

**AGENDA**  
**REGULAR VILLAGE COUNCIL MEETING**  
**MONDAY, DECEMBER 3, 2018 AT 6:00 PM**

**COUNCIL MEETS THE FIRST AND THIRD MONDAY EACH MONTH, EXCEPT HOLIDAYS**  
**AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS**

**NOTE: COUNCIL NEEDS A 2/3 AFFIRMATIVE VOTE OF ALL MEMBERS TO RAISE TAXES, PURCHASE, LEASE OR SELL VILLAGE PROPERTY AND FOR APPROPRIATION OF MONIES; MOST OTHER VILLAGE BUSINESS ONLY NEEDS A SIMPLE MAJORITY VOTE.**

**(ROLL CALL -- PLEDGE OF ALLEGIANCE – TAPED MEETING NOTICE)**

**1. CONFLICT OF INTEREST:**

Any council member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

**2. PRESENTATION OF LIFE SAVING AWARD TO OFFICER AARON DANKERS**

**3. PRESENTATION OF CERTIFICATES OF APPRECIATION FOR LARRY BALL AND CHUCK (MERTON) SCHULER**

**4. PRESENTATION BY ROTARY OF \$1000 MATCHING FUNDS FOR ICE RINK**

**5. CONSENT CALENDAR** (Voice Vote, even if removed)

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one council motion without discussion beyond asking questions for simple clarification.

Any member of the council, staff or the public may ask that any item on the consent calendar be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single council action adopting the consent calendar.

**A. ACCEPT MEETING MINUTES:**

1. Regular Council Meeting – November 19, 2018
2. Beautification Commission – October 17, 2018
3. Downtown Development Authority – October 10, 2018
4. Housing Commission – October 16, 2018
5. Planning Commission – October 23, 2018

**B. APPROVAL OF BILLS**

**6. CITIZEN COMMENTS:**

Any citizen who wishes to address the village council on a matter not listed on this agenda may speak at this time. Persons addressing the village council may state their name, address and, if applicable, their affiliation. The village president should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chairman. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before council.

**7. PUBLIC HEARING -- PROPOSED ORDINANCE #493** – An amendment to the General Code of Ordinances, Chapter 7, Department of Public Works. *(Please reference document previously provided.)*

- 8. **PROPOSED ORDINANCE #493** – An amendment to the General Code of Ordinances, Chapter 7, Department of Public Works. (RC Vote)
- 9. **UNFINISHED BUSINESS:**
  - A. **PROPOSED ORDINANCE #491** – An amendment to the General Code of Ordinances, Telecommunications, Chapter 12 – Pending federal and state legislative changes)
  - B. **112 DEXTER STREET** – Pending
  - C. **ETHICS ORDINANCE DEVELOPMENT, including Chapter 2-2(a)** – Pending attorney development
- 10. **NEW BUSINESS:**
  - A. **DDA COMMUNICATON TO COUNCIL**
- 11. **VILLAGE MANAGER REPORT – None**
- 12. **CORRESPONDENCE – None**
- 13. **STAFF REPORTS:**
  - A. ASSISTANT MANAGER/CLERK CAROLINE KENNEDY
  - B. DPW SUPERINTENDENT BRAD KLUCZYNSKI
  - C. POLICE CHIEF DAVE CENTALA
  - D. PLANNING & ZONING
  - E. HARBORMASTER MIKE SINGLETON
- 14. **COUNCIL COMMENTS**
- 15. **UPCOMING MEETING DATE AND OTHER EVENTS:**
  - A. COUNCIL STRATEGIC PLANNING – Tuesday, December 11, 2018 (time TBA)  
1209 S. Garfield, Traverse City
  - B. REGULAR COUNCIL MEETING - Monday, December 17, 2018 at 7:00 PM

**MOTION TO ADJOURN**

(Council shall not begin considering any matter on the agenda not yet under consideration by the hour of 10:30 p.m. except by unanimous consent of members present. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting, if one is called. Ordinance #149 – Rules of the Village)

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**MINUTES  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 19, 2018 AT 7:00 PM**

**COUNCIL MEETS THE FIRST AND THIRD MONDAY EACH MONTH, EXCEPT HOLIDAYS,  
AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS**

**OATH OF OFFICE:** The Village Clerk administered the Oath of Office to Village President James Janisse, and Trustees Barbara Mullaly, Elaine Glowicki and Gerard Knoph.

**(PLEDGE OF ALLEGIANCE – ROLL CALL -- TAPED MEETING NOTICE)**

**PRESENT: VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS ELAINE GLOWICKI, MELISSA WEST, DOUGLAS BRONKEMA, BARBARA MULLALY, PATRICIA PERLMAN AND GERARD KNOPH**

**STAFF: VILLAGE MANAGER WILLIAM COOPER, ASSISTANT MANAGER/CLERK CAROLINE KENNEDY, DPW SUPERINTENDANT BRAD KLUCZYNSKI, PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI, POLICE CHIEF DAVE CENTALA and HARBORMASTER MIKE SINGLETON**

**ALSO PRESENT: INTERESTED CITIZENS – 14**

**CONFLICT OF INTEREST:** None.

President Janisse called for nominations for the office of President Pro Tempore.

**MOTION** by WEST, second by BRONKEMA, to nominate BARBARA MULLALY as the **PRESIDENT PRO TEMPORE**.

Hearing no other nominations receiving a second, nominations were closed.

The question being on the election of MULLALY to the office of President Pro Tempore,

Roll Call Vote: Ayes – Janisse, Mullaly, Perlman, Knoph, Glowicki, West, Bronkema; Nays – None

**MOTION CARRIED.**

**MOTION** by BRONKEMA, second by MULLALY, to support the following President's Appointments:

1. Douglas Bronkema – Harbor Commission
2. Elaine Glowicki – Housing Commission
3. James Janisse – Downtown Development Authority (per state statute)
4. Gerard Knoph – Green ER Committee
5. Barbara Mullaly – Planning Commission
6. Patricia Perlman – Township Board
7. Melissa West – Parks and Recreation Commission

Roll Call Vote: Ayes – Mullaly, Perlman, Knoph, Glowicki, West, Bronkema, Janisse; Nays – None.

**MOTION CARRIED.**

**ELECTION HOUSEKEEPING ITEMS DISCUSSION:**

**Email Addresses** -- A village email address is assigned to new council members and is the required email address for all village business.

**Procedural Changes** -- No council meeting procedural changes were proposed.

**Newly Elected Official Training** – Training will be conducted in-house by Kennedy following the regular agenda on December 3, 2018.

**MOTION** by **MULLALY**, second by **PERLMAN**, to begin the December 3, 2018 meeting at 6 p.m.  
All those present voting yes. **MOTION CARRIED.**

**MOTION** by **BRONKEMA** second by **GLOWICKI**, to approve the adoption of the Consent Calendar as follows:

**A. ACCEPT MEETING MINUTES**

1. Regular Council Meeting – November 5, 2018
2. Parks and Recreation – October 4, 2018

**B. APPROVAL OF BILLS** in the amount of \$98,590.15 and payroll in the amount of \$45,433.15.

All those present voting yes. **MOTION CARRIED.**

**CITIZEN COMMENTS:** Three citizens commented.

**VILLAGE MANAGER REPORT:** None.

**UNFINISHED BUSINESS:** Items remain pending.

**NEW BUSINESS:**

**MOTION** by **MULLALY**, second by **WEST**, to approve a proposal from Networks Northwest for temporary provision of planning services.

