AGENDA
REGULAR VILLAGE COUNCIL MEETING
MONDAY, NOVEMBER 6, 2017, AT 7:00 PM

COUNCIL MEETS THE FIRST AND THIRD MONDAY EACH MONTH, EXCEPT HOLIDAYS
AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS

NOTE: VILLAGE COUNCIL NEEDS AN AFFIRMATIVE VOTE OF 2/3 OF ALL COUNCIL MEMBERS TO RAISE TAXES, PURCHASE, LEASE OR SELL VILLAGE PROPERTY AND FOR APPROPRIATION OF MONIES; MOST OTHER VILLAGE BUSINESS ONLY NEEDS A SIMPLE MAJORITY VOTE.

(ROLL CALL -- PLEDGE OF ALLEGIANCE – TAPE MEETING NOTICE)

1. CONFLICT OF INTEREST:
   Any council member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

2. CONSENT CALENDAR
   The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one council motion without discussion beyond asking questions for simple clarification.

   Any member of the council, staff or the public may ask that any item on the consent calendar be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

   If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single council action adopting the consent calendar.

   A. ACCEPT MEETING MINUTES: (Voice vote, even if removed)
      1. Regular Council Meeting – October 16, 2017
      2. Special Council Meeting – October 23, 2017
      4. Downtown Development Authority – September 13, 2017
      5. Elk Rapids District Library – September 14, 2017
      6. Elk Rapids District Library Special Meeting – September 15, 2017
      7. Harbor – August 14, 2017
      8. Planning Commission – September 26, 2017

   B. ACCEPT HARBOR RECOMMENDATION – 2018 SLIP RATES (Voice Vote)

   C. APPROVAL OF BILLS

3. CITIZEN COMMENTS:
   Any citizen who wishes to address the village council on a matter not listed on this agenda may speak at this time. Persons addressing the village council may state their name, address and, if applicable, their affiliation. The village president should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chairman. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before council.

4. VILLAGE MANAGER REPORT: None this evening
5. **UNFINISHED BUSINESS:**
   A. **RESOLUTION 17-25: ACCEPT GIFT OF 112 DEXTER STREET PROPERTY** (pending more information)
   B. **CURBSIDE PICK-UP** (pending more information)
   C. **ELK RAPIDS DISTRICT LIBRARY PROPOSAL**

6. **NEW BUSINESS:**
   A. **FIRST READING – PROPOSED ORDINANCE #481, CHAPTER 8 – HARBOR AND BOATING FACILITIES** (Voice Vote)
   B. **PRESIDENT’S APPOINTMENTS** (Voice Vote)
      1. Beautification Commission – Sandy Ehlers
      2. Housing Commission – Wesley Knecht
      3. Downtown Development Authority – Brian Scram
      4. Downtown Development Authority – Christopher Werner

7. **CORRESPONDENCE**

8. **STAFF REPORTS:**
   A. **ASSISTANT MANAGER/CLERK CAROLINE KENNEDY**
   B. **DPW SUPERINTENDENT BRAD KLUCZYNSKI**
   C. **POLICE CHIEF TOM EMERSON**
   D. **PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI**
   E. **HARBORMASTER ERIC CRISSMAN**

9. **COUNCIL COMMENTS**

10. **UPCOMING MEETING DATE AND OTHER EVENTS:**
    A. **REGULAR COUNCIL MEETING** – Monday, November 20, 2017 at 7:00 PM

**MOTION TO ADJOURN.**
(Council shall not begin considering any matter on the agenda not yet under consideration by the hour of 10:30 p.m. except by unanimous consent of members present. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting, if one is called. Ordinance #149 – Rules of the Village)

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English speaking ability, and persons needing auxiliary aids of services of interpreters, signers, readers or large print.

Con siete días de anticipación, el alojamiento se pueden hacer las personas con discapacidad y / o capacidad limitada de habla Inglés, y las personas que necesitan ayudas auxiliares de servicios de intérpretes, firmantes, lectores o letra grande.

Với bảy ngày thông báo trước, phòng có thể được thực hiện cho người khuyết tật và / hoặc hạn chế khả năng nói tiếng Anh, và những người cần hỗ trợ các dịch vụ phụ trợ của thình dịch viên, những người ký tên, người đọc hoặc in lớn.

Nrog xya hnub ua ntej daim ntawv ceeb toom, kev kho kom haum yuav ua rau cov neeg muaj kev tsis taus thiab / los yog tsis tae lus Askiv hais lus muaj peev xwm, thiab cov neeg hu ua deductible lwm yam kev pab ntawm cov kev pab cuam ntawm cov neeg txhais lus, signers, txawj nym ntawv los yog sau loj.

與7天前通知，住宿可以為殘疾人和/或有限的英語口語能力，並需要口譯，簽名，讀者或大型印刷服務的輔助器材的人的人進行。
MINUTES  
REGULAR VILLAGE COUNCIL MEETING  
MONDAY, OCTOBER 16, 2017, AT 7:00 P.M.  

COUNCIL MEETS THE FIRST AND THIRD MONDAY EACH MONTH, EXCEPT HOLIDAYS  
AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS; 231.264.9274  

(PLEDGE OF ALLEGIANCE – ROLL CALL -- TAPE MEETING NOTICE)  

PRESENT:  VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS MELISSA WEST, DOUGLAS BRONKEMA, CHUCK (MERTON) SCHULER, BARBARA MULLALY AND PATRICIA PERLMAN  

EXCUSED:  COUNCIL MEMBER LARRY BALL  

STAFF:  VILLAGE MANAGER WILLIAM COOPER, ASSISTANT VILLAGE MANAGER/Clerk CAROLINE KENNEDY, DPW SUPERINTENDENT BRAD KLUCZYNSKI, PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI AND HARBORMASTER ERIC CRISMAN  

ALSO PRESENT:  INTERESTED CITIZENS – 17  

CONFLICT OF INTEREST:  None.  

MOTION by SCHULER, second by BRONKEMA, to approve the adoption of the Consent Calendar as follows:  

A. ACCEPTANCE OF MEETING MINUTES  
1. Regular Council Meeting – October 2, 2017  
2. Beautification Commission – August 8, 2017  

B. APPROVAL OF BILLS in the amount of $386,595.26 and payroll in the amount of $65,353.92.  

All those present voting yes. MOTION CARRIED.  

CITIZEN COMMENTS: A citizen asked if DPW could put up the beach fencing earlier this year.  

VILLAGE MANAGER REPORT: None.  

UNFINISHED BUSINESS:  
A. RESOLUTION 17-25: ACCEPT GIFT OF 112 DEXTER STREET PROPERTY (pending)  
B. CURBSIDE PICK-UP – Discussion (pending)  

NEW BUSINESS:  
DDA COMMUNICATION INITIATION – SPEEDWAY LEASE INCOME SHARE PROPOSAL  

MOTION by BRONKEMA, second by MULLALY, to provide to the DDA, fifty percent of the 2017 Speedway lease income of $36,400, for a total of $18,200 for the DDA, and to revisit this annually. Roll Call Vote: Ayes—Schuler, Janisse, Mullaly, Perlman, West and Bronkema. Excused—Ball. MOTION CARRIED.  

COUNCIL DISCUSSION – CLARIFICATION OF THE WITHSTANDING PERTINENT ORDINANCES, LEASE AND DEED CONTENTS AS THEY RELATE TO THE ISLAND HOUSE AND PROPERTY.
MOTION by MULLALY, second by SCHULER, to postpone the discussion until the Special Meeting on October 23, 2017. Roll Call Vote: Ayes—Janisse, Mullaly and Schuler. Nays—Perlman, West and Bronkema. Excused—Ball. MOTION DEFEATED.

PROPOSED ORDINANCE #480 – AN AMENDMENT TO THE ZONING CODE OF ORDINANCES, SEC. 202, DEFINITIONS, AND SEC. 431, ACCESSORY DWELLING UNITS.

MOTION by SCHULER, second by BRONKEMA, to set a Public Hearing for November 20, 2017. Roll Call Vote: Ayes—Mullaly, Perlman, West, Bronkema, Schuler and Janisse. Excused—Ball. MOTION CARRIED.

CORRESPONDENCE

West and Kennedy provided a Powerpoint presentation report on their attendance at the Michigan Municipal League Convention with potential action items.

REPORT FROM COMMITTEES/COMMISSIONS:

A. HOUSING – Cooper reported the next meeting is tomorrow, October 17, at 3:30 p.m.
   BEAUTIFICATION – Manager Cooper reported the next meeting is Wednesday, October 18, at 9:00 a.m.

B. HARBOR – Bronkema reported the commission finished its ordinance review, approved updated goals and objectives for the Five-year Community Recreation Plan, and updated rates.

C. PLANNING – Mullaly reported that we just heard what the Planning Commission worked on from Ravezzani.

D. PARKS/RECREATION – None.

E. DOWNTOWN DEVELOPMENT AUTHORITY – Janisse reported the DDA met twice about holiday lights and discussed the Speedway Lease income proposal.

F. GREEN ER – Schuler reported a 2-1/2 hour meeting; this is their 10th year; they discussed renewable energy goals and Northport’s solar panels.

G. TOWNSHIP – Perlman reported the township received its regular reports; the Library Board did a presentation on their proposed project; some appointments were made and they are working on tire removal and the cemetery.

MONTHLY CONSOLIDATED STAFF REPORT

UPCOMING MEETING DATES:

There is a Special Council meeting on Monday, October 23, 2017, at 6:00 p.m.
The next regular Council meeting is Monday, November 6, 2017, at 7:00 p.m.

MOTION by SCHULER, second by WEST, to adjourn the meeting at 10:12 p.m. All those present voting yes. MOTION CARRIED.

Caroline Kennedy, Assistant Manager/Clerk

Approved by James Janisse, President    Date
MINUTES
SPECIAL COUNCIL MEETING
PUBLIC HEARING – ISLAND HOUSE AND PROPERTY
PROPOSED LIBRARY PROJECT
MONDAY, OCTOBER 23, 2017, AT 6:00 P.M.

(PLEDGE OF ALLEGIANCE – ROLL CALL – TAPED MEETING NOTICE)

PRESENT: VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS
MELISSA WEST, CHUCK (MERTON) SCHULER, DOUGLAS
BRONKEMA, BARBARA MULLALY, LARRY BALL AND PATRICIA
PERLMAN

STAFF: VILLAGE MANAGER WILLIAM COOPER, ASSISTANT
MANAGER/CLERK CAROLINE KENNEDY, POLICE CHIEF THOMAS
EMERSON

ALSO PRESENT: INTERESTED CITIZENS, APPROXIMATELY 130

President Janisse opened the public hearing at 6:03 p.m.

Nineteen citizens spoke to the issue.

President Janisse called a short recess at 7:02 p.m.
The public hearing was called to order at 7:10 p.m.

Seventeen citizens spoke to the issue.

President Janisse closed the public hearing at 8:12 p.m.

Council members commented on the Island House and Property as it relates to the proposed
library project.

MOTION by SCHULER, second by WEST, to adjourn the meeting at 8:28 p.m. All those
present voting yes. MOTION CARRIED.

