

**MINUTES  
REGULAR VILLAGE COUNCIL MEETING  
MONDAY, AUGUST 21, 2017, AT 7:00 P.M.  
AT 315 BRIDGE ST. - VILLAGE COUNCIL CHAMBERS; 231.264.9274**

**(PLEDGE OF ALLEGIANCE – ROLL CALL -- TAPED MEETING NOTICE)**

**PRESENT:** VILLAGE PRESIDENT JAMES JANISSE; COUNCIL MEMBERS MELISSA WEST, DOUGLAS BRONKEMA, CHUCK (MERTON) SCHULER, BARBARA MULLALY, LARRY BALL AND PATRICIA PERLMAN

**STAFF:** VILLAGE MANAGER WILLIAM COOPER, DEPUTY CLERK LORI DAWSON, DPW SUPERINTENDENT BRAD KLUCZYNSKI, PLANNING & ZONING ADMINISTRATOR STEVE RAVEZZANI, AND HARBORMASTER ERIC CRISSMAN

**ALSO PRESENT: INTERESTED CITIZENS – 7**

**CONFLICT OF INTEREST:** None.

**MOTION** by **SCHULER**, second by **BRONKEMA**, to approve the adoption of the Consent Calendar as follows:

**A. ACCEPTANCE OF MEETING MINUTES**

1. Regular Council Meeting – August 7, 2017
2. Housing – July 18, 2017

**B. RESOLUTION 17-24: APPROVE CREDIT CARD USE POLICY**

(Amends Res.16-68)

**C. APPROVAL OF BILLS** in the amount of \$214,067.88 and payroll in the amount of \$86,559.78.

All those present voting yes. **MOTION CARRIED.**

**CITIZEN COMMENTS:** Doug James discussed his wishes to bring a car show to Elk Rapids on Sunday, October 1, 2017 from 2:00-6:00 p.m. He has contacted the Chamber of Commerce and wanted to know his next step for approval. Council advised he come to the office to fill out permits, and provide paperwork and payment for final approval of Council. Dennis Valkanoff voiced his dismay and concern about the Dam Beach and its lack of upkeep. He suggested trash cans on the actual beach area, dog waste bags and grooming the beach. Howard Richter asked if there are performance standards and substantial completion dates built into the contract for water main replacement. Staff responded yes. Was the iron filtration plant finished? Staff responded yes. How does the Maple Grove sewer project affect the village? Staff responded it does not affect the village.

**VILLAGE MANAGER REPORT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. CURBSIDE PICK-UP** – Manager Cooper referenced his memo, included in the packet. He and DPW Superintendent Kluczynski have an on-going discussion regarding the pros, cons, costs, options and different approaches, such as raising the millage or implementing a monthly service charge if the village went to curbside pick-up, versus if the compactor were to be expanded/updated, i.e. hours, days, building and road repair. After discussion, Council requested the Manager and DPW Superintendent to continue researching the following: curbside pick-up, changing compactor hours (open later and close later), the cost of paving and cost of outside lighting if hours are changed.
- B. RESOLUTION 17-25: ACCEPT GIFT OF 112 DEXTER STREET PROPERTY**  
**MOTION** by **WEST**, second by **SCHULER** to discuss. All those present voting yes. **MOTION CARRIED.** Cooper reported the village has been approached by Muskegon Coil Co. who offered the village a gift of the property at 112 Dexter St. They also supplied all the paperwork available. Cooper requested that Otwell Mawby do a Phase 1 environmental report. This confirmed the property is contaminated due to previous businesses and that it once was a Leaking Underground Storage Tank (LUST) facility. After questions, concerns and a request to see a summary of the most recent Phase 2 and DEQ report (2010), **MOTION** by **WEST**, second by **SCHULER** to postpone discussion and decision until Tuesday, September 5, 2017. Roll Call Vote: Ayes – Mullaly, Ball, Perlman, West, Bronkema, Schuler, Janisse; Nays – None. **MOTION CARRIED**

## CORRESPONDENCE

### REPORT FROM COMMITTEES/COMMISSIONS:

- A. **HOUSING** – Ball reported the Housing Commission met twice since the last Council meeting. On July 18, 2017, the Annual Audit report was received from Barry Gaudette, CPA. Noble Pines is stable with a positive fund balance. There is a lawsuit recapture lost subsidies owed to housing commissions from 2012. This includes \$12,500 owed to the Elk Rapids Housing Commission. The Elk Rapids Housing Commission needed \$1,000.00 of non-federal funds to enter the suit. The Board reviewed and approved joining the suit. Vicki Harrett, Myrna Howse and Larry Ball then met with Village Manager Cooper, resulting in the village providing that sum. There is a waiting list of eight. The next meeting was Tuesday, August 15, 2017; two available occupancies, six on waiting list. Testing was done for lead-based paint and none detected. The next meeting is September 19, 2017 at 3:30 p.m. at Noble Pines.
- B. **BEAUTIFICATION** – Village Manager Cooper reported this month's meeting began at the Blue Star Garden as the Garden Club presented a plan to Beautification to hopefully be included in next year's budget. Remainder of the meeting was as presented. Next meeting will be held on Wednesday, September 20, 2017 at 9:00 a.m.
- C. **HARBOR** – Bronkema reported the Harbor Commission met Monday August 14. The majority of the meeting was based on the review of the ordinances pertaining to the harbor; they are currently working on the "Harbor Rules." The remainder of the meeting was as presented. The next meeting is scheduled for Monday, September 11, 2017.
- D. **PLANNING** – Mullaly reported the meeting will be Tuesday, August 22, 2017. Discussion will continue on accessory dwelling units (ADUs) and they will begin discussing the septic system and how to best protect our surrounding water.
- E. **PARKS/RECREATION** – West reported there was not an August meeting. P&R will keep working on showing their support of the community trail, and will continue to work on the 5-year community recreation plan.
- F. **DOWNTOWN DEVELOPMENT AUTHORITY** – Janisse reported they did not have a quorum, so there was no meeting for the month of August.
- G. **GREEN ER** – Schuler reported they met Monday, August 21, 2017 from 9:00 a.m. to noon. Schuler encouraged council members to attend a viewing of "Before the Flood" on Wednesday, September 20, 6:30 p.m., at the Elk Rapids High School Peterman Auditorium. Manager Cooper spoke to the commission about the green infrastructure resolution passed by Council and its implications on our area. An ad hoc committee is being set up regarding shoreline trimming. There was a lengthy discussion on the Dam Beach and need for clean-up. The next meeting is September 18, 2017 at 9:00 a.m. or 3:00 p.m., to be determined
- H. **TOWNSHIP** –Perlman reported the meeting on Tuesday, August 8 was very well attended due to the community-TART trail discussion. Many village representatives attended, 35 letters of support were received, along with approximately six who were not in support. There was a presentation by the TART Executive Director. The township voted not to proceed at this time. Final clean-up of The Sportsman Club was also discussed. The next meeting is September 12, 2017 at 9:00 a.m.

## MONTHLY CONSOLIDATED STAFF REPORT

### UPCOMING MEETING DATES AND OTHER EVENTS:

The next regular Council meeting is **Tuesday, September 5, 2017, at 7:00 p.m.**  
**Council will meet at the Iron Treatment Plant at 6:00 p.m. for a tour.**

**MOTION** by **SCHULER**, second by **WEST**, to adjourn the meeting at 8:58 p.m. All those present voting yes.  
**MOTION CARRIED.**