Roll Call Vote: Ayes – Perlman, Knoph, Glowicki, West, Bronkema, Janisse, Mullaly; Nays – None.

**MOTION CARRIED.**

**MOTION** by **MULLALY**, second by **GLOWICKI**, to approve a proposal from Elise Crafts of Statecraft, for temporary provision of zoning services.

Roll Call Vote: Ayes – Knoph, Glowicki, West, Bronkema, Janisse, Mullaly, Perlman; Nays – None.

**MOTION CARRIED.**

By unanimous consent, Council set the date for the **Council Strategic Planning session as Tuesday, December 11, 2018.**

**MOTION** by **WEST**, second by **MULLALY**, to set a **Public Hearing for December 17, 2018** for **PROPOSED ORDINANCE #492** – An amendment to the General Code of Ordinances, Chapter 10, Island Property.

Roll Call Vote: Ayes – West, Bronkema, Janisse, Mullaly, Perlman, Knoph; Nays – Glowicki.

**MOTION CARRIED.**

**MOTION** by **MULLALY**, second by **WEST**, to set a **Public Hearing for PROPOSED ORDINANCE #494** – An amendment to the General Code of Ordinances, Chapter 2, Administration, Sec. 2-25 – Seeking other village office.

After discussion, Council directed staff to research the lead-time of election filing deadlines, and language regarding the resignation of a serving council member at the last meeting prior to an election, if filing to run for the office of village president.

The question being on the motion to set a Public Hearing date, the motion was withdrawn.

**MOTION** by **MULLALY**, second by **PERLMAN**, to direct the Planning Commission to review and make recommendations for amending the Sign Ordinance within the Zoning Code, with specific attention to policy affecting the public rights of way.

All those present voting yes. **MOTION CARRIED.**

**COMMUNICATION FROM PARKS AND RECREATION COMMISSION**—After discussion, by unanimous consent Council directed staff to check state statute and prepare a **SMOKE-FREE ORDINANCE** for future review.

**CORRESPONDENCE:** None.

**REPORTS FROM COMMITTEES/COMMISSIONS:** Received.

**MONTHLY CONSOLIDATED STAFF REPORT:** Received.

President Janisse and Council members presented **Planning and Zoning Administrator Steve Ravezzani** with a **Certificate of Appreciation** for the occasion of his retirement, celebrating 19 years of service with the village.

**UPCOMING MEETING DATE AND OTHER EVENTS:**

Regular Council Meeting – Monday, December 3, 2018 at **6:00 p.m.**

**MOTION** by **BRONKEMA**, second by **WEST**, to adjourn at 9:00 p.m.  
All those present voting yes. **MOTION CARRIED.**



**Beautification Commission Minutes**  
**October 17, 2018**

**Present:** Pat Stites, Sonja Perry, Janine Micunek, Lori Caruso, Susan Green

**Excused:** Sandy Ehlers

**YGuest:** Robin Shank

**Call to order:** 9:00 a.m.

**Conflict of interest:** None

**Minutes of September 19 Meeting**

Motion to approve by Perry, second by Caruso. Motion carried.

**Financial Report**

Invoices were submitted for approval: TNT for pruning weeping cherry at library and Mike's for pruning at Iva's garden (amounts).

Motion by Perry to approve paying invoices, second by Caruso. Motion carried.

**Garden Club Report**

Robin submitted a written summary of the year. On the Guild garden, Mike's said the tree is okay and if it is trimmed, then it should stay another five years. The scab may go away if fertilized. The bridge construction may affect the expansion of the Zupin garden. Installing edging for the extension will cost about \$2.50/sf (DPW). For the sign, Iva's budget should cover the cost of about \$500. The sign dedication will be on October 25. The Garden Club is requesting money for the hardscape from Beautification, the cost of which still needs to be determined.

**Old Business**

Chairman Stites proposed the 2019 budget of \$22,000. A line will be added for a capital outlay for improvements to the Zupin Garden in the amount of \$500.

Posts and chains will be installed at a rate of five per year.

**DPW Report**

The DPW is busy with winterization projects. Tree planting will be done in the spring. Chairman Stites requested that the invoices from DPW be submitted to Beautification by November for approval before winter recess.

**New Business**

Chairman Stites presented a plan for the renovation of the Boardwalk Garden to capture the original concept of enjoying the river while sitting in the garden. Phase I will be the removal of selective shrubs and trees, and cutting back or digging out a large amount of the inkberry and

sumac, which are taking over. Phase II will be to plant three river birches and move some perennials. Phase III will be to plant perennials to fill in and create summer interest. Motion by Perry to begin phase I this year with a second by Caruso. Motion carried.

Susan Green will purchase a plaque to honor Margaret LeBlond for her fifteen years of service and dedication to the Commission.

**Correspondence**

None

**Adjournment**

Motion to adjourn at 10:19 by Perry, second by Caruso. Motion carried.

**Next Meeting**

November 21, 2018

Respectfully submitted,  
Janine Micunek



**Downtown Development Authority**  
**Regular Meeting Minutes**  
**Wednesday, October 10, 2018 at 6:30 PM**

1. Call to Order – 6:32 PM
2. Roll Call  
Present: Carol Haley, Richard Bellingham, Steve Thomas, Brian Scram, Sharon Fitzpatrick, James Janisse  
Excused: Jim Witte, Kathy Wittbrodt  
Also Present: Bill Cooper, Village Manager.
3. Approval of Agenda  
Motion to approve agenda made by Haley with support by Fitzpatrick. All ayes.
4. Approval of Minutes of Regular Meeting of September 12, 2018  
Motion to approve September 12, 2018 meeting minutes made by Bellingham with support by Simpson. All ayes.
5. Public Comments- Citizen Comments  
None.
6. Treasurer’s Report  
Attached in packet.
7. Coordinator’s Report  
Attached in packet.
8. Sub Committees
  - a. Events Committee  
Motion to Approve September 19, 2018 minutes made by Fitzpatrick with support by Haley. All ayes.  
Simpson updated the board on Fall Fest plans.
  - b. Infrastructure Committee  
Motion to approve October 3, 2018 minutes made by Simpson with support by Haley. All ayes.  
Thomas updated the board on Cherry Capital Cycling Club award. Haley moved to approve \$7,000 to purchase 7 trash bins. Support offered by Bellingham. All ayes.
  - c. Business Development  
Motion to approve September 12, 2018 minutes made by Simpson with support by Fitzpatrick. All ayes.
9. Unfinished Business
  - a. Project Updates
    - i. Façade Grant Status  
No Update.
    - ii. TC to Charlevoix Trail  
No Update.
    - iii. Elk Rapids Broadband  
No Update.
10. New Business – None

11. Board Comments

Simpson moved to approve \$300 seed cash for Fall Fest event to come from funds raised through event donations. Support offered by Bellingham. All ayes.

12. Adjournment – 7:00 PM

Motion to adjourn made by Haley with support by Fitzpatrick. All ayes.