__________________________________________
Caroline Kennedy, Assistant Manager/Clerk

__________________________________________   ____________________
Approved by James Janisse, President      Date
Call to order: 9:04 am

Pledge of Allegiance

Present: Chairman Pat Stites, Members: Barbara Termaat, Paula Moyer, Margaret LeBlond, Janine Micunek

Excused: Sonja Perry

Conflict of interest: None

Citizens Comments: None

Approval of 8/16/17 Minutes

M/S Motion to approve minutes
LeBlond/Termaat Motion Carried

Approval of Bills: None

Old Business: Chairman Stites was pleased with pruning class attendance and class content

Garden Club Report: Chairman Stites read a letter from a RV owner who drove over the library garden and damaged plants; the Village office will request the driver pay $100 to replace plants in the spring

Robyn Van Colen discussed progress and work to be done in gardens. Garden Club member Jane Hamilton is seeking a grant for carrying out the redesign of the Blue Star Garden

Council Report: No report

DPW Report: Brad Kluczynski updated the commission on various DPW projects. A fence was installed at the Kids Pond walkway; DPW is not prepared to collect garden waste at this time
New Business: DDA has offered to spend $1500 to purchase chains and posts to surround trees; work to be done by DPW this year. Chairman Stites suggested the Commission needs to set aside monies for more posts for trees in the new budget

Sandra Giordani from Better Yards and Gardens discussed bids for light/heavy pruning in the Boardwalk Garden

M/S Motion to approve the bid for the deeper cutback of the Boardwalk Garden to start next week for $625
Termaat/Micunek Motion Carried

Discussed planters for US31 bridge; DDA will be asked to buy planters, Beautification will provide the plants and the Lions Club will be asked to maintain the planters

Discussed decorating poles along River Street for the holiday season using live garland and new bows

M/S New motion to decorate River Street poles with live garland and new bows, not to exceed $2,500 of the 2017 budget
Termaat/Micunek Motion Carried

Discussed trimming of street trees in 2017; small trees will be trimmed yearly and larger trees every other year

Communications: None

Adjourn: 10:04

M/S Motion to adjourn
Moyer/LeBlond Motion Carried
1. Meeting called to order @ 6:33 by Cobb.

2. Roll Call
   Present: Cobb, Fitzpatrick, Haley, Janisse, Knecht, Thomas, Wayne, Wittbrodt, Witte
   Also present: Baker (NLEA)

3. Approval of Agenda
   Motion by Knecht, second by Wittbrodt. Motion carried.

4. Approval of Minutes of Regular Meeting of July 12, 2017.
   Motion by Wittbrodt, second by Wayne. Motion carried.

5. Public Comment - Citizen
   None

6. Treasurer's Report
   Haley asked Bill Cooper if the $3100 budget item had ever been clarified when asked back in November. Bill said yes, it was for administrative functions performed by village staff and it appears to have been decreased this year.
   Baker noted it has been discovered that the payback to taxing bodies has been overpayed the last few years by approximately $88,000. This is because the formula was never updated when the new TIF plan was established in 2011. Bill Cooper should be able to let the board know by Jan. or Feb. the actual amount that will be added to our Revenues for this year, now that the calculation has been updated. Haley asked clarification on what amount of our supposed discretionary budget ($8-$10K) has actually been spent to date. It appears that payment to Tilley for power washing ($3250) is the only discretionary expense to date.

7. Coordinator's Report
   Baker asked the board for ideas to share with the public via the newsletters and Facebook. These metrics are stable but not necessarily increasing.
   Speedway Lease proposal has been prepared but never made it to council for consideration. Motion by Knecht, second by Haley to present this proposal to village council for consideration. Motion carried.
   Discussion followed as to whether Janisse should have abstained from the vote.
   DDA Forum coming up in Bellaire featuring MDOT designer could be of interest to board. Also, CDC conference in Howell Oct. 4th and 5th, registration is $100/person. Motion by Wittbrodt, second by Haley to approve $300 to be used towards registration (only) if any board members would like to attend.

8. Committee reports
   a). Infrastructure
      i. Approval of Minutes - Motion by Thomas, second by Witte, to approve minutes of all Infrastructure
meetings to date. Motion carried

ii. Business - Thomas noted a local company has agreed to come and talk with the committee on wayfinding.
- Survey has been sent out to businesses asking for feedback on the sidewalk pressure washing.
- Trash can and bench plan being worked on.
- Beautification has identified 10 tree grates that must be removed. DPW has begun this work. To be ADA compliant these need to be replaced with something. Benches are currently cost prohibitive at $1000/bench, and 2 per tree well. Posts and chains are very affordable at approx. $150/tree. After discussions with a representative from Beautification, the recommendation was made to ask both boards to share the cost of replacing tree grates with posts and chains. Motion by Thomas, second by Haley for board to approve an expenditure of $1500 towards posts and chains. Motion carried.
- Committee is working on plan for planters on US 31 bridge.

b). Events
i. Approval of Minutes - Motion by Wittbrodt, second by Haley to approve minutes of all Events meetings to date. Motion carried.
ii. Business - Amanda updated board that the Fashion Show had generated a profit of $335 which the committee would like to donate to Art Rapids. Motion by Wittbrodt, second by Fitzpatrick that a $335 donation of profits be made to Art Rapids. Motion carried.

c). Business Development
i. Approval of Minutes - Motion by Thomas, second by Wayne to approve minutes from June and July. Motion carried.
ii. Business - No board actions to date.
- Have been meeting with business owners.
- Looking into availability of new facade grant $$.
- Wayne noted through these meetings they have identified that many business owners do not have emails for their businesses.

9. Unfinished Business
a). Project Updates
i. Facade Grant - Amanda reported this is in progress and will be for a while but not necessarily something we need to discuss each month.
ii. TC to Charlevoix Trail - Still waiting to hear on grant request decision for preliminary design work.

10. New Business
a). Cherry Farm and Burnetts Tour Recap - Both Wayne and Witte were able to attend this tour and found it extremely informative. Wayne noted Mr Amos comment that this is a very challenging business to be in today.

b). Meeting cancellations - The board decided to adopt the practice of rescheduling cancelled meetings for the next Wedn.. Committees can decide individually how they would like to handle cancelled meetings.

c). Board Resignation and Officer Succession - Cobb informed the board that she had accepted a new job
in TC and was resigning. Motion by Wayne, second by Wittbrodt to appoint Thomas as new Chair. It was decided to postpone voting for a new Vice chair until the next meeting at which time we will hopefully have new members.

11. Public Comments - Board
   None

12. Adjournment
   Motion by Wittbrodt to adjourn the meeting at 8:29, second by Wayne. Motion carried.

   Minutes submitted by Carol Haley
HARBOR COMMISSION MINUTES: August 14, 2017

PRESENT: Fisher, Blesma, Berck, Bronkema, Hansen, Reynolds

ABSENT: Wiltse

CALL TO ORDER: Meeting called to order at 7:00 pm.

APPROVAL OF MINUTES:

a. Regular Harbor Commission meeting July 10, 2017:
Commissioner Blesma motioned and Commissioner Reynolds seconded to approve minutes from the regular meeting on July 10, 2017. All members present voting yes. Motion carried.

Note: Commissioner Wiltse arrived at 7:04 pm

REPORTS:

a. Staff: Harbormaster Crissman reported on the Sunday Sunset Concerts, Harbor Days, and overall boating traffic. Towboat US has been busy and been a nice addition to the harbor. Crissman reported that he met with a fisheries biologist and there has been progress on planning the Elk River Fisheries Habitat Project. Crissman reported that Alex Wolfington and Alyssa Rottman had been awarded Dock Attendant of the Month for June and July, respectively. Crissman noted his revenue statistics in his report.


c. Treasurer: Financial report provided.

CITIZENS COMMENT: Karen Shepherd noted her email to Harbor Commission regarding seasonal slip 27. She requested to see the insurance and registration for this slip. She felt they have been using the slip commercially. She also noted boats in the harbor with expired registration stickers on their boats.

OLD BUSINESS:

a. Harbor Ordinance Review: Ordinance was discussed at length. Crissman noted the parking language and the change to who selects and supervises each Department Head. Commissioner Hansen noted concern over this change to the Village Manager having authority of appointing a Harbormaster. She felt due to the controversial nature of the previous selection, she would like a similar process followed of a selection committee and approval by Village Council. Crissman noted concern over the distinction between Harbor Rules and Harbor Ordinances and what authority or penalty for violations he has regarding both of these. Commission asked Councilmember Bronkema to seek clarification and how to incorporate harbor rules into the ordinance.

NEW BUSINESS:

a. Fall Transient Rates: Commissioner Berck motioned and Councilmember Bronkema seconded to offer discounted transient rates after Labor Day at buy two nights and get the third night free consecutively.

CORRESPONDENCE: Noted
ADJOURNMENT: Meeting adjourned at 7:16 pm.
1) The regular monthly meeting of the Elk Rapids District Board of Trustees was called to order by President Thom Yocum at 4:30 PM.

**Members Present:** Jane Lund, Jane Stauffer, Rowland Johnson, Barbara Johnson, Judy Passon, Diane Geddes, Ellen Welch, Thom Yocum and Nannette Miller, Library Director.

**Members Absent:** None

Also Present: 6 interested citizens and Sharon Bacon, representing the Friends.

2) **Approval of Agenda**

New Business  C added: Expansion Project Calendar

M/S Geddes/Johnson to approve Agenda as amended.  **Approved**

3) **Approval of Minutes**

M/S by Johnson/Stauffer to approve minutes as presented with one spelling correction.  **Approved**

4) **Public Comment**

None

5) **Treasurer’s Report & Approval of Bills**

M/S by Welch/Lund to approve 34 checks numbered 27215 through 27248 written in August against the General Fund. In addition, one ETF to the IRS and two debits for a total of 22 automatic payroll deductions were also made in August from the General Fund.  **Approved**

6) **Correspondence**

3 correspondences were received. 1. Letter from Dan LaBlond stating the Historical Society “makes no endorsement for or against the proposed expansion of the library”. 2. Letter from Brian Conway, State Historic Preservation Officer, stating “the proposed addition design represented appear to be consistent with the historic character, design and setting of the property and conforms to the guidance contained in the Secretary of the Interiors Standards for Rehabilitation”. In addition, he will notify the Michigan Historical Commission of the conclusion. 3.) An invitation was received from Hopkins/Burns Design to their Open House celebrating 10yrs in business.

7) **Director’s Report**

Report was as presented. It was noted that Jane Stauffer, Gera Witte and Nannette Miller have been accepted to the Michigan Libraries Public Innovator Lab. Clarification on details of Circulation by Patron Location and Circulation by Material Type numbers was given.
8) Committee Reports

a. Policy:
Draft revision of the Internet Use Policy was handed out for Board review.

b. Finance: No Report

c. Planning:
Barbara Johnson reported the committee met September 11, 2017 and will meet again in two weeks. The committee will have a report ready for the October Regular Board Meeting.

d. Personnel:
Barbara Johnson reported the committee met to review the Director Evaluation Form from last year and a few changes have been made. Staff evaluation forms have been handed out and Board forms will be handed out in November being due back early December.

The Committee received a letter from the public concerning a personnel issue with the Director. The Committee met and dealt with the issue stated. The Committee resolved and closed the issue. A copy of the letter was received by the writer and each Board member.

