

**APPROVED
TUESDAY, 7:00 P.M. – JULY 25, 2017
PLANNING COMMISSION MEETING
GOVERNMENT CENTER – 315 BRIDGE ST.**

The Meeting was called to order at 7:00 P.M by CHAIR, WALLY HIBBARD. PLEDGE OF ALLEGIANCE RECITED. Meeting taped.

ROLL CALL: MEMBERS PRESENT: Chair, Wally Hibbard; Vice-Chair, Royce Ragland; Council Representative, Barb Mullaly; Jim Okonoski; Lauren Dake; Richard Smith; Also present, Secretary Elaine Glowicki; Steve, Ravezzani, Zoning Administrator

ABSENT: Member, Becky Lancaster Excused.

MOTION by SMITH second by RAGLAND to approve the Planning Commission Minutes dated June 27, 2017 as corrected. Correction in red font.

(Individual discussion was held by the planning members who agreed, although there was a minimal response to the survey, felt their responsibility was to go forward having Steve Ravezzani prepare an Accessory Dwelling Unit Draft Ordinance for discussion at the next meeting.) **Roll Call Vote: Smith, Hibbard, Ragland, Dake, Okonoski. Absent, Lancaster.**

CONFLICT OF INTEREST: NONE

CITIZEN COMMENT:

An idea was brought forth at the Beautification Commission Meeting regarding a collaboration with the Commissions, DPW and DDA to discuss ideas regarding the riverbank area between Kid's Pond and the Island Bridge.

PUBLIC HEARINGS: NONE

Synopsis of Chairman Hibbard's letter to Elk Rapids Beautification Commission regarding "Releaf Michigan", a program to provide communities such as Elk Rapids, free trees to aid in expanding the Village's inadequate tree canopy. Hibbard referred to a recent Landscape Ordinance adopted by the Village Council and pointed out the Ordinance suggests that trees and shrubs native to this area of Michigan be given consideration over non-native species. Unfortunately the Beautification Commission accepted a few trees that did not meet the requirements of the adopted ordinance and were definitely not native to our State. There are 31 trees yet to plant and hopefully the selection of those trees will include only species native to northern Michigan.

At this time, an informational Training Session on OMA, FOIA and Parliamentary Procedure was presented to the Planning Members by Caroline Kennedy, Village Clerk/Assistant Manager.

OLD BUSINESS:

CONTINUED DISCUSSION – ADU (Accessory Dwelling Unit)

Zoning Administrator Ravezzani presented a Draft Ordinance for Accessory Dwelling Units. A lengthy discussion centered on Sections (B) Requirements and (D) Registration of Accessory Dwelling Units. Ravezzani asked the members to individually return their draft ordinance marked with their comments. Ravezzani stated he would include any changes and present another draft at the August Planning Commission meeting.

NEW BUSINESS :

(a) Septic System Point of Sale - discussion

Members agreed to place this issue on their Agenda - August 22nd for discussion.

(b) Parks and Recreation Commission Dam Beach Management Plan – Comment and recommendation to Council to be adopted by Reference in the Village Master Plan.

MOTION by RAGLAND second by OKONOSKI to recommend to the Village Council the adoption of the Dam Beach and Fishing Park Management Plan prepared by Elk Rapids Parks and Recreation Commission (2017) incorporating the Plan by reference into the Village of Elk Rapids, Elk Rapids Township Collaborative Master Plan. **Roll Call Vote: Mullaly, Hibbard, Ragland, Okonoski, Dake, Smith. All members voting YES. Absent Lancaster. MOTION CARRIED.**

CORRESPONDENCE: NONE

REPORTS:

Planning & Zoning Administrator, Steve Ravezzani presented monthly report for June 30, 2017

- Ravezzani addressed the sign on the corner of River and Pine Streets. There is no application at this time. The developer indicated the sign will be taken down after Labor Day.
- Planning Commission members received an invitation from Amos Orchards to gain knowledge regarding the manufacturing of cherries.

- Mullaly reported a Resolution 'Village Green Infrastructure Policy' has been adopted by Council.

ZBA Representative, Lauren Dake

- ZBA did not meet in June due to no requests for Appeals being received.

GREEN ER - Planning Member, Royce Ragland

- Excellent attendance to hear Author, Cynthia Barnette give a talk on her book titled 'Rain Water'.

NEXT PLANNING MEETING: AUGUST 22nd, 2017-

ADJOURNMENT: 8:55 p.m.

Elaine Glowicki, Recording Secretary