# Meeting Minutes of the Elk Rapids Housing Commission

## October 16, 2018

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Community Room of the Noble Pines Apartment Building, 701 Chippewa Street, Elk Rapids, Michigan at 3:30 P.M. President Howse then led all participants in the Pledge of Allegiance.

### **I ROLL CALL**

The following Commissioners were present: Myrna Howse, Marilyn Leix, Marilyn Sinclair, Judy Standerfer, and Margaret VanDenBerge.

Staff: Tony Lentych, Executive Director, and Henry Webb, Maintenance.

Others/Guests: None.

Public/Residents: Two Noble Pines Residents.

### **II APPROVAL OF AGENDA**

Margaret VanDenBerge moved (Leix support) to accept the agenda. The motion was unanimously approved.

### **III APPROVAL OF MINUTES**

Commissioner Leix moved (Standerfer support) to accept the meeting minutes of September 20, 2018. A typo on page two was corrected along with date correction. The motion was unanimously approved.

### **IV APPROVAL OF BILLS**

Commissioner Leix moved (VanDenBerge support) to approve the bills paid from September 18, 2018 until October 15, 2018.

#### **Roll Call**

Howse	Yes
Leix	Yes
Sinclair	Yes
Standerfer	Yes
VanDenBerge	Yes

The motion was unanimously approved.

### **V PUBLIC COMMENT**

There was feedback about the need for "No Smoking" signs throughout the building. There was a question about the status of Larry Ball's work with the Housing Commission.

### **VI OLD BUSINESS**

A. The Noble Pines Occupancy Report was given by staff and all units are filled. There was a question about the "wait list".

- B. Henry Webb gave the Noble Pines Maintenance Report. He is in the process of “winterizing” the building. Air conditioners are out and all outside vents are closed. TCHC’s Ken Sands will help Henry and “learn” about what is “under” the building in the near future. Henry also reported that the Lions Club may help with new air conditioners next year.
- C. Staff presented a memorandum to the Commission that provided an update on the relationship between ERHC and TCHC. The new office hours were presented and discussed. Staff will also try to work out a way to notify residents when Angie is “sick” or unable to make her shift.
- D. Village Trustee Larry Ball was not in attendance so Henry Webb gave a brief report. He said the meeting contained a number of resolutions and became ‘tiresome’.
- E. Staff reported on the maintenance agreement. Henry Webb is still satisfied with his employment and will continue for the time being. TCHC is ready to step in when needed.

**VII NEW BUSINESS**

- A. **ANNUAL MEETING:** Myrna Howse opened the Annual Meeting by calling for the Election of Officers.

**OFFICE OF PRESIDENT:** Commissioner Margaret VanDenBerge nominated Myrna Howse for President and moved to close nominations (Leix support). The motion was approved. Judy Standerfer moved (VanDenBerge support) to accept Myrna Howse as President by acclimation. The motion was approved unanimously.

**OFFICE OF VICE PRESIDENT:** Commissioner Marilyn Leix nominated Judy Standerfer for Vice President and moved to close nominations (VanDenBerge support). The motion was approved. Marilyn Sinclair moved (Leix support) to accept Judy Standerfer as Vice President by acclimation. The motion was approved unanimously.

- B. Staff introduced a Resolution to Adopt a Flat Rent Schedule for the Noble Pines Apartments. Commissioner Vandenberg moved (Leix support) to adopt the resolution as presented.

**Roll Call**

Howse	Yes
Leix	Yes
Sinclair	Yes
Standerfer	Yes
VanDenBerge	Yes

The resolution was unanimously approved. It will be recorded as Resolution No. 2018-09.

- C. Staff presented a “draft” Community Room Policy for the Noble Pines Community Room. Commissioner Leix gave a brief report on how the community room has been used recently and listed all of the usual activities that occur in it (like pot lucks, etc.). After some discussion, staff was instructed to solicit feedback from residents and return the item for review next month.

**VIII ADJOURNMENT**

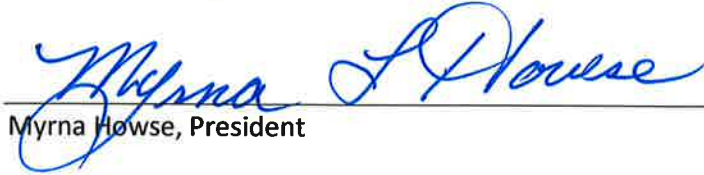
Commissioner Leix moved (Standerfer support) to adjourn the meeting. The motion was approved and Commissioner Howse closed the meeting at 4:40 P.M.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tony Lentych".

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Tony Lentych, Executive Director

A handwritten signature in blue ink that reads "Myrna Howse".

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Myrna Howse, President



# VILLAGE OF ELK RAPIDS – PLANNING COMMISSION

DRAFT

TUESDAY, 7:00 P.M. – OCTOBER 23, 2018

PLANNING COMMISSION MEETING

GOVERNMENT CENTER – 315 BRIDGE ST.

Meeting was called to order at 7:00 P.M by CHAIR, WALLY HIBBARD. PLEDGE OF ALLEGIANCE WAS RECITED. Meeting taped.

**ROLL CALL: PRESENT: MEMBERS:** Chairman Wally Hibbard, Becky Lancaster, Lauren Dake, Jim Okonoski, Richard Smith, Council Representative, Barb Mullaly, Also Present: Planning/Zoning Administrator, Steve Ravezzani

**EXCUSED ABSENCE:** Member Royce Ragland

**MOTION** by OKONOSKI second by MULLALY to approve the Planning Minutes dated October 23, 2018 as corrected by Member Mullaly.

**CORRECTION:** (remove ~~create strict ordinances~~). **ROLL CALL VOTE:**

Wally Hibbard, Barb Mullaly, Becky Lancaster, Lauren Dake; Jim Okonoski, Richard Smith. All members present voting yes. Absent: Royce Ragland **MOTION CARRIED.**

**CONFLICT OF INTEREST: NONE**

**CITIZEN COMMENTS: NONE**

**PUBLIC HEARING: NONE**

## **OLD BUSINESS:**

Guest Speaker Update: Cancelled due to Ragland's absence. Planning Members suggested it would be more convenient to contact speakers at a later date, possibly after the New Year.

## **NEW BUSINESS:**

Discussion of Amendment of the Village of Elk Rapids Zoning Code concerning Environmental issues to implement the goals of the Master Plan. Ravezzani commented he would provide the Commission with a draft of Sec. 531, pertaining to environmental issues at their November meeting.

## **VILLAGE OF ELK RAPIDS – PLANNING COMMISSION**

CORRESPONDENCE: NONE

### REPORTS - RAVEZZANI - PLANNING & ZONING ADMINISTRATOR

- Monthly Report ending September 30, 2018. – Ravezzani was asked to explain a Zoning Compliance Permit at Lakeland Place Dr. (parcel #05-43-022-00) which allows a 12x21x15' high star gazing accessory structure.

### MULLALY - COUNCIL REPRESENTATIVE

- Council adopted a Proclamation to reduce community use of plastics.
- Council pass Ordinance #490 Sec. 706E., Repair, Restoration, and Reconstruction of Non-Conforming Structures.

### DAKE – PLANNING REPRESENTATIVE – ZONING BOARD OF APPEALS

- No meeting held - No variances requested.