9) Friends Report

Sharon Bacon reported the cooking event for tonight has sold out. In addition, the Annual Meeting will be held September 25, 2017. Larry Wilson will be coming to the Friends Board as Treasurer and the Friends is busy participating in Oct.5, Oct. 19 and Welcome Bag village activities. Several activities are already in the planning stage for next year.

10) Unfinished Business

a. SHPO letter: Letter was received from Brian Conway. The plans presented will meet Secretary of Interior standards.

b. Special Meeting for review of plans with architect: The architects will be attending the Special Meeting on September 15 but Mr. Conway is unable to attend the meeting.

Please be aware that any dates listed on Community Update on the Library Improvement Project are tentative.

11) New Business

a. 2016/2017 Audit Report: Board members received copies of the Audit Report that was filed on September 1, 2017.

c. Expansion Project Calendar: Barbara Johnson presented the Schedule of Community Engagement & Communication Activities.

12) Board Comments

None

13) Adjournment: The meeting was adjourned by President Thom Yocum at 5:11 PM. The next regularly scheduled meeting will be held on October 12, 2017 in the library conference room.

Respectfully submitted,

Ellen Welch

Recording Secretary
Elk Rapids District Library Board of Trustees
Special Meeting
September 15, 2017

The special meeting was called to order at 2:00 pm.

Present: Diane Geddes, Barb Johnson, Rowland Johnston, Jane Lund, Jane Stauffer, Thom Yocum, and Director Nannette Miller.

Absent: Judy Passon and Ellen Welch

Also present: Architects Tamara Burns and Gene Hopkins, and 15 members of the public.

The architects presented the conceptual drawings for the expansion project and then entertained questions from the Board and the public. Some of the public expressed concerns about snow, window washing, staffing, loss of a sledding area, and construction equipment. There were specific questions about interior layout and furniture that cannot be answered at this time. It was stated that these are conceptual drawings and not detailed plans and more information will be forthcoming.

M/S Johnson/Johnston to approve the plans as presented. Motion carried.

The meeting adjourned at 3:17 pm.

Respectfully submitted,

Nannette Miller
The Meeting was called to order at 7:00 P.M by CHAIR, WALLY HIBBARD. PLEDGE OF ALLEGIANCE WAS RECITED. Meeting taped.

ROLL CALL: MEMBERS PRESENT: Chair, Wally Hibbard; Vice-Chair, Royce Ragland; Member, Becky Lancaster; Lauren Dake; Richard Smith; Jim Okonoski; Excused Absence, Council Representative, Barb Mullaly

Also present, Secretary Elaine Glowicki; Steve Ravezzani, Zoning Administrator.

MOTION by LANCASTER second by OKONOSKI to approve the Planning Commission Minutes dated August 22, 2017 as presented. Roll Call Vote: Smith, Hibbard, Ragland, Dake, Okonoski. Lancaster. Absent, Mullaly. All members present voting YES. MOTION CARRIED.

CONFLICT OF INTEREST: NONE
CITIZEN COMMENT: NONE

PUBLIC HEARING: ADU (Accessory Dwelling Units)

ORDINANCE #480 – PROPOSED AMENDMENT TO THE VILLAGE OF ELK RAPIDS ZONING CODE

The Public Hearing opened at 7:02 p.m.

Chair Hibbard read into record the Intent of the Proposed Ordinance #480 that contained the listing of Requirements (a thru l). Existing ADU’s 1-2) and Registration of Accessory Dwelling Units (1-5).

ADDED TO DEFINITIONS 202 THE FOLLOWING:

ACCESSORY DWELLING UNIT (ADU) A second residential dwelling unit that may be contained within an existing single-family home, detached garage, or carriage house, and that meets all of the requirements of Section 8431, of this Code.

CARRIAGE HOUSE. A small building, usually part of an estate or adjacent to a main house, used for housing coaches, carriages, and other vehicles.

Three residents spoke in favor of the AUD.

THE PUBLIC HEARING CLOSED AT 7:06 P.M.

DISCUSSION WAS HELD BY THE PLANNING MEMBERS resulting in the following amendments to proposed Ordinance #480:

(f) 1st sentence - inserting the word detached before the word ADU
4th sentence – inserting the word detached before the word ADU
(i) 1st sentence – delete: A minimum of one space
1st sentence should read: Off-street parking shall be provided for the
ADU.

(C) Existing ADU’s: 1. Legal, second sentence, delete three (3) weeks
Existing ADU’s: should read- second sentence – be given 60 days after...

MOTION by SMITH second by RAGLAND to recommend to Village Council adoption
of Ordinance #480, as amended (f), (i), (C, as listed above. Roll Call Vote: Smith,
Okonosky, Hibbard, Ragland, Lancaster, Dake. Absent, Mullaly. All members present
voting yes. MOTION CARRIED.

OLD BUSINESS – SEPTIC SYSTEM POINT OF SALE ORDINANCE

CONTINUED DISCUSSION – Planning Members obtained further information from
Kalkaska, Benzie and Peninsula Townships to see how their ordinances compare with the
Milton Township Ordinance. Discussion was held and members selected Milton
Township’s ordinance as a sample to follow.

Zoning Administrator Ravezzani will contact the Health Department in Bellaire for
information regarding Milton Township’s method of putting together their ordinance.
Ravezzani will bring back information attached to a draft ordinance.
Discussion will continue at Planning’s next meeting.

CORRESPONDENCE:
Letter regarding need for ADU’s in Birch Lake area.

REPORTS:
• Planning & Zoning Administrator, Steve Ravezzani presented monthly report
  for July 31, 2017
• Mullaly, Council Representative - absent

ZBA Representative, Lauren Dake
• No report

GREEN ER - Planning Member, Royce Ragland
• Due to numerous requests, a second showing of the documentary Before the
  Flood was held at the Peterman Auditorium. Comments from the high school
  science teacher and several students added to the very positive community
  responses.

NEXT PLANNING MEETING: OCTOBER 24, 2017 - ADJOURNMENT: 8:00 p.m.

Elaine Glowicki, Recording Secretary
Date: 11/6/2017
To: Elk Rapids Village Council
From: Harbormaster Eric Crissman
RE: 2018 Harbor Slip Rates

Harbor Commission at their regular meeting on October 9, 2017 approved and recommended to Council both transient slip fees and seasonal slip fees remain the same in 2018 as shown below:

**ELK RAPIDS HARBOR 2018 SEASONAL RATES**

<table>
<thead>
<tr>
<th>SLIP LENGTH</th>
<th>SLIP FEE</th>
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<tbody>
<tr>
<td>25 to 30</td>
<td>$2,396.00</td>
</tr>
<tr>
<td>31 to 38</td>
<td>$3,217.00</td>
</tr>
<tr>
<td>39 to 44</td>
<td>$3,960.00</td>
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### Key:
- #101: General Fund
- #201: Major Street Fund
- #301: 2016 Water Cap. Improve. Bond Fund
- #303: 2016 Water Bond Construct. Fund
- #394: Bridge Street Bond Debt
- #398: River Street Bond Debt
- #401: General Capital Project Fund
- #405: Sewer Capital Project Fund
- #407: Harbor Capital Fund
- #409: Water Capital Fund
- #407: Harbor Capital Fund
- #590: Sewer Operational Fund
- #592: Sewer Equipment Replacement Fund
- #594: Enterprise Harbor Operational Fund
- #595: Water Operational Fund
- #661: Motor Veh. Equip Pool (Operational) Fund
- #750: Payroll Account
- #791: Downtown Development Authority
- #794: Harbor Construction Fund
- #795: Harbor Bond Debt Fund
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## INVOICE REGISTER REPORT FOR ELK Rapids VILLAGE

**EXP CHECK RUN DATES 11/01/2017 - 11/07/2017**

**BOTH JOURNALIZED AND UNJOURNALIZED**

**BOTH OPEN AND PAID**

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Net of Invoices and Credit Memos: 133,523.56
### INVOICE REGISTER REPORT FOR ELK RAPIDS VILLAGE

**EXP CHECK RUN DATES 11/01/2017 - 11/07/2017**

**BOTH JOURNALIZED AND UNJOURNALIZED**

**BOTH OPEN AND PAID**

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Totals:  
Number of Checks: 049  
82,592.41  
31,946.28  
36,171.75  
Total Physical Checks: 5  
Total Check Stubs: 44
Last week I provided you answers to questions that were raised during and before the Special Meeting on October 23. One question was unanswered at that point, #6, "What is the cost to build the building".

The Library has now provided two pieces of information:
1. Estimated annual operating costs for a 5-year period to operate and maintain the current and expanded operations.
2. Estimated costs to construct the new structure as provided by the Library’s architects.

I am providing you with the information that was provided to me by the Library Director. As a result, I am not in a position to answer questions regarding this information.

If you have questions, please let me know and I will attempt to get answers prior to the Council meeting.
Dear Village Council Members,

Attached is the information that has been requested so far: the projected operating budget for five years after opening the renovated and expanded Library, dollars spent by the Library for maintenance and improvement of The Island House since the district wide millage passed in 2001, and a cost estimate from the architects for construction and renovation.

I urge you to consider these points when making your decision:

- A Yes vote has zero downside for the Village. You get the incredible gift of a beautiful facility and a long term tenant. We have not heard any viable ideas for what The Island House might be used for that would generate enough income to pay for maintenance if the Library moves out.
- A Yes vote preserves the historic marker and restores features of the original house.
- A Yes vote moves the Library into the 21st century which can only benefit the community.

The Library Board of Trustees is offering the Village of Elk Rapids a wonderful gift, which you can accept or reject. You are not only deciding the future of the Island House, you are also impacting the future of the Library, which has been The Island House Library for almost 70 years. Your decision will affect the growth and vibrancy of the community for many years. I ask you to vote Yes.

If you have any questions please ask me. I can be reached at 264-9979 or email at erlib.director@gmail.com

Thank you for your consideration.

Nannette Miller
Director
We do not anticipate a millage increase in the foreseeable future.

Reserve

After 5 years in the new building we will have approximately $500,000 left in
A 3% increase has been added across the board to express year 1
This assumes no increase in income for the next 8 years, which is unlikely.

Notes

This assumes Year 1 is 2021

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This does not include the addition of the porch or the renovations that took place inside the building, upstairs and down, starting in the 1990's
October 27, 2017

Nannette Miller, Director
Elk Rapids District Library
Isle of Pines Drive
Elk Rapids, MI

RE: Elk Rapids District Library Expansion & Renovation Project
Conceptual Level Cost Opinion

Dear Nannette,
We have determined a preliminary opinion of cost for the proposed Elk Rapids District Library Expansion & Renovation Project. In our professional opinion, the anticipated building and site construction cost of the Project, based on the drawings dated August 18, 2017, will be approximately $3,000,000.

The design team of HopkinsBurns and Daniels and Zermack have developed this initial budget based on our understanding of the proposed project scope and desired level of quality of the project along with our experience in working with historic buildings and libraries in other communities. For fundraising purposes, in addition to the anticipated construction costs, the Library should make allowances for all other anticipated project costs including project soft costs, technology, furniture, furnishings, and equipment (FF&E), and appropriate escalation factors for when the project is likely to move ahead for bidding and construction.

