

BEAUTIFICATION COMMISSION AGENDA

April 19, 2017 – * 10 a.m. *****

Governmental Center

Call to Order

Pledge of Allegiance

Conflict of Interest - Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Introduce New Commission Members

Roll Call

Appointment of new officers

Approval of Minutes: January 18, 2017

Public Comments - Any citizen who wishes to address the beautification commission on a matter not listed on this agenda may speak at this time. Persons addressing the beautification commission may state their name, address and, if applicable, their affiliation. The beautification commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before commission.

Budget Balance

Approval of Bills

Old Business:

Bags for trees

Grant for Trees approved

Planting of Spring trees

Garden Report—Robyn VanColen

Yuchasz Walkway
Kid's Pond
Iva's North
Traverse Parking Garden
Boardwalk Sitting Garden
Bank Garden
Median Garden
Triangle Garden
North Arrowhead
Cedar Street Parking
Blue Star Garden-Chamber
Terrace Garden—New drawings from Barker Creek

Report from Council
Report from DPW

New Business

Meeting Time
Packets or email

Correspondence:

Letter of Resignation from Meribeth Wescott

Adjournment:

Next Meeting May 17, 2017

DRAFT COPY

BEAUTIFICATION COMMISSION MEETING January 18, 2017

Call to Order: 9: A.M.

Pledge of Allegiance

Present: Chairman Pat Stites, Members: Cecelia (Cupie) Gnad, Sonja Perry, Barbara Termaat, Maribeth Wescott, and Trish Perlman, Council Representative. Also, present Brad Kluczynski, DPW Superintendent.

Excused: Margaret LeBlond

Guest: Beth Guntzviller

Trish Perlman was introduced to the Beautification Commission as our new Council Representative.

Minutes of November 18, 2016 reviewed. Corrections: page 2-Kathy Wittbrodt was not present. Page 3-date of next meeting April 19, 2017.

Motion duly made by S Perry, second C Gnad to approve minutes with minor corrections. Discussion allowed. Carried:

Ayes: Stites, Gnad, Perry, Termaat, Wescott

Nay: none

Public Comment: none

Beth Guntzviller asked about more benches to be placed in the business area on River Street. The procedure was explained and recommendations were made for placement of any new benches. DPW Superintendent Kluczynski explained that three (3) benches were currently at the Village Garage for repair and re-staining.

Financial Report: Budget or 2016-2017	\$ 18,792.00
Iva's North Arrowhead	1,000.00
Balance as of 1-11-17	\$ 1,459.66
Balance North Arrowhead -1-11-17	\$ 564.04

OLD BUSINESS:

Discussion was held concerning more water bags for the new trees to be planted in the Spring of 2017.

Motion duly made by C Gnad, second S Perry to order 60 more watering bags. Discussion allowed. Carried. The cost will come from our 2016-2017 budget.

Ayes: Stites, Gnad, Perry, Termaat, and Wescott

Nays: none

NEW BUSINESS:

A Grant has been received from Coastal Green Restoration Landscape Overview for 50 trees. They will suggest placement of the trees and type best suited for the soil and location after doing a canopy assessment of the Village. They will guarantee replacement for three (3) years if needed. The Village will be responsible for the planting and watering during this period of time. We will be counseled on how to get the Village to have lots of volunteers for the planting. The cost to the Village for the 50 trees is "sweat equity".

A thank you letter will be sent from the Beautification Commission to the ALLEN-BIRGE CHARITABLE TRUST for the funds received for Iva's North Arrowhead garden.

Council Representative T Perlman spoke on items discussed at the last council meeting. She also stated the Budget Committee would be meeting Monday, January 23, 2017, at 10: A.M.

DPW Superintendent Kluczynski spoke on the new Iron Filtration system installed at the Village Garage and also the work that will be ongoing over the next few years to improve on our residential water system. This will include a raise in the rates of water usage.

The Elk Rapids Village Council had received a letter of resignation from the Beautification Commission from Peg Hatch

Motion duly made by M Wescott, second P Stites to accept the resignation of Peg Hatch from the Beautification Commission with regret. A note of thank you will be sent for the many years she served on the Beautification Commission.

Ayes: Stites, Gnad, Perry, Termaat, and Wescott.

Nays: none:

CORRESPONDENCE

A letter has been received from the ALLEN-BIRGE CHARITABLE TRUST Fund for Iva's North Arrowhead Garden. with a donation for the garden.

Motion made by S. Perry, second C Gnad to adjourn

Ayes: Stites, Gnad, Perry, Termaat and, Wescott.

Nays: none

NLT: 11:05 A.M.