### GREEN ER – ROYCE RAGLAND –

- Member Ragland attended two-day seminar, September 17 & 18 on water issues presented by MSU Extension.

**NEXT SCHEDULED PLANNING MEETING, November 27, 2018, 7:00 pm**

**ADJOURNMENT: 8:00 P.M.**

**Elaine Glowicki, Recording Secretary**



## IDENTIFICATION OF EXPENSE FUNDS:

#101	<b>GENERAL FUND</b>	#401	<b>GENERAL CAPITAL PROJECT FUND</b>
101-172-	VILLAGE MANAGER	401-958-	CAPITAL FUND EXPENSES
101-190-	ELECTIONS		
101-216-	GENERAL SERVICES	#405	<b>SEWER CAPITAL PROJECT FUND</b>
101-260-	VILLAGE ADMINISTRATION	405-958-	CAPITAL FUND EXPENSES
101-300-	POLICE		
101-690-	PARKS	#407	<b>HARBOR CAPITAL FUND</b>
101-692-	BEAUTIFICATION	407-544	CAPITAL FUND EXPENSES
101-694-	PARKS & RECREATION		
101-698-	BEAUTIFICATION DONATION	#409	<b>WATER CAPITAL FUND</b>
101-801-	PLANNING & ZONING	409-958-	CAPITAL FUND EXPENSES
#202	<b>MAJOR STREET FUND</b>	#590	<b>SEWER OPERATIONAL FUND</b>
202-451-	MAJOR/CONSTRUCTION	590-560-	SEWER TREATMENT
202-463-	MAJOR/MAINTENANCE	590-563-	SEWER COLLECTION
202-478-	MAJOR/SNOW		
		#592	<b>SEWER EQUIPMENT REPLACEMENT FUND</b>
#203	<b>LOCAL STREET FUND</b>	592-592-	SEWER EQUIPMENT REPLACEMENT
203-451-	LOCAL/CONSTRUCTION		
203-463-	LOCAL/MAINTENANCE	#594	<b>ENTERPRISE HARBOR OPERATIONAL FUND</b>
203-478-	LOCAL/SNOW	594-544-	HARBOR
#204	<b>MUNICIPAL STREET FUND</b>	#595	<b>WATER OPERATIONAL FUND</b>
204-450-	MUNICIPAL STREET	595-565-	WATER OPERATION
#228	<b>WASTE COLLECTION FUND</b>	#661	<b>MOTOR VEH. EQUIP POOL (OPERATIONAL) FUND</b>
228-526-	COMPACTOR	661-932-	MOTOR VEHICLE
#296	<b>BLDG OPS/REPLACEMENT FUND</b>	#750	<b>PAYROLL ACCOUNT</b>
296-806-	BLDG OPS/REPLACEMENT		
		#791	<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>
#302	<b>2016 WATER CAP. IMPROVE. BOND FUND</b>		
302-301-	BOND EXPENDITURES	#794	<b>HARBOR CONSTRUCTION FUND</b>
		794-794-	HARBOR CONSTRUCTION BREAKWATER
#303	<b>2016 WATER BOND CONSTRUCT. FUND</b>		
303-446-	BOND EXPENDITURES	#795	<b>HARBOR BOND DEBT FUND</b>
		795-795-	HARBOR BOND DEBT
#394	<b>BRIDGE STREET BOND DEBT</b>		
#398	<b>RIVER STREET BOND DEBT</b>		



Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
Vendor 002148 - ACTION INDUSTRIAL SUPPLY:						
3528807						
7798	ACTION INDUSTRIAL SUPPLY	11/16/2018	12/31/2018	156.79	156.79	Open
	SUPPLIES	KERRI				
	661-932-724-000	UNIFORM REPLACEMENT		156.79		
	Total for vendor 002148 - ACTION INDUSTRIAL SUPPLY:			156.79	156.79	
Vendor 001361 - AIS CONSTRUCTION EQUIP CORP:						
T6745						
7776	AIS CONSTRUCTION EQUIP CORP	11/13/2018	12/31/2018	0.00	0.00	Void
	SUPPLIES	KERRI				
	661-932-757-000	SUPPLIES		129.00		
	Total for vendor 001361 - AIS CONSTRUCTION EQUIP CORP:			0.00	0.00	
Vendor 001990 - ANTRIM COUNTY SOIL EROSION:						
DAM BEACH						
7793	ANTRIM COUNTY SOIL EROSION	11/27/2018	12/31/2018	225.00	0.00	Paid
	DAM BEACH RESTROOM PERMIT	KERRI				
	401-958-978-802	DAM BEACH BATHROOM		225.00		
	Total for vendor 001990 - ANTRIM COUNTY SOIL EROSION:			225.00	0.00	
Vendor 000086 - ART'S AUTO & TRUCK PARTS:						
01NA3879						
7794	ART'S AUTO & TRUCK PARTS	11/27/2018	12/31/2018	291.66	291.66	Open
	SUPPLIES	KERRI				
	661-932-757-000	SUPPLIES		291.66		
01MZ9692						
7799	ART'S AUTO & TRUCK PARTS	11/14/2018	12/31/2018	97.92	97.92	Open
	SUPPLIES	KERRI				
	661-932-930-000	REPAIRS & MAINTENANCE		97.92		
	Total for vendor 000086 - ART'S AUTO & TRUCK PARTS:			389.58	389.58	
Vendor 000313 - AT&T LONG DISTANCE:						
857631447						
7785	AT&T LONG DISTANCE	11/12/2018	12/31/2018	5.62	5.62	Open
	LONG DISTANCE	KERRI				
	594-544-853-000	PHONE		5.62		
	Total for vendor 000313 - AT&T LONG DISTANCE:			5.62	5.62	
Vendor 001159 - BARKER CREEK NURSERY:						
TB2018248						
7780	BARKER CREEK NURSERY	11/07/2018	12/31/2018	1,500.00	1,500.00	Open
	RIVER ST MEDIAN SUPPLIES AND WORK	KERRI				
	101-692-818-000	BEAUTIFICATION/CONTRACTUAL		1,500.00		
	Total for vendor 001159 - BARKER CREEK NURSERY:			1,500.00	1,500.00	
Vendor 001118 - BELL EQUIPMENT COMPANY:						
0147642						
7797	BELL EQUIPMENT COMPANY	11/08/2018	12/31/2018	685.60	685.60	Open
	SUPPLIES/SERVICE	KERRI				
	661-932-930-000	REPAIRS & MAINTENANCE		685.60		
	Total for vendor 001118 - BELL EQUIPMENT COMPANY:			685.60	685.60	
Vendor 001750 - BLUE CROSS BLUE SHIELD :						
12012018						
7772	BLUE CROSS BLUE SHIELD	11/08/2018	11/30/2018	10,660.71	0.00	Paid
	DECEMBER COVERAGE	KERRI				