Ultimately, the board will need to help us understand if this preliminary budget is consistent with the level of investment the library feels is appropriate for the Elk Rapids Community and whether the project, as conceived, falls within the potential fundraising goals the library may strive for.

We look forward to working with you as this moves forward on a project that meets your needs and is within the budget the library ultimately establishes.

Sincerely,

Tamara E. L. Burns, AIA
Principal
HopkinsBurns Design Studio

Daniel E. Whisler, AIA
Principal
Daniels and Zermack Architects

4709 N. Delhi Road, Ann Arbor, Michigan 48103
T 734.424.3344  F 734.884.5746
The Village of Elk Rapids Village Council at their regular meeting on Monday, November 6, 2017, located at the Governmental Center, 315 Bridge Street at 7:00 p.m. will consider an amendment to the VILLAGE OF ELK RAPIDS GENERAL CODE OF ORDINANCES, CHAPTER 8 – HARBOR AND BOATING FACILITIES

PROPOSED ORDINANCE #481

AN ORDINANCE FOR THE EXERCISE OF MUNICIPAL ORDINANCE CODIFICATION OF THE VILLAGE OF ELK RAPIDS AND FOR THE HEALTH, SAFETY AND WELFARE OF THE PERSONS AND PROPERTY IN THE VILLAGE OF ELK RAPIDS.

DELETE: CHAPTER 18. HARBOR AND MARINA, in its entirety.

ADOPT: CHAPTER 8 – HARBOR AND BOATING FACILITIES, as follows:

CHAPTER 8. VILLAGE HARBOR AND BOATING FACILITIES

ARTICLE I. - IN GENERAL

Sec. 8-1. Authority of Village Council.
Sec. 8-2. Village Manager to supervise harbor operations.
Sec. 8-3. Harbormaster.
Sec. 8-4. Definitions.
Sec. 8-5. Boundaries of harbor and boating facilities.
Sec. 8-6. Penalty for violation of article.
Sec. 8-7 8-20. Reserved.

ARTICLE II. – REGULATIONS AND REQUIREMENTS

Sec. 8-21. Registration of boats.
Sec. 8-22. Docking spaces; land for incoming and outgoing craft.
Sec. 8-23. Small craft.
Sec. 8-24. Launching.
Sec. 8-25. Wake.
Sec. 8-26. Trespass.
Sec. 8-27. Polluting waters.
Sec. 8-28. Water skiing; surfboarding.
Sec. 8-29. Swimming; diving.
Sec. 8-30. Commercial fishing.
VILLAGE OF ELK RAPIDS
FIRST READING - ORDINANCE #481
AMENDMENT TO THE VILLAGE OF ELK RAPIDS, GENERAL CODE OF ORDINANCES

Sec. 8-31. Watercraft; maintenance and mooring.
Sec. 8-32. Motor vehicle parking.
Sec. 8-33. Commercial watercraft.
Sec. 8-34. Dockage charge.
Sec. 8-35. Disturbing marina or boating facility.
Sec. 8-36. Use of propellers.
Sec. 8-37-8-50. Reserved.

ARTICLE III. – ELK RIVER NO WAKE SPEED REGULATION

Sec. 8-51. Antrim County Regulation No. 5—WC-05-12-001 Elk River—No wake speed.
Sec. 8-52. _8-60. Reserved
CHAPTER 8

VILLAGE HARBOR AND MARINA BOATING FACILITIES

ARTICLE I. - IN GENERAL

ARTICLE II. – REGULATIONS AND REQUIREMENTS

ARTICLE III. – ELK RIVER NO WAKE SPEED REGULATION
ARTICLE I. IN GENERAL

Sec. 8-1. Authority of Village Council.

Sec. 8-2. Village Manager to supervise harbor operations.

Sec. 8-3. Harbormaster.

Sec. 8-4. Definitions.

Sec. 8-5. Boundaries of harbor and boating facilities. (Relocated from Article II)

Sec. 8-6. Penalty for violation of article.

Sec. 8-7_8-20. Reserved.

Sec. 8-1. Authority of Village Council.

a. The Village Council shall have and retain full authority over the affairs of the all harbor and boating facilities, and nothing contained in this section shall be deemed to waive such authority. The council shall specifically retain contractual powers by law.

b. The Village Council may from time to time by resolution promulgate such rules and regulations as it deems necessary for the governing of the use of the municipal marina all village harbor and boating facilities, and such rules and regulations, when made by the Village Council, and shall be posted upon such piers for the period of six days. All such rules and regulations shall be considered as supplemental incorporated by reference to this article ordinance. (Relocated from Art. II)

(Ord. #XXX passed X-XX-XX)

Sec. 8-2. Village Manager to supervise harbor operations.

a. Pursuant to the direction of the Village Council, the Village Manager shall maintain supervising control over the daily operations of all the harbor and boating facilities, and shall be the immediate supervisor of the harbormaster.

b. The Village Manager may appoint a Harbormaster of the village to supervise daily operations of all harbor and boating facilities and marina shall have authority to remove, direct, and supervise the Harbormaster, pursuant to Section 2-43.a., of this General Code of Ordinances.

(Ord. #XXX passed X-XX-XX)

Sec. 8-3. Harbormaster.

The president may nominate and the council may appoint a harbormaster of the village boating facilities and marina. The harbormaster shall have the authority to enforce
the provisions of this article and any regulation promulgated under this article governing the operations and use of the municipal facilities and marina as set forth in this article, and make complaints for violation of this article. (This function is now under the authority of the Village Manager, see 7-2. above)

a. The president may nominate and the council may Village Manager may appoint a harbormaster of the village boating facilities and marina. The Harbormaster shall have the authority to enforce the provisions of this article ordinance and any rule or regulation promulgated under Sec. 8-1., above, this article governing the operations and use of the municipal all harbor and boating facilities, and marina as set forth in this article, and to make complaints for violation of this article. The village manager shall have authority to remove, direct, and supervise the harbormaster, pursuant to Section 2-7 and Section 2-93(4) of the village general code of ordinances. (Relocated to Sec. 6-2., above) (Ord. #XXX passed X-XX-XX)

Sec. 8-4. Definitions.

a. The following Words, terms and phrases, when used in this article, shall have the following meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- **Beaching or beached**: Placing or securing a watercraft on or against the shore on village property.

- **Boat or vessel**: Any floating object capable of carrying people as a means of transportation in water with or without propulsion that is required to be registered by the State of Michigan.

- **Boating facility**: The boating facility will be as set forth in a boundary map maintained at the village offices and, in general shall extend and include all publicly owned docks, boardwalks, seawalls and land bordering water in the village. It also includes boat launch sites and any other village owned slip or boating sites within and directly adjoining Elk River.

- **Commercial purposes**: The taking, catching or killing or attempt to take, catch or kill any fish or species of fish for the purpose of selling, processing or in any way utilizing in any business or profit-making undertaking.

- **Docking**: The anchoring, or mooring of watercraft directly to a pier, structure, designated areas, platform, pole, anchor, dock, and includes overnight beaching of a watercraft.

- **Launching sites**: Launching sites requiring permits are The launch ramp at Edward C. Grace Memorial Harbor and the launch ramp at North Bridge Street on Elk River.
Sec. 8-5. Boundaries of marina harbor and boating facility.

a. The boundaries of the harbor marina and boating facility shall constitute the Edward C. Grace Memorial Harbor, other village owned slip or dockage sites (Upper Harbor), and all boat launch sites within and directly adjoining the Elk River. A map showing the boundaries shall be posted in the harbor office harbormaster’s office at the marina, and a copy will also be available at the village office. In addition, a specific legal description will be maintained at the clerk’s office, and, in the event of a difference between such map and the legal description, the map description shall control. (Relocated from Article II.)

b. The boating facility will be as set forth in a boundary map maintained at the village office and, in general, shall extend and include all of the boat launch sites and any other village-owned slip or boating sites within and directly adjoining Elk River as between Dexter Street and Bridge Street. Included in a.

Sec. 8-6. Penalty for violation of article.

a. Any persons, firms, partnerships or associations violating any of the provisions of this article shall be deemed guilty of a civil infraction and, upon conviction, shall be punished as provided in Chapter 5 of this Code of Ordinances, Sec. 1-17. All violations of this article shall be considered as separate offenses.

Sec. 8-7. 8-20. Reserved.
ARTICLE II – REGULATIONS AND REQUIREMENTS

Sec. 18-21. Definitions.  Moved To Art. I. In General

Sec. 6-21. Boundaries of marina harbor and boating facilities.  Moved To Art. I. In General

Sec. 18-23. Harbormaster.  Moved To Art. I. In General

Sec. 6-22. Supplemental regulations.  Moved To Art. I. In General

Sec. 18-25. Penalty for violation of article.  Moved To Art. I. In General

Sec. 8-21. Registration of boats.
Sec. 8-22. Docking spaces; land for incoming and outgoing craft.
Sec. 8-23. Small craft.
Sec. 8-24. Launching.
Sec. 8-25. Wake.
Sec. 8-26. Trespass.
Sec. 8-27. Polluting waters.
Sec. 8-28. Water skiing; surfboarding.
Sec. 8-29. Swimming; diving.
Sec. 8-30. Commercial fishing.
Sec. 8-31. Watercraft; maintenance and mooring.
Sec. 8-32. Motor vehicle parking.
Sec. 8-33. Commercial watercraft.
Sec. 8-34. Dockage charge.
Sec. 8-35. Disturbing marina or boating facility.
Sec. 8-36. Use of propellers.
Sec. 8-37_8-50. Reserved.

Sec. 8-21. Registration of boats.

a. All boat owners using the harbor facilities of the municipal pier and marina shall register the name and MC registration number of their boat with the Harbormaster, who and will assign be designated a dock or anchorage space. by the Harbormaster. All boats in the harbor marina shall be governed in accordance with such directions as the Harbormaster may give.

(Ord. #XXX passed X-XX-XX)
Sec. 8-22. Docking spaces; land for incoming and outgoing craft.

a. No vessel shall be docked in the village harbor or marina except those docked at regularly allotted spaces along the dock or breakwater and/or in the spaces designated by regulation and marked by the Harbormaster as being docking space. At all times, a lane for the ingress and egress of boats shall be kept clear for the use of incoming and outgoing craft. Violation of this regulation shall be deemed a civil infraction, with a fine of up to $100.00, together with the costs of enforcement. (covered in sec. 8-6, above)

b. No watercraft vessels shall be beached overnight on village property. Violation of this regulation shall be deemed a civil infraction, with a fine of up to $100.00, together with the costs of enforcement. (covered in sec. 8-6, above)

c. Docking spaces in the upper and lower harbors may be designated by the harbormaster as short-term "shopper docks" by either signage (permanent or temporary), or verbally by a member of the harbor staff. Verbal designation will be made directly to the operator of any watercraft wishing to use a shopper dock space that lacks signage. Such designated spaces, intended for use only by persons while shopping in the village, shall not be occupied by the same watercraft, of any type, for more than three consecutive hours. Violation of this section shall be deemed a civil infraction and a fine imposed of up to $50.00 for each additional three-hour period, or any part thereof, beyond the established three-hour limit.

d. Any person violating section 18-27 shall be guilty of a civil infraction. In the event of any offense that continues more than one day, each day shall be considered a separate violation. (covered in sec. 8-6, above)

(Ord. #XXX passed X-XX-XX)

Sec. 8-23. Small craft.

a. Rowboats and other small craft must be tied only in designated areas. Any rowboats, canoes, dinghies, rafts or other small craft found beached at any other place within the village harbor or boating facilities will be impounded. The owner of such impounded craft shall pay all costs involved in removing such craft to the pound area designated by the Village Council.

