

DDA Regular Meeting Minutes
Wednesday, April 12, 2017
Government Center, 315 Bridge Street

1. Meeting called to order @ 6:35 by Cobb.
2. Roll Call
Present: Cobb, Janisse, Witte, Thomas, Knecht, Haley, Wittbrodt, Fitzpatrick
Excused: Wayne
Absent: None
Also present: Steve Ravezzani, Zoning Administrator; Bill Cooper, Village Manager
3. Approval of Agenda
Motion by Knecht, second by Wittbrodt. Motion carried.
4. Approval of Minutes of Regular Meeting of March 8, 2017.
Motion by Wittbrodt, second by Fitzpatrick to approve with corrected spelling of Knecht under 8b. A question was raised in reference to Citizen comments from the March meeting as to actual number of people who actually reside in the district. Baker will inquire if any one has this information. Motion carried.
5. Public Comment - Citizen
None
6. Guest Speaker - Steve Ravezzani
Code of Ordinances are currently being updated by village. Decision was made to not restate DDA State Statute in our ordinance therefore, the new draft has decreased from 26 to 5 pages. Motion to recommend the revised ordinance be adopted by village council made by Fitzpatrick, seconded by Wittbrodt. Motion carried.
7. Treasurer's Report
Motion by Knecht, second by Fitzpatrick to accept Treasurer's Report. Motion carried.
8. Coordinators Report
Baker has been continuing her effort to reach out and engage with district stakeholders and encouraged all board members to do so also. Facebook metrics are good and continue to go up. Annual budget should go out this month. A mini grant program was discussed and decision made to have infrastructure committee look into this idea. Infrastructure and Events committees have both decided to meet the first wedn. of each month. Bill reminded the board that these meetings must be posted and open to the public per village council policy.
9. Unfinished Business
 - a). Project Updates
 - i). ER Leadership - due to absence of Wayne, no update.
 - ii). Food Truck Policy - Gillian said we have not received much interest in this currently. The reality is that

these trucks are looking for larger more profitable areas to operate. She plans to still reach out to Little Fleet when they open.

- iii). Facade Grant Status - The grant has been approved and an agreement signed with the village. Baker updated that there has been a pre-construction meeting with property owners and builders, and work should be starting shortly. Haley emphasized the previous rental rehab grant completed last year was very successful but not visible to the public and suggested that pictures and a small article be put in the newsletter and on Facebook to make the public aware of this accomplishment as it has not really been publicly highlighted.
- vi). Events Committee - First meeting has taken place. Would like to gather list of all events taking place and compile a community calendar to put out. Initially we would like to see if we can help bolster current events. Additionally, would like to reach out to members of the community and get them involved.
- v). Tart Trail - Witte commented that there has been a meeting to address current opposition to the trail. There are still concerns but he feels these can and will be dealt with and, hopes are the trail will be able to move forward.

b). By- Laws

Motion to approve (with minor amendments to wording and spelling) by Wittbrodt, second by Thomas, motioned carried. Haley brought up that she would like the board and/or village reconsider allowing meetings to be broadcast via Facebook or speaker phone so that anyone not in attendance, could listen in to the meeting. After input from Bill Cooper and Jim Janisse, it was determined that it is allowable for anyone to listen in to the meeting however, participation or voting would not be allowed.

10. New Business

a). Annual Report

Janese reminded all that May is the month annual reports are submitted to the Village Council and invited all to attend as this is an appreciation event for all committees/boards. Amanda added that our report will be shared via newsletter format digitally and on Facebook. Motion by Knecht, second by Wittbrodt to accept annual report as presented previously (under Coordinators Report). Motion carried.

b). Election of 2017 Officers

Discussion followed concerning new members. 12 members are allowed in addition to the Village Council president. Several members felt that it would be desirable to have the maximum number of 12. Cobb nominated by Knecht for chairman, second by Wittbrodt. Knecht motioned nominations be closed, second by Thomas. All in favor, no nays. Knecht nominated Steve Thomas for vice-chair, seconded by Witte. Knecht motioned for nominations to be closed, second by Witte. All in favor, no nays. Haley and Fitzpatrick nominated as secretary and co-secretary by Wittbrodt, second by Knecht. Knecht motioned nominations be closed, second by Thomas. All in favor, no nays.

11. Public Comments - General

Bill Cooper mentioned the village has new recording equipment that they expect us to use. It does require members to speak into the microphones.

12. Adjournment

Motion by Wittbrodt to adjourn the meeting at 8:48, second by Knecht. Motion carried.