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
	750-000-067-200	DUE FROM VILLAGE EMPLOYEES/INS		452.00		
	101-172-716-000	HEALTH INSURANCE		722.91		
	101-260-716-000	HEALTH INSURANCE		1,365.67		
	101-300-716-000	HEALTH INSURANCE		2,526.70		
	101-690-716-000	HEALTH INSURANCE		620.72		
	101-692-716-000	HEALTH INSURANCE		115.99		
	202-463-716-000	HEALTH INSURANCE		478.92		
	202-478-716-000	HEALTH INSURANCE		144.98		
	203-463-716-000	HEALTH INSURANCE		478.92		
	203-478-716-000	HEALTH INSURANCE		144.98		
	228-526-716-000	HEALTH INSURANCE		707.60		
	590-560-716-000	HEALTH INSURANCE		2,072.76		
	594-544-716-000	HEALTH INSURANCE		395.42		
	595-565-716-000	HEALTH INSURANCE		421.34		
	661-932-716-000	HEALTH INSURANCE		11.80		
1201208						
7773	BLUE CROSS BLUE SHIELD	11/08/2018	11/30/2018	11,911.50	0.00	Paid
	DECEMBER COVERAGE	KERRI				
	750-000-067-200	DUE FROM VILLAGE EMPLOYEES/INS		437.00		
	101-260-716-000	HEALTH INSURANCE		96.20		
	101-300-716-000	HEALTH INSURANCE		1,550.96		
	101-690-716-000	HEALTH INSURANCE		739.37		
	101-801-716-000	HEALTH INSURANCE		1,827.52		
	202-463-716-000	HEALTH INSURANCE		626.02		
	202-478-716-000	HEALTH INSURANCE		419.31		
	203-463-716-000	HEALTH INSURANCE		626.02		
	203-478-716-000	HEALTH INSURANCE		420.16		
	228-526-716-000	HEALTH INSURANCE		118.13		
	590-560-716-000	HEALTH INSURANCE		1,905.15		
	594-544-716-000	HEALTH INSURANCE		160.33		
	595-565-716-000	HEALTH INSURANCE		1,681.92		
	661-932-716-000	HEALTH INSURANCE		1,303.41		
	Total for vendor 001750 - BLUE CROSS BLUE SHIELD :			22,572.21	0.00	
Vendor 002504 - BOB RIECK:						
11192018						
7790	BOB RIECK	11/19/2018	12/31/2018	173.82	0.00	Paid
	MAILBOX AND POST	KERRI				
	203-463-930-000	REPAIRS & MAINTENANCE		173.82		
	Total for vendor 002504 - BOB RIECK:			173.82	0.00	
Vendor 002181 - CANTEEN:						
5680:058622						
7782	CANTEEN	11/08/2018	12/31/2018	23.18	23.18	Open
	SUPPLIES	KERRI				
	101-300-757-000	SUPPLIES		23.18		
	Total for vendor 002181 - CANTEEN:			23.18	23.18	
Vendor 002501 - CAROLYN BIRGE:						
281-18						
7778	CAROLYN BIRGE	10/25/2018	12/31/2018	730.00	730.00	Open
	N ARROWHEAD GARDEN SIGN	KERRI				
	102-698-757-200	N ARROWHEAD GARDEN		730.00		
	Total for vendor 002501 - CAROLYN BIRGE:			730.00	730.00	
Vendor 001504 - CHARTER COMMUNICATIONS:						
0018057111218						
7786	CHARTER COMMUNICATIONS	11/12/2018	12/31/2018	203.11	0.00	Paid
	TV/INTERNET/VOICE	KERRI				
	661-932-853-000	PHONE		203.11		
	Total for vendor 001504 - CHARTER COMMUNICATIONS:			203.11	0.00	

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
Vendor 002505 - CHRISTMAS DECOR OF NW MI:						
11262018						
7791	CHRISTMAS DECOR OF NW MI	12/26/2018	12/31/2018	3,300.00	0.00	Paid
	CHRISTMAS LIGHTS FOR DOWNTOWN -	KERRI				
	101-690-956-150	DOWNTOWN DECORATIONS		3,300.00		
	Total for vendor 002505 - CHRISTMAS DECOR OF NW MI:			<u>3,300.00</u>	<u>0.00</u>	
Vendor 001519 - CONSUMERS ENERGY:						
11122018						
7774	CONSUMERS ENERGY	11/12/2018	12/06/2018	1,193.53	0.00	Paid
	OCT/NOV USAGE	KERRI				
	296-806-921-000	UTILITY - ELECTRIC		1,086.11		
	101-300-920-000	UTILITIES		107.42		
OCT/NOV						
7808	CONSUMERS ENERGY	11/12/2018	12/31/2018	6,277.18	0.00	Paid
	OCT/NOV SERVICE	KERRI				
	661-932-920-000	UTILITIES		177.38		
	228-526-920-000	UTILITIES		24.70		
	595-565-920-000	UTILITIES		2,094.83		
	101-690-920-000	UTILITIES		383.26		
	204-450-926-000	STREET LIGHTING EXPENSE		510.88		
	590-560-921-000	UTILITIES-ELECTRIC		507.31		
	594-544-920-000	UTILITIES		2,578.82		
	Total for vendor 001519 - CONSUMERS ENERGY:			<u>7,470.71</u>	<u>0.00</u>	
Vendor 000682 - D&W MECHANICAL:						
155701						
7783	D&W MECHANICAL	11/14/2018	12/31/2018	386.00	386.00	Open
	WINTERIZE HARBOR	KERRI				
	594-544-930-000	REPAIRS AND MAINTENANCE		386.00		
	Total for vendor 000682 - D&W MECHANICAL:			<u>386.00</u>	<u>386.00</u>	
Vendor 002191 - DEERE CREDIT, INC:						
2079492						
7787	DEERE CREDIT, INC	11/10/2018	12/31/2018	1,915.99	0.00	Paid
	LOADER	KERRI				
	661-932-973-500	CAPITAL OUTLAY/LOADER		1,915.99		
	Total for vendor 002191 - DEERE CREDIT, INC:			<u>1,915.99</u>	<u>0.00</u>	
Vendor 002502 - DOG PATCH NURERY LLC:						
2018-158						
7779	DOG PATCH NURERY LLC	11/04/2018	12/31/2018	84.00	84.00	Open
	N ARROWHEAD GARDEN WORK	KERRI				
	102-698-757-200	N ARROWHEAD GARDEN		84.00		
	Total for vendor 002502 - DOG PATCH NURERY LLC:			<u>84.00</u>	<u>84.00</u>	
Vendor 002506 - ENERGY REDUCTION COALITION:						
866						
7801	ENERGY REDUCTION COALITION	11/15/2018	12/31/2018	2,038.60	2,038.60	Open
	LIGHTING	KERRI				
	594-544-818-000	CONTRACTUAL FEES		206.42		
	296-806-818-000	CONTRACTUAL SERVICES		535.21		
	101-690-818-000	CONTRACTUAL SERVICES		897.10		
	595-565-818-000	CONTRACTUAL SERVICES		24.50		
	661-932-818-000	CONTRACTUAL SERVICES		81.73		
	590-560-818-000	CONTRACTUAL SVCS		291.82		
	228-526-818-000	CONTRACTUAL SERVICES		1.82		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
867						
7802	ENERGY REDUCTION COALITION	11/15/2018	12/31/2018	225.00	225.00	Open
	LIGHTING	KERRI				
	296-806-818-000	CONTRACTUAL SERVICES		225.00		
	Total for vendor 002506 - ENERGY REDUCTION COALITION:			<u>2,263.60</u>	<u>2,263.60</u>	
Vendor 002333 - EYES ONLY MEDIA LLC:						
35589						
7812	EYES ONLY MEDIA LLC	10/15/2018	12/31/2018	956.00	956.00	Open
	ROP EVENT NORTHER EX AD	KERRI				
	791-791-885-300	DDA - EVENTS		956.00		
36001						
7813	EYES ONLY MEDIA LLC	11/26/2018	12/31/2018	383.00	383.00	Open
	ROP EVENT NORTHER EX AD	KERRI				
	791-791-885-300	DDA - EVENTS		383.00		
	Total for vendor 002333 - EYES ONLY MEDIA LLC:			<u>1,339.00</u>	<u>1,339.00</u>	
Vendor 001612 - HEIGHTS MACHINERY:						
1003						
7796	HEIGHTS MACHINERY	11/12/2018	12/31/2018	47,312.00	47,312.00	Open
	TRUCK SUPPLIES	KERRI				
	661-932-978-050	CAPITAL OUTLAY/SNOWPLOW		47,312.00		
	Total for vendor 001612 - HEIGHTS MACHINERY:			<u>47,312.00</u>	<u>47,312.00</u>	
Vendor 002414 - MACALLISTER RENTALS:						
R85285930201						
7811	MACALLISTER RENTALS	11/22/2018	12/31/2018	695.25	695.25	Open
	LITE TOW	KERRI				
	228-526-757-000	SUPPLIES		695.25		
	Total for vendor 002414 - MACALLISTER RENTALS:			<u>695.25</u>	<u>695.25</u>	
Vendor 002245 - MIKE'S TREE SERVICE:						
3310						
7803	MIKE'S TREE SERVICE	11/27/2018	12/31/2018	1,275.00	1,275.00	Open
	REMOVAL OF DEAD COTTONWOOD	KERRI				
	202-463-819-000	TREE MAINTENANCE		1,275.00		
3311						
7804	MIKE'S TREE SERVICE	11/27/2018	12/31/2018	2,000.00	2,000.00	Open
	REMOVAL OF CHINESE ELM BEHIND 309	KERRI				
	203-463-819-000	TREE MAINTENANCE		2,000.00		
	Total for vendor 002245 - MIKE'S TREE SERVICE:			<u>3,275.00</u>	<u>3,275.00</u>	
Vendor 000569 - MML WORKERS COMP FUND:						
1695205						
7781	MML WORKERS COMP FUND	06/12/2018	12/31/2018	6,727.00	6,727.00	Open
	WORKERS COMP POLICY PREM	KERRI				
	101-172-720-000	WORKER'S COMP		26.00		
	101-216-720-000	WORKER'S COMPENSATION		15.00		
	101-260-720-000	WORKER'S COMP		68.00		
	101-300-720-000	WORKER'S COMP		1,310.00		
	101-690-720-000	WORKER'S COMP		484.00		
	101-692-720-000	WORKER'S COMP		9.00		
	101-801-720-000	WORKERS COMP		85.00		
	202-463-720-000	WORKER'S COMPENSATION		302.00		
	202-478-720-000	WORKER'S COMPENSATION		186.00		
	203-463-720-000	WORKER'S COMPENSATION		237.00		
	203-478-720-000	WORKER'S COMP		116.00		
	228-526-720-000	WORKER'S COMPENSATION		427.00		
	590-560-720-000	WORKER'S COMPENSATION		1,089.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
	594-544-720-000	WORKER'S COMPENSATION		1,418.00		
	595-565-720-000	WORKER'S COMPENSATION		582.00		
	661-932-720-000	WORKER'S COMP		373.00		
	Total for vendor 000569 - MML WORKERS COMP FUND:			<u>6,727.00</u>	<u>6,727.00</u>	