(Ord. #XXX passed X-XX-XX)

Sec. 8-24. Launching and loading.

a. Launching and loading of all boats and vessels shall take place only at designated sites be launched in the water only at the places provided for such purpose. All loading of boats and vessels onto trailers shall also take place at designated sites, and There shall be no power launching or loading (the acceleration of the watercraft
onto or off of the trailer) **allowed**. All launching and loading of boats and vessels from trailers shall be accomplished safely and efficiently and there shall be no parking of vehicles on the launch ramp other than for the limited time necessary to launch or load boats and vessels.

b. Persons launching or loading boats and vessels at launch sites requiring permits by the village shall purchase either a seasonal ramp pass or a daily ramp pass. This pass must be displayed in the window of the vehicle launching or loading the boat while parked in the Edward C. Grace Memorial Harbor parking lot.

(Ord. #XXX passed X-XX-XX)

c. **Any person violating section 18-29 shall be guilty of a civil infraction. Violation of this section shall carry a minimum fine of $25.00 for the first offense, a fine of $50.00 for the second offense, and a fine of $100.00 for the third and subsequent offense, together with the cost of prosecution.**

Covered in Chapter 4.


**Sec. 8-25. Wake.**

a. **Subject to the requirements of Article Ill., of this Chapter,** each operator and/or owner of a watercraft shall be responsible for the wake of such craft, and will control his craft in such manner as not to damage or tamper with property, personal or real.

(Ord. #XXX passed X-XX-XX)

**Sec. 8-26. Trespass.**

a. No person shall trespass upon or in any way tamper with any boat while moored in the village harbor marina or boating facilities.

(Ord. #XXX passed X-XX-XX)

**Sec. 8-27. Polluting waters.**

a. The waters of village harbor marina or boating facilities shall not be fouled in any way. **Toilet facilities emptying into the marina waters shall not be used while the boat is in the marina.** No garbage, oil, sludge, refuse matter, sewage or waste materials of any kind shall be thrown, deposited or permitted to fall in the water or upon the piers, docks or shore areas of any the marina, village harbor or boating facility.

(Ord. #XXX passed X-XX-XX)
Sec. 8-28. Water skiing; surfboarding.

   a. Water skiing, water sledding, surfboarding or other similar activities shall not be allowed within the areas of the village harbor marina or boating facility.

   (Ord. #XXX passed X-XX-XX)

Sec. 8-29. Swimming; diving.

   a. Swimming, diving, scuba diving or skin diving shall not be allowed within the areas of the village harbor or boating facilities at, off or adjacent to any property of the village, except as may be authorized by at designated swimming beaches or with permission of the Harbormaster.

   (Ord. #XXX passed X-XX-XX)

Sec. 8-30. Commercial fishing.

   a. It shall be unlawful for any person to take, catch or kill, or attempt to take, catch or kill any fish or any species of fish, for commercial purposes, within the waters of the village harbor marina or boating facilities or within 200 feet either side of the marked entrance channel of the village harbor marina.

   (Ord. #XXX passed X-XX-XX)

Sec. 8-31. Watercraft; maintenance and mooring.

   a. All watercraft using the village harbor marina or boating facilities shall be maintained in a safe and seaworthy condition and equipped in accordance with Coast Guard regulations. They shall be moored in a manner satisfactory to the Harbormaster and which will avoid fouling any other craft.

   (Ord. #XXX passed X-XX-XX)

Sec. 8-32. Motor vehicle parking.

   a. This section is enacted pursuant to the village's authority under MCL 61.1 et seq., MCL 66.2, MCL 257.942, and MCL 257.943, subject to the Michigan Vehicle Code, MCL 257.1 et seq. The purpose of this section is to regulate the operation, stopping, standing, and parking of motor vehicles in the Elk Rapids Edward C. Grace Memorial Harbor and boating facilities. The following shall apply with the respect to the stopping, standing, and parking of vehicles in the Edward C. Grace Memorial Harbor and boating facility, as described in Sec. 8-5 of this ordinance:

1. It shall be unlawful to park, stop, or leave standing any car, truck, trailer, camper, motor home, or other motor vehicle ("vehicles") in any area of Edward C. Grace Memorial Harbor and boating facilities except as permitted in this section.
2. It shall be unlawful at all times between April 1 and November 30 to park a vehicle in a spot designated "trailer parking only" unless there is a boat trailer or similar trailer attached to the vehicle.

3. All vehicles, including those servicing or used in connection with any type of watercraft, must remain in the regularly established roads or parking areas at all times. When not in actual use, all vehicles must be parked or standing in designated parking spots. No vehicle shall be left unattended unless lawfully parked in a designated parking spot.

4. Vehicles and bicycles are hereby prohibited from traveling on the pier.

5. Vehicles without trailers may park in parking spots in the parking area so long as the parking spots are not designated "Trailer Parking Only," except that during the following dates and times, it shall be unlawful for any vehicle to park, stop, or stand in the parking area unless it is displaying a valid parking permit issued by the Elk Rapids Harbormaster:

   i. Permits shall be required on weekends starting from June 15 through Labor Day, from 8:00 a.m. on Friday through the following Sunday at 6:00 p.m.

   ii. Permits shall also be required the week of "Harbor Days."

This paragraph notwithstanding, vehicles may park in parking spots designated "Visitor Parking" without a permit at any time.

6. A violation of this section shall be deemed a municipal civil infraction and shall be enforced by the parking violations bureau as provided in Chapter 6, Article IV of this Code of Ordinances. Violations of this section are subject to penalties as provided in this paragraph and are not subject to penalties under Sec. 6-404. Any person or entity violating this section shall be imposed a civil fine of $25.00 per offense and/or towing. Each day during which any violation continues shall be deemed a separate offense.

7. The provisions of this section shall supersede those of other sections or ordinances where the provisions of this section may conflict with such other sections or ordinance(s), to the extent this section is more restrictive.

(Ord. #XXX passed X-XX-XX)

Sec. 8-33. Commercial watercraft.

a. No watercraft operating commercially shall be permitted in the harbor marina at any time except for emergency or with permission from the Harbormaster or the Village Council.

(Ord. #XXX passed X-XX-XX)
Sec. 8-34. Dockage fee charge.

a. There shall be imposed upon all boats using the municipal village harbor marina or boating facilities a dockage and/or anchorage fee charge, in such amount which as from time to time shall be set by the Village Council, which charge shall be applied towards maintenance of such harbor marina or boating facilities. Such fee charge shall be payable in advance upon registering with the Harbormaster, and upon failure to pay such fee charge, the craft owner may be denied regular dockage or anchorage space for his craft.

(Ord. #XXX passed X-XX-XX)

Sec. 8-35. Disturbing marina or boating facility.

a. It shall be unlawful to alter or disturb any part of the harbor marina or boating facilities without permission of the Village Council.

(Ord. #XXX passed X-XX-XX)

Sec. 8-36. Use of propellers.

a. Watercraft moored in the village harbor marina or boating facilities shall not have propellers operating except to enter or leave mooring position.

(Ord. #XXX passed X-XX-XX)

Sec. 8-37_8-50. Reserved.

(Ord. #XXX passed X-XX-XX)
ARTICLE III – ELK RIVER NO WAKE SPEED REGULATION

Sec. 8-51. Antrim County Regulation No. 5—WC-05-12-001 Elk River—No wake speed.

Sec. 8-52. Reserved

Sec. 8-51. WC-05-12-001 Elk River—No wake speed.

a. On the waters of the Elk River, commencing at the Elk Rapids Power Dam, Latitude: 44.90096 Longitude: 85.41226, extending upstream to a piece of land formerly connected to Government Lot #3, known as "the Island," Latitude: 44.89555 Longitude: 85.40456, within Section 21, Town 29 North, Range 9 West, within the Village of Elk Rapids, County of Antrim, State of Michigan, it is unlawful for the operator of a vessel to exceed a slow—no wake speed.

b. Slow-no wake speed: means a very slow speed whereby the wake or wash created by the motorboat would be minimal.

c. The boundaries of the area described above shall be marked with signs and/or with buoys. Any buoys must be placed as provided in a permit issued by the Department of Natural Resources and be in conformance with the State Uniform Waterway Marking System.

(Ord. #XXX passed X-XX-XX)

Sec. 8-52. Reserved.

(Ord. #XXX passed X-XX-XX)
APPLICATION FOR APPOINTMENT TO BOARD OR COMMISSION

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Village President and Village Council to consider. Please plan on attending the Council meeting at which this matter will be considered.

BOARD OR COMMISSION DESIRED FOR APPOINTMENT: Any  - BEAUTIFICATION

NAME: Sandy Ehlers

ADDRESS: 229 Green Acres Lane

PHONE: 231-632-2626 E-MAIL: ehlers.sandy@gmail.com

I would like to volunteer for this position because:

After growing up in ER, moving away, and returning, I believe I could offer a unique perspective to the boards or commission. My father served on the Village Council and I know he took great pride in working for his town. I feel I have skills that could be used to help the village. I live in the village and would like to do my part to ensure the excellent quality of life we enjoy here.

List any particular education, experience or background information you believe would be beneficial to your appointment:

I worked in the village and I live in the village. I was a MS principal and continue to volunteer in different capacities, so I've had experiences with many different boards and commissions.

The Village of Elk Rapids recognizes that attendance at scheduled meetings is essential to the duties and functions of all Boards and Commissions. Do you believe that you will be able to regularly attend scheduled Board or Commission meeting for which you are applying? ☑️ YES ☐ NO

Signature: [Signature] Date: 8/31/17

The Village of Elk Rapids does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the Village ADA Officer and someone will contact you to discuss your needs.

To submit: print and deliver form to 315 Bridge St., Elk Rapids, MI, or mail to P.O. Box 398, Elk Rapids, MI 49629.

RECEIVED

AUG 31, 2017

BY: [Signature]
APPLICATION FOR APPOINTMENT TO BOARD OR COMMISSION

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Village President and Village Council to consider. Please plan on attending the Council meeting at which this matter will be considered.

BOARD OR COMMISSION DESIRED FOR APPOINTMENT: [Housing Commission]

NAME: Wesley Kretch

ADDRESS: 306 Lampeau Dr, Elk Rapids, MI 49629

PHONE: 231-264-8729 E-MAIL: Wkretch306@gmail.com

I would like to volunteer for this position because:

I am interested in low cost housing for seniors and also for others as needed.

