- D. PLANNING AND ZONING ADMINISTRATOR – Ravezzani said he can't wait to get going on 2017.
- E. HARBORMASTER – No report.

Upcoming meetings include the following:

Work Session, Water Project – Tuesday, January 10, at 6:00 p.m.

Regular Council Meeting, **Tuesday**, January 17, at 7:00 p.m.
Work Session, Budget – Monday, January 23, at 6:30 p.m.
Work Session, Budget – Monday, January 30, at 6:30 p.m. (Tentative, as needed)

MOTION by **SCHULER**, second by **MULLALY** to adjourn at 8:03 p.m. All members present voting yes. **MOTION CARRIED.**

Caroline Kennedy, Assistant Manager/Clerk

Approved James Janisse, President

Date