Vendor 000935 - NORTHERN LAKES ECONOMIC ALLIANCE:

7802						
7784	NORTHERN LAKES ECONOMIC ALLIANCE	11/05/2018	12/31/2018	249.51	249.51	Open
	FALL FEST SUPPLIES	KERRI				
	791-791-885-300	DDA - EVENTS		249.51		
	Total for vendor 000935 - NORTHERN LAKES ECONOMIC ALLIANCE:			<u>249.51</u>	<u>249.51</u>	

Vendor 002503 - OLIVA FLORES:

11212018						
7788	OLIVA FLORES	11/21/2018	12/31/2018	250.00	0.00	Paid
	REFUND OF HARBOR PAV RENTAL DEP	KERRI				
	594-544-956-000	MISCELLANEOUS		250.00		
	Total for vendor 002503 - OLIVA FLORES:			<u>250.00</u>	<u>0.00</u>	

Vendor 002419 - SANTANDER BANK, N.A.:

2236577						
7795	SANTANDER BANK, N.A.	11/27/2018	12/31/2018	71,462.04	71,462.04	Open
	TRUCK	KERRI				
	661-932-973-501	CAPITAL OUTLAY/SEWER VAC TRUCK		71,462.04		
	Total for vendor 002419 - SANTANDER BANK, N.A.:			<u>71,462.04</u>	<u>71,462.04</u>	

Vendor 002091 - SLC METER SERVICE INC:

252404						
7792	SLC METER SERVICE INC	09/11/2018	12/31/2018	714.16	714.16	Open
	WATER METER BASE ONLY	KERRI				
	595-565-758-500	METERS		714.16		
252400						
7806	SLC METER SERVICE INC	09/11/2018	12/31/2018	103.57	103.57	Open
	ORION ENDPOINT	KERRI				
	595-565-758-500	METERS		103.57		
252245						
7807	SLC METER SERVICE INC	08/20/2018	12/31/2018	595.51	595.51	Open
	BADGER WATER METER	KERRI				
	595-565-758-500	METERS		595.51		
	Total for vendor 002091 - SLC METER SERVICE INC:			<u>1,413.24</u>	<u>1,413.24</u>	

Vendor 000979 - STANDARD INSURANCE CO:

162422						
7777	STANDARD INSURANCE CO	11/14/2018	12/01/2018	1,634.28	0.00	Paid
	DECEMBER	KERRI				
	101-172-719-000	SICK & ACCIDENT BENEFIT		56.36		
	101-260-719-000	SICK & ACCIDENT BENEFIT		112.22		
	101-300-719-000	SICK & ACCIDENT BENEFIT		337.90		
	101-690-719-000	SICK & ACCIDENT		106.97		
	101-692-719-000	SICK & ACCIDENT BENEFIT		5.02		
	101-801-719-000	SICK & ACCIDENT		64.63		
	202-463-719-000	SICK & ACCIDENT		85.51		
	202-478-719-000	SICK & ACCIDENT		37.22		
	203-463-719-000	SICK & ACCIDENT		85.51		
	203-478-719-000	SICK & ACCIDENT		37.22		
	228-526-719-000	SICK & ACCIDENT		70.90		
	590-560-719-000	SICK & ACCIDENT		293.11		
	594-544-719-000	SICK & ACCIDENT		120.38		
	595-565-719-000	SICK & ACCIDENT		148.71		
	661-932-719-000	SICK & ACCIDENT		72.62		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
Total for vendor 000979 - STANDARD INSURANCE CO:				1,634.28	0.00	