List any particular education, experience or background information you believe would be beneficial to your appointment:

Bachelors Science in Pharmacy

The Village of Elk Rapids recognizes that attendance at scheduled meetings is essential to the duties and functions of all Boards and Commissions. Do you believe that you will be able to regularly attend scheduled Board or Commission meeting for which you are applying? ☑ YES ☐ NO

Signature: Wesley Kretch    Date: 9-16-2017

The Village of Elk Rapids does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the Village ADA Officer and someone will contact you to discuss your needs.
APPLICATION FOR APPOINTMENT TO BOARD OR COMMISSION

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Village President and Village Council to consider. Please plan on attending the Council meeting at which this matter will be considered.

BOARD OR COMMISSION DESIRED FOR APPOINTMENT: Downtown Development

NAME: Brian Scram
ADDRESS: 4800 Quarterline Rd Kewadin, Mi 49648
PHONE: 231-409-4941  E-MAIL: brian.briggs@aol.com

I would like to volunteer for this position because:

I have an interest in promoting the downtown business district.

List any particular education, experience or background information you believe would be beneficial to your appointment:

Familiarity with the town, businesses, buildings and people. Entrepreneur, Co-Owner of Ginger's in Elk Rapids schools graduate. Outsiders viewpoint.

The Village of Elk Rapids recognizes that attendance at scheduled meetings is essential to the duties and functions of all Boards and Commissions. Do you believe that you will be able to regularly attend scheduled Board or Commission meeting for which you are applying? ☐ YES ☐ NO

Signature: [Signature]  Date: 8-6-2017

The Village of Elk Rapids does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the Village ADA Officer and someone will contact you to discuss your needs.

To submit: either print and deliver form to 315 Bridge St., Elk Rapids, MI, mail to P.O. Box 398, Elk Rapids, MI 49629, or download this form to your PC, complete it then use the submit via email button below.
APPLICATION FOR APPOINTMENT TO BOARD OR COMMISSION

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Village President and Village Council to consider. Please plan on attending the Council meeting at which this matter will be considered.

BOARD OR COMMISSION DESIRED FOR APPOINTMENT: Downtown Development Authority

NAME: Christopher Werner

ADDRESS: 5365 Seminole Ct. Commerce Twp MI 48382 / 713 Cedar Street Elk Rapids MI 49629

PHONE: 770.314.2294 E-MAIL: cwerner@cyodetroit.org

I would like to volunteer for this position because:

I would like to play a role in the further development of the downtown area of Elk Rapids and the economic engine that it is. Downtowns are vital to livable communities and great care must be taken to balance "growth" with "tradition." The ability to find businesses that fit into the community is key to keeping a community true to its rich heritage.

List any particular education, experience or background information you believe would be beneficial to your appointment:

30 yrs in media & marketing. Master's Degree in Public Administration. Owner of UpNorthLiving.net

The Village of Elk Rapids recognizes that attendance at scheduled meetings is essential to the duties and functions of all Boards and Commissions. Do you believe that you will be able to regularly attend scheduled Board or Commission meeting for which you are applying? YES NO

Signature: ___________________________ Date: 8/30/17

The Village of Elk Rapids does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the Village ADA Officer and someone will contact you to discuss your needs.

To submit: print and deliver form to 315 Bridge St., Elk Rapids, MI, or mail to P.O. Box 398, Elk Rapids, MI 49629.
CHRISTOPHER WERNER

2170 Jockey Hollow Dr. Kennesaw GA 30152 e-mail: cmwerner56@gmail.com (770) 424-9055

Education:
Master of Public Administration, Central Michigan University, 1982
Concentrations: Administration, Budgeting, Communications

B.S. Political Science, Central Michigan University, 1980
Concentrations: Public Administration & Management
Minor: Broadcasting and Communications

Associate of Science, Northwestern Michigan College, 1976
Concentration: Political Science

Relevant Nonprofit Sector Experience:
Catholic Youth Organization (June 2017 – Present)
Executive Director
The Executive Director (ED) of the CYO is the professional director for the agency monitored by the board of directors and serving as ex-officio of the board. The ED provides support to the board in establishing policies, attaining/allocating resources, and developing organizational goals. The ED shall have the responsibility for the management of the agency, its programs and services and shall oversee the implantation of efforts to increase financial resources thru donor development programs, events, and marketing.

Knights of Columbus of Georgia
State Wheelchair Fund Director – 2015-2017
Organized fund drive across several local parishes raising sufficient funds ($20,000+) to purchase and distribute over 100 wheelchairs for veterans and Children’s Healthcare of Atlanta.

Knights of Columbus Charities of Georgia, 2014-2015
Director of Corporate Development.
Responsible for developing partnerships and creating corporate support for the charitable activities and causes we fund. Developed over $100k in support of projects.

Knights of Columbus, St Catherine of Siena Kennesaw, 2010-2017
Presently serve in a Trustee role for 237-member council. Previous service has been as Grand Knight, Deputy Grand Knight, and Recorder. I remain ‘on duty’ as the public affairs director for the council handling all publicity and community outreach activities. I was an active director in major fundraising projects: Operation Ultrasound - $37K; Frontline Faith Initiative $6K, Gift of Mobility $13K; Memorial Golf Tournaments $35K.

Cobb Futbol Club, 2000-2010
Served as President and Treasurer of this youth soccer organization for a period of 10 yrs. Managed all administration functions including developing and administration of a $850K plus budget, fundraising, marketing, direction of volunteer and contracted staff, public relations, and liaison with Parks & Recreation Department of Cobb County.

Cobb County Soccer Council, 2008-2010
President of coordinating council for 22 leagues and affiliates working closely with Cobb Parks & Recreation. In this role, we worked with county government agencies and private donors to develop two multi-field soccer parks relieving the strain on previously existing parks resulting in reduced maintenance costs.

Relevant Private Sector Experience:
Werner Media Group (December 2012- Present)
President & CEO
I founded this marketing company which focuses on assisting clients with brand and public relations. We advise on best opportunities for paid and earned media across the state of Georgia. Lead clients in use of social media for brand expansion and revenue development.
CHRISTOPHER WERNER

UpNorthLiving.net (January 2013 – Present)
Owner
UNL is an internet startup focusing on developing a network of property owners and businesses seeking to promote all that is great about NW Michigan. It comes from the belief that “inside all of us there’s a compass…” and for me that compass always points True North — toward mountains of sand, crystal blue waters, quiet streets, and the friendliest people I have ever met. That is what Up North Living is all about. So while "your trip may begin at Michigan.org", your vacation begins at UpNorthLiving.net.

LUC Media Group (January 1997–December 2012)
President & CEO
CEO of company handling marketing and innovation for agency as well as working with clients in governmental & public affairs campaign planning and execution.
Worked extensively with media outlets in Atlanta and across Georgia on behalf of local businesses, causes, and governmental entities.
Developed a 30-person staff spanning three offices across the country.

WAGA-TV (November 1993 – January 1997)
Director of Political Sales and Research Marketing
Developed marketing strategy for station and for stations commercial clients, leading team of salespersons in pursuit of revenue goals and objectives. Added over $1 million dollars in revenue in each of two years 1994 and 1996. Consulted with political candidates and advocacy groups seeking to reach Atlanta voters as to best practices and proper placement of advertising as well as assisting with earned media opportunities.

The Arbitron Company (October 1983 – December 1993)
SE Regional Director (1990-1993)
Directed marketing efforts of staff across the SE region of the country working closely with over 90 television stations.

Account Executive (1986-1990)
Conducted educational seminars for television stations and media organizations in SE region on use of data in marketing and communications.

Client Service Representative (1983-1986)
Worked in educational support role for sales and marketing staff.

Audience Research and Development (August 1982 – November 1983)
Senior Staff Analyst
Conducted and analyzed proprietary research for television station news departments designed to help improve position in market and increase audience size.

Associations:
South Cobb Business Association
Atlanta Chamber of Commerce
Cobb County Chamber of Commerce
Knights of Columbus
Television Bureau of Advertising
American Society for Public Administration
Television Bureau of Advertising
Atlanta Broadcast and Advertisers Club
Golf Tournament Association of America
Michigan Golf Course Owners Association
National Golf Course Owners Association
Affiliate with Michigan Non-Profit Association
We welcome you to celebrate the successes of 2017 and hear about things to come in 2018

Annual Meeting
Monday, November 13th
7:00pm – 9:00pm
Voting for new board members will begin at 7:00pm
Address at 7:30pm

Enjoy a dessert bar with coffee & tea

Mancelona Township Hall
9610 S M-88 Hwy
Mancelona, MI

All are welcome! Please RSVP by Friday, November 10th to thomas.clement@m
October 16, 2017

To: Antrim County Townships and Villages

From: Pete Garwood
County Administrator

Re: Various Committees, Councils and Board Vacancies

Antrim County is seeking Interest Notification Forms for positions on the following:

- Antrim Creek Natural Area (1)
- Commission on Aging Advisory Board (4)
- Construction Code Appeals Board (3)
- Emergency 911 Board (1)
- Housing Committee (1)
- Northern Lakes Economic Alliance (2)
- Planning Commission (2)
- Solid Waste & Recycling Council (3)
- Veteran’s Affairs (2)

Individuals must be an Antrim County resident and a registered voter in Antrim County. Interested residents should contact the Administration Office at 231-533-6265 and request an “Interest Notification Form” or download from the Antrim County website; www.antrimcounty.org. The completed forms must be received no later than November 17, 2017 and returned to the Administration Office, Antrim County Building, Room 204; email: countyadmin@antrimcounty.org; or by mailing to: Antrim County Administration Office, P.O. Box 187, Bellaire, MI 49615.

Your assistance in this matter is greatly appreciated!
October 27, 2017

Elk Rapids Village Council
PO BOX 398
Elk Rapids, MI 49629

Dear Elk Rapids Village Council:

Thank you so much for your continued support of Paddle Antrim and the recent Paddle Antrim Festival held on September 14-16, 2017. We appreciate your support and use Rotary Park. We also appreciate the police presence during that time and ability to respond if an emergency arose.

Because of such great community and local business support, it was another excellent event. This two-day non-competitive paddle brought 160 paddlers to Antrim County's Chain of Lakes and communities throughout the County. We began Friday with 139 paddlers in Ellsworth and continued Saturday launching 100 people in Bellaire. It is a great way to share our beautiful region as we continued to have over 85% of our participants coming from outside Antrim County. Our exit survey showed that participants spent an average of $417 over the weekend.

Through this event we raised over $19,000 to help support our mission to protect our water resources. A portion of this will be used to continue our Ripple Effect Mini-Grant Program which we award twice a year to local governmental entities and non-profits for projects related to stewardship, education, and increasing accessibility. Through this program we have awarded over $12,000 in two years to great local projects.

We will also continue to move forward implementing of the Chain of Lakes Water Trail Plan. Thank you for your partnership in development of this critical community asset. We will be focused on sign design and installation in the next two years throughout the water trail. We appreciate your support and look forward to continuing to work with the Village on protecting our precious waterways.

Sincerely,

[Signature]

Deana Jerdee
Executive Director

Protecting our water resources by using paddle sports to connect people to our waterways.
Dear Village of Elk Rapids Planning Commissioners,

We recently became aware of two important agenda items scheduled for the Planning Commission meeting on Tuesday, October 24, 2017. Septic systems and coal tar sealcoats have a profound effect on water quality within the Grand Traverse Bay watershed and we are happy to see the Planning Commission addressing these issues in the Village of Elk Rapids.

