

**MINUTES  
REGULAR VILLAGE COUNCIL MEETING  
MONDAY, MARCH 5, 2018 AT 7:00 P.M.**

**COUNCIL MEETS THE FIRST AND THIRD MONDAY EACH MONTH,  
EXCEPT HOLIDAYS, AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS**

**(PLEDGE OF ALLEGIANCE – ROLL CALL -- TAPED MEETING NOTICE)**

**PRESENT: VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS  
DOUGLAS BRONKEMA, CHUCK (MERTON) SCHULER AND  
PATRICIA PERLMAN**

**EXCUSED: BARBARA MULLALY, LARRY BALL, MELISSA WEST**

**STAFF: VILLAGE MANAGER WILLIAM COOPER, ASSISTANT  
MANAGER/CLERK CAROLINE KENNEDY, DPW  
SUPERINTENDANT BRAD KLUCZYNSKI, PLANNING &  
ZONING ADMINISTRATOR STEVE RAVEZZANI, INTERIM  
HARBOR MASTER TIA BLACKMORE, CHIEF OF POLICE  
THOMAS EMERSON, OFFICER CHARLES (CHUCK) HORN,  
OFFICER MACKENZIE PAHL**

**ALSO PRESENT: INTERESTED CITIZENS–18**

**CONFLICT OF INTEREST:** None.

**SPECIAL LIFESAVING AWARD PRESENTATION** – Presented to Officer Charles (Chuck) Horn by Police Chief Thomas Emerson. On December 23, 2017, Officer Horn was the first respondent to the scene of an emergency where he utilized an AED and administered CPR to an individual in cardiac arrest. His quick action was credited with saving this life. Officer Horn received a standing ovation by Village Council and citizens.

**OATH OF OFFICE** administered by the Village Clerk to the following President’s Appointment:  
**Sarah Ward** – Elk Rapids District Library Board, to the remainder of a term expiring February 2019.

**MOTION** by **BRONKEMA**, second by **SCHULER**, to adopt the Consent Calendar as follows:

- A. ACCEPT MEETING MINUTES:**
  - 1. Regular Council Meeting – February 20, 2018
  - 2. Parks and Recreation Commission – December 7, 2017
- B. ADOPT RESOLUTION 18-10: APPROVE HARBOR DREDGING PERMIT RENEWAL SERVICES PROPOSAL, GOSLING CZUBAK**
- C. APPROVAL OF BILLS**

All those present voting yes. **MOTION CARRIED.**

**CITIZEN COMMENTS** – One citizen provided comment.

**VILLAGE MANAGER REPORT:** Manager Cooper announced the hiring of Harbormaster Mike Singleton.

**MOTION** by **PERLMAN**, second by **BRONKEMA**, to set a closed session at 6:30 p.m. at the March 19, 2018 Regular Council Meeting for the purpose of union contract negotiations. All those present voting yes. **MOTION CARRIED**

**UNFINISHED BUSINESS:** Items remain pending.

**NEW BUSINESS:**

Bob Kingon of the Milton Township Parks and Recreation Committee, made a presentation asking the Elk Rapids Village Council for collaboration on a township park improvement project. Collaboration is an important consideration in the Michigan Department of Natural Resources grant applications process. In this instance, should the township receive the grant, village collaboration would consist of an in-kind contribution.

After discussion, **MOTION** by **BRONKEMA**, second by **SCHULER**, to approve the **Milton Township Memo of Understanding**, as modified.

Roll Call Vote: Ayes—Bronkema, Schuler, Janisse, Perlman; Nays—None; Excused—West, Ball, Mullaly. **MOTION CARRIED.**

**MOTION** by **SCHULER**, second by **PERLMAN**, to approve the **Intergovernmental Agreement--Administration of Septic Inspection and Point of Transfer Ordinance.**

Roll Call Vote: Ayes—Schuler, Janisse, Perlman, Bronkema; Nays—None; Excused—West, Ball, Mullaly. **MOTION CARRIED.**

**MOTION** by **PERLMAN**, second by **BRONKEMA**, to set a Public Hearing for April 2, 2018, for Proposed Ordinance #485—An amendment to the Elk Rapids General Code of Ordinances, Chapter 9—Parks and Recreation.

All those present voting yes. **MOTION CARRIED.**

**CORRESPONDENCE**

**STAFF REPORTS:**

- A. ASSISTANT MANAGER/CLERK CAROLINE KENNEDY reported on the RFP for preliminary design of the Elk Rapids-Maple Bay Trail and the Norte program.
- B. DPW SUPERINTENDENT BRAD KLUCZYNSKI reported that the Dr. Seuss vehicle has been working around the village clearing storm drains and culverts. Expected start date for the water project with Elmer's is April 2, 2018, with equipment arriving the week before.
- C. CHIEF OF POLICE TOM EMERSON - No report.
- D. PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI reported on ordinance updates; the Parks and Recreation chapter is up next week, staff is reviewing the environmental chapter and he will soon begin work on the chapter that contains franchises.
- E. INTERIM HARBOR MASTER TIA BLACKMORE - No report. Village President Janisse praised Ms. Blackmore for a job well done serving as interim.

**COUNCIL COMMENTS**

**UPCOMING MEETING DATES AND OTHER EVENTS:**

- A. REGULAR COUNCIL MEETING—Monday, March 19, 2018 at 6:30 p.m.

**MOTION** by **SCHULER**, second by **PERLMAN**, to adjourn at 7:50 pm.  
All those present voting yes. **MOTION CARRIED.**