Vendor 001245 - STAPLES CREDIT PLAN:

111518						
7789	STAPLES CREDIT PLAN	11/15/2018	12/31/2018	469.78	469.78	Open
	SUPPLIES	KERRI				
	101-300-757-000	SUPPLIES		124.62		
	296-806-757-000	SUPPLIES		19.99		
	101-260-757-000	SUPPLIES		325.17		
Total for vendor 001245 - STAPLES CREDIT PLAN:				469.78	469.78	

Vendor 002493 - STO-COTE PRODUCTS, INC:

97581						
7775	STO-COTE PRODUCTS, INC	10/11/2018	11/30/2018	5,088.02	0.00	Paid
	ICE RINK ITEMS	KERRI				
	101-694-818-000	CONTRACTUAL/PROF.SVCS.		2,000.00		
	101-694-970-000	CAPITAL OUTLAY		2,200.00		
	101-690-930-000	REPAIRS/MAINTENANCE		888.02		
Total for vendor 002493 - STO-COTE PRODUCTS, INC:				5,088.02	0.00	

Vendor 000350 - TEAM ELMERS:

201615004.03						
7809	TEAM ELMERS	11/28/2018	12/31/2018	388,250.02	0.00	Paid
	DRAW 7	KERRI				
	303-446-818-010	CONTRACTED WORK		388,250.02		
201615004.03						
7810	TEAM ELMERS	11/28/2018	12/31/2018	270,473.82	0.00	Paid
	REVISED DRAW 8R	KERRI				
	303-446-818-010	CONTRACTED WORK		270,473.82		
Total for vendor 000350 - TEAM ELMERS:				658,723.84	0.00	

Vendor 000860 - TEMPERATURE CONTROL INC:

208841						
7800	TEMPERATURE CONTROL INC	11/09/2018	12/31/2018	2,550.00	2,550.00	Open
	REPLACE WATER HEATER	KERRI				
	296-806-818-000	CONTRACTUAL SERVICES		2,550.00		
Total for vendor 000860 - TEMPERATURE CONTROL INC:				2,550.00	2,550.00	

Vendor 001763 - WEX BANK:

56754237						
7805	WEX BANK	11/23/2018	12/31/2018	938.87	938.87	Open
	FUEL	KERRI				
	101-300-751-000	GAS/DIESEL		458.44		
	594-544-751-000	FUEL GAS		131.24		
	661-932-751-000	GAS/FUEL		349.19		
Total for vendor 001763 - WEX BANK:				938.87	938.87	

# of Invoices:	42	# Due:	27	Totals:	844,213.04	142,656.06
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					844,213.04	142,656.06

--- TOTALS BY BANK ---

GEN	GENERAL CHECKING	844,213.04
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--- TOTALS BY GL DISTRIBUTION ---

101-172-716-000	HEALTH INSURANCE	722.91
101-172-719-000	SICK & ACCIDENT BENEFIT	56.36
101-172-720-000	WORKER'S COMP	26.00