The Watershed Center led the effort in Milton Township when they adopted the Septic Inspection and Property Transfer Ordinance in 2012, and has recently been evaluating the program based on their annual reports. Due to the lack of a statewide septic code, ordinances such as this that require septic systems to be inspected before the transfer of a property deed are an important step in protecting our watershed from leaking or failing septic systems.

Coal tar sealcoats, which contain a significant amount of polycyclic aromatic hydrocarbons (PAHs), pose a large threat to both human health and aquatic life. The Watershed Center applauds the Village of Elk Rapids for considering adoption of an ordinance that bans the use of coal tar-based sealcoats containing PAHs over 0.1% by volume.

The Watershed Center supports the efforts of the Village of Elk Rapids in taking action on these two topics that will help protect water quality in the Village as well as Grand Traverse Bay. Please let us know if we can be a resource as you move forward with drafting a Time of Transfer septic and coal tar ban ordinance.

Thank you for serving as a local community leader on water quality protection efforts.

Sincerely,

Heather Smith

Grand Traverse Baykeeper

The Watershed Center Grand Traverse Bay

13272 S. West Bay Shore Drive

Traverse City, MI 49684

231.935.1514 x3
CORRESPONDENCE

Wednesday, October 11, 2017

Mission Computers
PO Box 355
Central Lake, MI 49622
(231) 544-1160

Village of Elk Rapids
PO Box 398
Elk Rapids, MI 49629

Dear Council President Janisse and Elk Rapids Village Council,

We have recently expanded on our CORE Support program and would like an opportunity to meet with you to discuss how we can improve the security, reliability and stability of your computers and networks. We have several clients in Elk Rapids and surrounding areas that utilize our service. Mission Computers has over 20 years of experience in providing IT support for municipalities and small businesses. Our CORE Support program provides:

- Priority Support – 24-hour response
- Remote and On-Site troubleshooting
- Upgrade and Patch Management
- Monthly Maintenance
- Hardware and Software Inventory
- 25% off service and training rates
- PC Installation and Configuration
- Hardware Repair (parts not included)
- Software Support (Windows, Office, Networking)
- Third Party Software Patching
- Bi- yearly technology review
- Phone support as available and Remote support as available
- After-hours help line as available
- Monthly status reports on the health of your network and devices
- Antivirus and Spyware Management
- Antivirus
- Antimalware
- New! Optional Offsite Managed Data Backup – Clone or File Level

I’d be happy to follow up with you later in the month or please feel free to contact me directly on my cell. 231-883-2183. Thank-you!

Sincerely,

Cory Hoeksema

Owner - Mission Computers
Budgets are coming, and part of those budgets are the cost of health insurance. At this point we have been notified that we can anticipate a cost increase of 11.9% for 2018. While we have started looking at alternatives, we also were reminded that we have to take a look at that cost in relationship to the hard caps that were established by the State, and our own hard caps that were established when we first opted out of the State program.

One simple item can create a lot of research, not only to evaluate the impact of upcoming cost increases, but how those increases affect what has occurred at both the State and local level. Before we get into the heart of the problem, first a little history.

In 2012, the State established new rules in regards to how much a local community can pay towards the cost of health insurance. They established hard caps for the cost of health insurance, then stated that a local community can only pay up to 80% of those hard caps. In essence, the State mandated cost sharing for the cost of health insurance. The primary cause of the State’s action, too many communities were getting into financial problems due to the cost of their health insurance programs for both current employees and retirees.

The State did recognize the fact that everything goes up in cost each year, so they established an escalation clause tied to the “medical care component of the United States consumer price index”. This has allowed for a minor increase in the hard caps each year. The State also realized that not all communities needed their help in this manner, so they allowed an option for a community to opt out of the program via an annual resolution. (The need for an annual resolution was something I learned as I was researching this issue.) The reason I mention this point is that we did not do a resolution for 2017, and will need to do one in order to complete all required actions for opting out of the program, or face a major problem in having to back-charge our employees for their coverage.
In 2014, the Village opted out of the State program, preferring to set their own hard caps and manage their own program. At that point, the Village established hard caps for the cost of health insurance. While these original hard caps presented no problem for several years, it was noted last year that we were getting very close to those caps and would have to address this issue during the development of our 2018-2019 budget.

The time has come to address this issue. At this point, we need to make some decisions and take some actions. We need to:

1. Pass a resolution opting out of the State program for 2017. Not opting out for 2017 may create major problems, for both the Village and our employees. From a cost perspective, the cost of our health insurance for 2017 was under the hard caps established by the Council.

2. Pass a resolution opting out of the State program for 2018. This is a decision that must be made early in our budget process so that we know how to proceed. I recommend opting out due to the severe impact upon our employees is we were to follow the State program. Should you decide that you want to move to a cost sharing approach in the future, we will have time to better prepare the employees over the next year.

3. Decide how we are going to proceed for 2018 and beyond.

Regarding item #3, and assuming that we opt out of the State hard cap, as we have done for the past 3 years, our options are:

A. Implement a program of having our employees cover the costs in excess of our current hard cap. We will exceed our current hard cap by an estimated $19,000. Since the overage is due to our insurance for couples and families, this is where the cost should be shared. However, we could opt to implement a percentage of the cost of insurance per employee, spreading the cost across all employees. (A percentage across the board may be required in order to assure fairness to all employees. This might be a legal question for the Village Attorney if you decide to take this approach.)

B. Increase the Village hard cap for each year since 2014, by an amount less than the State increase. The State has been 3%+ each year since passing the legislation. If we were to increase our cap by 2.5% each year from 2014 through 2018, our new hard caps would keep the cost of health insurance under the maximum and have no impact on our employees.

C. Implement a combination of hard cap increases and employee contributions to minimize the impact to our employees, while implementing a new approach to cost sharing. If this approach is selected, we will need to do additional research to document various options that may be available.
This is not an easy decision and will likely generate a lot of discussion. In order to help
with that discussion, and to hopefully make all of this a little easier to understand, I have
supplied the following information:

a. An analysis of the impact of Public Act 152, as Amended, and Our Opting Out
   and Re-establishing Our Own Hard Cap
b. A comparison of Health Insurance Premiums as Compared to Village Hard Caps,
   2014 to 2018
c. Public Employer Contributions to Medical Benefit Plans, Annual Cost Limitations
   – Calendar Year 2018. (Dept. of Treasury)
d. Public Employer Contributions to Medical Benefit Plans, Annual Cost Limitations
   – Calendar Year 2017. (Dept. of Treasury)
e. Resolution 15-96, a resolution opting out of the State Program. Provided to show
   you that we actually took this action. This opted us out for 2016.
f. Draft Resolution 17-XX, opting out of the State Program for 2017, the resolution
   we should have done for 2017.
g. Draft Resolution 17-XX, opting out of the State Program for 2018, the resolution
   we should do it you decide to opt out of the State Program for 2018.

There is a lot of reading here, and a lot of questions that may result from reviewing all of
this information. This is why I am passing this out well in advance of our November 20,
Village Council meeting, even though I have dated it for that meeting. If you have any
questions, please notify me as soon as possible. I will respond to any and all questions,
and as always, I will share my responses with all Council Members.

One last item, I am sure that you want a recommendation from me as to how we should
proceed. I recommend the following:

1. Pass the two resolutions needed in order to officially opt out of the State
   program.
2. Increase our hard caps as noted above.
   A. This will keep our program in line with the State program.
   B. We have been able to hold down salary increases, primarily due to the fact
      that our employees have not had to contribute towards the cost.
3. At some point we need to discuss our approach going forward. If you decide that
   you want to implement cost sharing, then we need to begin to inform our
   employees of this approach. If this is the approach, then the sooner the better in
   making this decision and informing our employees.

I look forward to this discussion and your decision.
Analysis of the impact of Public Act 152, as Amended, and Our Opting Out and Re-establishing Our Own Hard Cap

The State of Michigan passed MCL 15.563 in 2012, and amended that with Public Act 270 of 2013, setting maximums for employer contributions to medical plans. The maximums were established for single coverage, employee plus spouse or employee plus one, and family coverage. Based on Public Act 270 of 2013, those maximums were:

- $ 6,142.11 for a single employee
- $12,845.04 for employee plus one
- $16,751.23 for family

Each year the State cap is adjusted each year “by the change in the medical component of the United States consumer price index”. Since the implementation of this Public Act, an adjustment has been made each year. As a result, effective January 1, 2017, the new caps were:

- $ 6,344.80 for a single employee
- $13,268.93 for employee plus one
- $17,304.02 for family

For 2018, the caps will increase by 3.4%. Therefore, the new caps will be:

- $ 6,344.80 for a single employee
- $13,268.93 for employee plus one
- $17,304.02 for family

Communities were given the option to opt out of the State program, but had to establish their own cap within certain guidelines. The Village passed a resolution opting out of the State program and established their own hard caps in 2014:

- $ 6,228.00 for a single employee
- $15,132.00 for employee plus one
- $18,264.00 for family

The Village has not increased these caps since their implementation in 2014.

Determination as to whether or not a community exceeds the cap, whether the State cap or our own, is done on a total cost basis. The number of employees in each category, times the annual cost in each category, equals the total cost of the program. Actual cost is compared to cost calculated using the hard cap. If you are under the hard cap you are fine. If you are over the hard cap decisions need to be made as to how the community keeps their cost under the cap.

Based on what we currently anticipate for 2018, with a projected premium increase of 11.9%, the overall cost of our health insurance will be $341,474.98. Our current hard cap, using our employee data, comes to $322,344.00. As you can see we will exceed the hard cap and therefore need to make some decisions as to what approach we will take to address this issue.
Assuming that we opt out of the State hard cap, as we have done for the past 3 years, our options are:

A. Implement a program of having our employees cover the costs in excess of our current hard cap. This overage is estimated at just over $19,000. Since the overage is due to our insurance for couples and families, this is where the cost should be shared.

B. Increase the Village hard cap by an amount less than the State increase. If we were to increase our cap by 2.5% each year from 2014 through 2018, the new hard caps would keep the cost of health insurance under the maximum and have no impact on our employees.

C. Implement a combination of hard cap increases and employee contributions to minimize the impact to our employees, while implementing a new approach to cost sharing. To further offset the initial impact of this new cost to our employees, we should consider a slightly higher salary increase, at least in the first year, to minimize the impact.

It should be noted, that if we were to decide to not opt out of the State program, the cost to our employees would be potentially catastrophic, causing many newer employees to consider leaving in order to control their costs. Switching back to the State program would create a difference between the State caps and our costs of over $96,000, an increase in the gap of over $77,000.

