

**Downtown Development Authority**  
**Regular Meeting Minutes**  
**Wednesday, October 10, 2018 at 6:30 PM**

1. Call to Order – 6:32 PM
2. Roll Call  
Present: Carol Haley, Richard Bellingham, Steve Thomas, Brian Scram, Sharon Fitzpatrick, James Janisse  
Excused: Jim Witte, Kathy Wittbrodt  
Also Present: Bill Cooper, Village Manager.
3. Approval of Agenda  
Motion to approve agenda made by Haley with support by Fitzpatrick. All ayes.
4. Approval of Minutes of Regular Meeting of September 12, 2018  
Motion to approve September 12, 2018 meeting minutes made by Bellingham with support by Simpson. All ayes.
5. Public Comments- Citizen Comments  
None.
6. Treasurer’s Report  
Attached in packet.
7. Coordinator’s Report  
Attached in packet.
8. Sub Committees
  - a. Events Committee  
Motion to Approve September 19, 2018 minutes made by Fitzpatrick with support by Haley. All ayes.  
Simpson updated the board on Fall Fest plans.
  - b. Infrastructure Committee  
Motion to approve October 3, 2018 minutes made by Simpson with support by Haley. All ayes.  
Thomas updated the board on Cherry Capital Cycling Club award. Haley moved to approve \$7,000 to purchase 7 trash bins. Support offered by Bellingham. All ayes.
  - c. Business Development  
Motion to approve September 12, 2018 minutes made by Simpson with support by Fitzpatrick. All ayes.
9. Unfinished Business
  - a. Project Updates
    - i. Façade Grant Status  
No Update.
    - ii. TC to Charlevoix Trail  
No Update.
    - iii. Elk Rapids Broadband  
No Update.
10. New Business – None

11. Board Comments

Simpson moved to approve \$300 seed cash for Fall Fest event to come from funds raised through event donations. Support offered by Bellingham. All ayes.

12. Adjournment – 7:00 PM

Motion to adjourn made by Haley with support by Fitzpatrick. All ayes.