INVOICE REGISTER REPORT FOR ELK RAPIDS VILLAGE  
 EXP CHECK RUN DATES 12/04/2018 - 12/04/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
	101-216-720-000	WORKER'S COMPENSATION		15.00		
	101-260-716-000	HEALTH INSURANCE		1,461.87		
	101-260-719-000	SICK & ACCIDENT BENEFIT		112.22		
	101-260-720-000	WORKER'S COMP		68.00		
	101-260-757-000	SUPPLIES		325.17		
	101-300-716-000	HEALTH INSURANCE		4,077.66		
	101-300-719-000	SICK & ACCIDENT BENEFIT		337.90		
	101-300-720-000	WORKER'S COMP		1,310.00		
	101-300-751-000	GAS/DIESEL		458.44		
	101-300-757-000	SUPPLIES		147.80		
	101-300-920-000	UTILITIES		107.42		
	101-690-716-000	HEALTH INSURANCE		1,360.09		
	101-690-719-000	SICK & ACCIDENT		106.97		
	101-690-720-000	WORKER'S COMP		484.00		
	101-690-818-000	CONTRACTUAL SERVICES		897.10		
	101-690-920-000	UTILITIES		383.26		
	101-690-930-000	REPAIRS/MAINTENANCE		888.02		
	101-690-956-150	DOWNTOWN DECORATIONS		3,300.00		
	101-692-716-000	HEALTH INSURANCE		115.99		
	101-692-719-000	SICK & ACCIDENT BENEFIT		5.02		
	101-692-720-000	WORKER'S COMP		9.00		
	101-692-818-000	BEAUTIFICATION/CONTRACTUAL		1,500.00		
	101-694-818-000	CONTRACTUAL/PROF.SVCS.		2,000.00		
	101-694-970-000	CAPITAL OUTLAY		2,200.00		
	101-801-716-000	HEALTH INSURANCE		1,827.52		
	101-801-719-000	SICK & ACCIDENT		64.63		
	101-801-720-000	WORKERS COMP		85.00		
	102-698-757-200	N ARROWHEAD GARDEN		814.00		
	202-463-716-000	HEALTH INSURANCE		1,104.94		
	202-463-719-000	SICK & ACCIDENT		85.51		
	202-463-720-000	WORKER'S COMPENSATION		302.00		
	202-463-819-000	TREE MAINTENANCE		1,275.00		
	202-478-716-000	HEALTH INSURANCE		564.29		
	202-478-719-000	SICK & ACCIDENT		37.22		
	202-478-720-000	WORKER'S COMPENSATION		186.00		
	203-463-716-000	HEALTH INSURANCE		1,104.94		
	203-463-719-000	SICK & ACCIDENT		85.51		
	203-463-720-000	WORKER'S COMPENSATION		237.00		
	203-463-819-000	TREE MAINTENANCE		2,000.00		
	203-463-930-000	REPAIRS & MAINTENANCE		173.82		
	203-478-716-000	HEALTH INSURANCE		565.14		
	203-478-719-000	SICK & ACCIDENT		37.22		
	203-478-720-000	WORKER'S COMP		116.00		
	204-450-926-000	STREET LIGHTING EXPENSE		510.88		
	228-526-716-000	HEALTH INSURANCE		825.73		
	228-526-719-000	SICK & ACCIDENT		70.90		
	228-526-720-000	WORKER'S COMPENSATION		427.00		
	228-526-757-000	SUPPLIES		695.25		
	228-526-818-000	CONTRACTUAL SERVICES		1.82		
	228-526-920-000	UTILITIES		24.70		
	296-806-757-000	SUPPLIES		19.99		
	296-806-818-000	CONTRACTUAL SERVICES		3,310.21		
	296-806-921-000	UTILITY - ELECTRIC		1,086.11		
	303-446-818-010	CONTRACTED WORK		658,723.84		
	401-958-978-802	DAM BEACH BATHROOM		225.00		
	590-560-716-000	HEALTH INSURANCE		3,977.91		
	590-560-719-000	SICK & ACCIDENT		293.11		
	590-560-720-000	WORKER'S COMPENSATION		1,089.00		
	590-560-818-000	CONTRACTUAL SVCS		291.82		
	590-560-921-000	UTILITIES-ELECTRIC		507.31		
	594-544-716-000	HEALTH INSURANCE		555.75		
	594-544-719-000	SICK & ACCIDENT		120.38		
	594-544-720-000	WORKER'S COMPENSATION		1,418.00		
	594-544-751-000	FUEL GAS		131.24		
	594-544-818-000	CONTRACTUAL FEES		206.42		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status
Inv Ref#	Description	Entered By				
	GL Distribution					
	594-544-853-000	PHONE		5.62		
	594-544-920-000	UTILITIES		2,578.82		
	594-544-930-000	REPAIRS AND MAINTENANCE		386.00		
	594-544-956-000	MISCELLANEOUS		250.00		
	595-565-716-000	HEALTH INSURANCE		2,103.26		
	595-565-719-000	SICK & ACCIDENT		148.71		
	595-565-720-000	WORKER'S COMPENSATION		582.00		
	595-565-758-500	METERS		1,413.24		
	595-565-818-000	CONTRACTUAL SERVICES		24.50		
	595-565-920-000	UTILITIES		2,094.83		
	661-932-716-000	HEALTH INSURANCE		1,315.21		
	661-932-719-000	SICK & ACCIDENT		72.62		
	661-932-720-000	WORKER'S COMP		373.00		
	661-932-724-000	UNIFORM REPLACEMENT		156.79		
	661-932-751-000	GAS/FUEL		349.19		
	661-932-757-000	SUPPLIES		291.66		
	661-932-818-000	CONTRACTUAL SERVICES		81.73		
	661-932-853-000	PHONE		203.11		
	661-932-920-000	UTILITIES		177.38		
	661-932-930-000	REPAIRS & MAINTENANCE		783.52		
	661-932-973-500	CAPITAL OUTLAY/LOADER		1,915.99		
	661-932-973-501	CAPITAL OUTLAY/SEWER VAC TRUCK		71,462.04		
	661-932-978-050	CAPITAL OUTLAY/SNOWPLOW		47,312.00		
	750-000-067-200	DUE FROM VILLAGE EMPLOYEES/INS		889.00		
	791-791-885-300	DDA - EVENTS		1,588.51		
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			24,453.35	5,325.51	
	102 - N ARROWHEAD GARDEN			814.00	814.00	
	202 - MAJOR STREET			3,554.96	1,763.00	
	203 - LOCAL STREET			4,319.63	2,353.00	
	204 -			510.88	0.00	
	228 - WASTE COLLECTION			2,045.40	1,124.07	
	296 - BLDG OP/REPL			4,416.31	3,330.20	
	303 - 2016 - 2017 WATER CONSTRUCTI			658,723.84	0.00	
	401 - GENERAL CAPITAL FUND			225.00	0.00	
	590 - SEWER OPERATION			6,159.15	1,380.82	
	594 - HARBOR FUND			5,652.23	2,147.28	
	595 - WATER OPERATION FUND			6,366.54	2,019.74	
	661 - MOTOR VEHICLE FUND			124,494.24	120,809.93	
	750 - CLEARING FUND			889.00	0.00	
	791 - DDA TIFA DISTRICT			1,588.51	1,588.51	
--- TOTALS BY DEPT/ACTIVITY ---						
	000 -			889.00	0.00	
	172 - VILLAGE MANAGER			805.27	26.00	
	216 - GENERAL SERVICES ADMSTR			15.00	15.00	
	260 - OTHER CLERK ADMINISTRATION			1,967.26	393.17	
	300 - POLICE			6,439.22	1,916.24	
	446 - CONSTRUCTION FUND EXPENDITUR			658,723.84	0.00	
	450 - MUNICIPAL STREET			510.88	0.00	
	463 - MAINTENANCE			6,368.72	3,814.00	
	478 - WINTER EXP			1,505.87	302.00	
	526 - COMPACTOR			2,045.40	1,124.07	
	544 - HARBOR			5,652.23	2,147.28	
	560 - SEWER TREATMENT			6,159.15	1,380.82	
	565 - WATER OPERATION			6,366.54	2,019.74	
	690 - DPW GENERAL FUND			7,419.44	1,381.10	
	692 - BEAUTIFICATION DEPT			1,630.01	1,509.00	
	694 - PARKS & RECREATION			4,200.00	0.00	
	698 - N ARROWHEAD GARDEN			814.00	814.00	
	791 - DDA TIFA DISTRICT			1,588.51	1,588.51	
	801 - PLANNING/ZONING			1,977.15	85.00	
	806 - BLDG OP/REPL			4,416.31	3,330.20	
	932 - MOTOR VEHICLE			124,494.24	120,809.93	
	958 - CAPITAL FUND EXPENSES			225.00	0.00	

PAYROLL FOR: 11/3/18 - 11/20/18

Wages	\$	34,593.73
Chemical Bank	\$	159.25
Lee Powers	\$	196.72
Police Labor Council	\$	201.00
Vantage Point	\$	560.86
Alerus	\$	1,907.08
IRS	\$	10,891.04
State of Michigan	\$	3,832.98
Mers of Michigan	\$	14,234.91
Total	\$	66,577.57





# Village of Elk Rapids

315 Bridge Street  
P.O. Box 398  
Elk Rapids, MI 49629-0398

Phone: 231-264-9274  
Fax: 231-264-6337

To: President Jim Janisse and Council Members  
From: Caroline Kennedy, Asst. Village Manager/Clerk  
Date: November 28, 2018  
Re: Dam Beach Restroom Bids

The DNR Trust Fund Grant for the Dam Beach restroom is \$99,100. The village budgeted matching monies of \$100,000, for a total project budget of \$199,100.

Gosling Czubak serves as our "Prime Professional" on the project--\$22,890. Gosling Czubak recently released our project as two separate bids – site work and prefabricated restroom building. Our bid opening on Tuesday, November 27 was disappointing. We received only two bids on the site work and only one bid on the restroom building—all high.

Site work bid – SVEC: \$ 99,787                      Site work bid – Elmers: \$109,107

Both of the site work bids are base bids, which do not include the sidewalk connector from the restroom to the existing sidewalk (to fishing piers), nor does it include the outdoor rinse shower.

Restroom building bid – Public Restroom Co. \$117,907.

This is extremely disappointing since the price we were quoted in May was about \$18,000 less. It also does not include the dual-height drinking fountain (or other alternates). Quick math: About \$50,000 over budget with no alternate amenities.

What next? Gosling Czubak is reviewing the site bids to ensure the math is correct, the scope of the work understood, to explore if any work can be reduced, and/or make recommendations on doing work in phases (which would require DNR approval). It is possible we could re-bid, however all bids are running high due to regional demand for construction. As for the prefab building, Gosling Czubak is making a call to ask what happened to the price between May and November. I am exploring the cost difference between pre-fab versus regular construction. We may have some difficult decisions to make, but I will keep you posted with options and recommendations.

# Village of Elk Rapids Communication Initiation Form

Date:    Communication To:   
Month Day Year

Name of body submitting communication:

Date of meeting body approved communication:

Members present (last names):

Chair of submitting body:

Topic of communication:

General purpose of communication:

Resolution/Motion/Request:

Material attached supporting communication (list each document separately):

## COMMUNICATION RESPONSE:

Name of body responding to communication:

Date of meeting body approved response:

Members present (last names):

Chairman of body:

Response:

Material attached supporting response (list each document attached):