More detailed calculations are included in the attached spreadsheets.
# Health Insurance Premiums
## as Compared to Village Hard Caps
### 2014 to 2018

#### 2016 CURRENT CENSUS

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<th>MONTHLY COUNCIL CAP/EMP</th>
<th>ANNUAL COUNCIL CAP/EMP.</th>
<th>ANNUAL COUNCIL CAP</th>
<th>ANNUAL STATE CAP/EMP.</th>
<th>TOTAL STATE CAP ANNUALLY</th>
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PA 152 Maximum Contribution $214,416.80

Annual Insurance Premium $21,569.10 $258,829.23

#### 2017 CURRENT CENSUS

<table>
<thead>
<tr>
<th></th>
<th>MONTHLY COUNCIL CAP/EMP</th>
<th>ANNUAL COUNCIL CAP/EMP.</th>
<th>ANNUAL COUNCIL CAP</th>
<th>ANNUAL STATE CAP/EMP.</th>
<th>TOTAL STATE CAP ANNUALLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 The number of single plans times</td>
<td>$519.00</td>
<td>$6,228.00</td>
<td>$24,912.00</td>
<td>$6,344.80</td>
<td>$25,379.20</td>
</tr>
<tr>
<td>10 The number of double plans times</td>
<td>$1,261.00</td>
<td>$15,132.00</td>
<td>$151,320.00</td>
<td>$13,268.93</td>
<td>$132,689.30</td>
</tr>
<tr>
<td>8 The number of family plans times</td>
<td>$1,522.00</td>
<td>$18,264.00</td>
<td>$146,112.00</td>
<td>$17,304.02</td>
<td>$138,432.16</td>
</tr>
<tr>
<td>22 TOTALS</td>
<td>$39,624.00</td>
<td>$322,344.00</td>
<td></td>
<td></td>
<td>$296,500.66</td>
</tr>
</tbody>
</table>

PA 152 Maximum Contribution $237,200.53

Current Insurance Premium $25,430.07 $305,160.84
# Health Insurance Premiums as Compared to Village Hard Caps 2014 to 2018

## 2018 CURRENT CENSUS

<table>
<thead>
<tr>
<th></th>
<th>MONTHLY COUNCIL CAP/EMP</th>
<th>ANNUAL COUNCIL CAP/EMP.</th>
<th>ANNUAL COUNCIL CAP</th>
<th>ANNUAL STATE CAP/EMP.</th>
<th>TOTAL STATE CAP ANNUALLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 The number of single plans times</td>
<td>$519.00</td>
<td>$6,228.00</td>
<td>$24,912.00</td>
<td>$6,560.52</td>
<td>$26,242.08</td>
</tr>
<tr>
<td>10 The number of double plans times</td>
<td>$1,261.00</td>
<td>$15,132.00</td>
<td>$151,320.00</td>
<td>$13,720.07</td>
<td>$137,200.70</td>
</tr>
<tr>
<td>8 The number of family plans times</td>
<td>$1,522.00</td>
<td>$18,264.00</td>
<td>$146,112.00</td>
<td>$17,892.36</td>
<td>$143,138.88</td>
</tr>
<tr>
<td>22 TOTALS</td>
<td>$39,624.00</td>
<td>$322,344.00</td>
<td></td>
<td></td>
<td>$306,581.66</td>
</tr>
</tbody>
</table>

PA 152 Maximum Contribution $245,285.33

Estimated Insurance Premium Estimated Increase of 11.9%

$28,456.25 $341,474.98
### Health Insurance Premiums
as Compared to Village Hard Caps
2014 to 2018

If Council had established a cap increase of 2.5% per year

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Employee</td>
<td>$519.00</td>
<td>$531.98</td>
<td>$547.93</td>
<td>$564.37</td>
<td>$581.30</td>
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<tr>
<td>Couple</td>
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<td>$1,331.30</td>
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<td>$1,412.38</td>
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<tr>
<td>Family</td>
<td>$1,522.00</td>
<td>$1,560.05</td>
<td>$1,606.85</td>
<td>$1,655.06</td>
<td>$1,704.71</td>
</tr>
</tbody>
</table>

2018 Revised using the annual inflation numbers

<table>
<thead>
<tr>
<th>2018</th>
<th>CURRENT CENSUS</th>
<th>MONTHLY COUNCIL CAP/EMP</th>
<th>ANNUAL COUNCIL CAP/EMP</th>
<th>ANNUAL COUNCIL CAP</th>
<th>ANNUAL STATE CAP/EMP</th>
<th>TOTAL STATE CAP ANNUALLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>The number of single plans times</td>
<td>$581.30</td>
<td>$6,975.64</td>
<td>$27,902.57</td>
<td>$6,560.52</td>
<td>$26,242.08</td>
</tr>
<tr>
<td>10</td>
<td>The number of double plans times</td>
<td>$1,412.38</td>
<td>$16,948.52</td>
<td>$169,485.24</td>
<td>$13,720.07</td>
<td>$137,200.70</td>
</tr>
<tr>
<td>8</td>
<td>The number of family plans times</td>
<td>$1,704.71</td>
<td>$20,456.51</td>
<td>$163,652.04</td>
<td>$17,892.36</td>
<td>$143,138.88</td>
</tr>
<tr>
<td>22</td>
<td>TOTALS</td>
<td>$44,380.67</td>
<td>$361,039.84</td>
<td>$306,581.66</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PA 152 Maximum Contribution $245,265.33

Estimated Insurance Premium $28,456.25
Estimated Increase of 11.9% $341,474.98
September 15, 2017

PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2018

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2017, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

\[
\frac{52,873}{12} = \frac{6,344.80}{12} \times \text{the number of employees and elected public officials with single-person coverage}
\]

\[
\frac{1105.74}{12} = \frac{13,268.93}{12} \times \text{the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage}
\]

\[
\frac{1442.00}{12} = \frac{17,304.02}{12} \times \text{the number of employees and elected public officials with family coverage.}
\]

The limits for 2018 equal the 2017 limits increased by 3.4 percent. The 3.4 percent is the percentage change in the medical care component from the period September 2015-August 2016 to the period September 2016-August 2017.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2018, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- $6,560.52 \times \text{the number of employees and elected public officials with single-person coverage}
- $13,720.07 \times \text{the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage}
- $17,892.36 \times \text{the number of employees and elected public officials with family coverage.}

Nick A. Khouri
State Treasurer

September 15, 2017
September 20, 2016

PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2017

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2016, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- $6,142.11 times the number of employees and elected public officials with single-person coverage
- $12,845.04 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- $16,751.23 times the number of employees and elected public officials with family coverage.

The limits for 2017 equal the 2016 limits increased by 3.3 percent. The 3.3 percent is the percentage change in the medical care component from the period September 2014-August 2015 to the period September 2015-August 2016.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2017, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- $6,344.80 times the number of employees and elected public officials with single-person coverage
- $13,268.93 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- $17,304.02 times the number of employees and elected public officials with family coverage.

Nick A. Khouri
State Treasurer

September 20, 2016
RESOLUTION 15-96

A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 BY EXERCISING THE VILLAGE’S RIGHT TO EXEMPT ITSELF FROM THE REQUIREMENTS OF THE ACT FOR THE NEXT SUCCEEDING YEAR

At a regular meeting of the Village Council for the Village of Elk Rapids Michigan, held at the Government Center, Elk Rapids, Michigan, on the 16TH day of November 2015, at 7:00 p.m.

PRESENT: Reszka, Schuler, Bronkema, Mullaly, Ball, Janisse
ABSENT: Matthews

The following Resolution was offered by Councilperson Schuler and supported by Councilperson Mullaly.

RESOLUTION

WHEREAS, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act 152"), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the Village of Elk Rapids has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Village of Elk Rapids constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the Village Council of the Village of Elk Rapids believes that, as the elected representatives for the Village and answerable directly to the Village’s voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified Village employees at the lowest overall costs; and

WHEREAS, the Village Council of the Village of Elk Rapids further believes that compensation determinations for Village employees are most properly the responsibility of the Village’s elected representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the Village Council’s duty to manage Village affairs in order to be most responsive to Village voters, taxpayers and residents.

NOW, THEREFORE, IT IS RESOLVED that:

1. Pursuant to Section 8 of Act 152, the Village of Elk Rapids hereby exempts itself from the requirements of Act 152 for the next succeeding year.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repeated.

YAYS: 6
NAYS: 0
ABSENT: 1

RESOLUTION 17-XX

A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011
BY EXERCISING THE VILLAGE’S RIGHT TO EXEMPT ITSELF FROM THE REQUIREMENTS OF
THE ACT FOR FISCAL YEAR 2017

WHEREAS, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act
No. 152 of the Public Acts of Michigan of 2011 (“Act 152”), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans
offered by public employers; and

WHEREAS, the Village of Elk Rapids has historically recognized, in its role as steward for the
public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Village of Elk Rapids constantly engages in a review of expenditures in order to
maximize the value it receives for goods and services; and

WHEREAS, the Village Council of the Village of Elk Rapids believes that, as the elected
representatives for the Village and answerable directly to the Village’s voters, it is best positioned to
determine what benefits (including medical benefits) ought to be offered in order to attract and retain the
best qualified Village employees at the lowest overall costs; and

WHEREAS, the Village Council of the Village of Elk Rapids further believes that compensation
determinations for Village employees are most properly the responsibility of the Village’s elected
representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the Village
Council’s duty to manage Village affairs in order to be most responsive to Village voters, taxpayers and
residents.

NOW, THEREFORE, IT IS RESOLVED that:

1. Pursuant to Section 8 of Act 152, the Village of Elk Rapids hereby exempts itself from the
requirements of Act 152 for fiscal year 2017.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict,
repealed.

YAYS: NAYS: ABSENT:

I, CAROLINE KENNEDY, ASSISTANT VILLAGE MANAGER/VILLAGE CLERK, DO HEREBY
CERTIFY THAT THE ABOVE RESOLUTION 17-XX WAS DULY ADOPTED AT THE REGULAR
COUNCIL MEETING HELD ON NOVEMBER 20, 2017.
RESOLUTION 17-XX

A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 BY EXERCISING THE VILLAGE’S RIGHT TO EXEMPT ITSELF FROM THE REQUIREMENTS OF THE ACT FOR THE NEXT SUCCEEDING YEAR

WHEREAS, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 (“Act 152”), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the Village of Elk Rapids has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Village of Elk Rapids constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the Village Council of the Village of Elk Rapids believes that, as the elected representatives for the Village and answerable directly to the Village’s voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified Village employees at the lowest overall costs; and

WHEREAS, the Village Council of the Village of Elk Rapids further believes that compensation determinations for Village employees are most properly the responsibility of the Village’s elected representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the Village Council’s duty to manage Village affairs in order to be most responsive to Village voters, taxpayers and residents.

NOW, THEREFORE, IT IS RESOLVED that:

1. Pursuant to Section 8 of Act 152, the Village of Elk Rapids hereby exempts itself from the requirements of Act 152 for the next succeeding year.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

YAYS: NAYS: ABSENT:

As we begin the annual budget process, it is time for you to provide any guidance and to include any special projects that you would like to include in the budget. Anything is open to discussion, and we are willing to look into the cost of any project that you would like us to consider.

As we look at next year, most departments are not planning major expenditures, although I have not discussed plans to any great extent at this point. The number one exception will be DPW, who, in addition to the water line replacement project which is already approved and scheduled, will have a list of items that need to be done, hopefully in this upcoming fiscal year. I have discussed many things with Brad, all of which will be budgeted, assuming that we have the funds to move forward with those items.

But, the most important thing is that we know if you have any specific guidance going into our next fiscal year. This is why I have given you this “heads up”, so that you have some time to think about this before I place this on the agenda for November 20.

I look forward to your thoughts.