Maribeth Wescott, Beautification Commission

Village of Elk Rapids

Minutes are subject to approval at the next meeting.

NEXT MEETING WILL BE WEDNESDAY APRIL 19, 2017, AT 10:A.M., GOVERNMENTAL CENTER, BRIDGE STREET

Beautification Commission Budget for 2017-18			
Supplies			
Pine Bark Mulch from D&H Bark			
Garden Club 30 c.yds +88c.yds BC @ \$25 + delivery	2950		
Bayer Advanced Tree/shrub & Insect Control from Lowes			
trees & Cedar St. parking lot shrubs 1 container @ \$20	20		
Dairy Do Compost from Barker Creek			
Garden Club 25# bags, 8 bags @ \$4	30		
Round Up & Weed B Gone from Pine Hill	60		
BC uses everywhere			
Healthy Garden (time release fertilizer) from Barker Creek			
Garden Club 2 bags	44		
Rabbit Repellant			
Garden Club 2 /2 /416	32		
Preen from Sam's			
Garden Club 5 boxes 16# @ \$30	150		
Grass-be-Gone from Home Depot			
Garden Club 3 bottles	33		
Bayer All-in-One			
Garden Club 2 bag	22		
Dairy Doo from Barker Creek (Healthy Garden)			
Garden Club 9 bags + BC	100		
Marigolds			
BC Tennis Courts, Cedar St. Pk, Bridge	275		
Osmocote from Home Depot			
Garden Club 6	94		
		3810	Supplies
Contractual			
Spring - Clean up River St, Kids Pond, Terrace Garden,	4600		
Cedar St. Pking Lot, BSG, Traverse St. Pking Lot, Memorial Park			
River St. Median plants/maintenance/irrigation by Barker Creek	1560		
Fall -Clean up - River St, Kids Pond, Terrace Garden,	1200		
Cedar St.Pking Lot, BSG, Traverse St. Pking Lot			
DPW Worker 168 hr. @\$17	2860		
Pruning, Removal & Replacement:			
BSG prune twice per year & add perennials	1420		
Business District Trees pruning	1000		
	12640	12640	Contractual
Capital Outlay			
4 Business District Street Trees	500		
Yuchasz Walkway	700		
2 shrubs Traverse St. Pking	100		
Retainer Account for Tree Doctor	1000		
Terrace Garden Redo	1000		
	3300	3300	Capital Outlay
Education & PR			
Walk thru Gardens Brochures (500)	320	320	Education/Publicity
TOTAL BUDGET			
		20,070	

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2017	ACTIVITY FOR MONTH 04/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-693-550	GIFT/BEAUTIFICATION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
Expenditures						
Dept 692-BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,272.00	40.87	0.00	3,231.13	1.25
101-692-715-000	SOCIAL SECURITY	250.00	3.12	0.00	246.88	1.25
101-692-718-000	RETIREMENT	328.00	4.09	0.00	323.91	1.25
101-692-720-000	WORKER'S COMP	62.00	0.00	0.00	62.00	0.00
101-692-757-000	SUPPLIES	3,810.00	0.00	0.00	3,810.00	0.00
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	7,360.00	0.00	0.00	7,360.00	0.00
101-692-864-000	TRAINING/CONFERENCES	320.00	0.00	0.00	320.00	0.00
101-692-977-300	CAPITAL OUTLAY IMPROVEMENTS	3,300.00	0.00	0.00	3,300.00	0.00
Total Dept 692-BEAUTIFICATION DEPT		<u>18,702.00</u>	<u>48.08</u>	<u>0.00</u>	<u>18,653.92</u>	<u>0.26</u>
Dept 698-BEAUTIFICATION N. ARROWHEAD						
101-698-757-200	N ARROWHEAD GARDEN	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 698-BEAUTIFICATION N. ARROWHEAD		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>19,702.00</u>	<u>48.08</u>	<u>0.00</u>	<u>19,653.92</u>	<u>0.24</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>19,702.00</u>	<u>48.08</u>	<u>0.00</u>	<u>19,653.92</u>	<u>0.24</u>
NET OF REVENUES & EXPENDITURES		<u>(18,702.00)</u>	<u>(48.08)</u>	<u>0.00</u>	<u>(18,653.92)</u>	<u>0.26</u>



Village of Elk Rapids

315 Bridge Street
P.O. Box 398
Elk Rapids, MI 49629-0398

Phone: 231-264-9274
Fax: 231-264-6337

January 23, 2017

Allen - Birge Charitable Trust
12 Ridgetop Drive
Saint Louis, MO 63117-1021

On behalf of the Elk Rapids Village Council, Beautification Commission and the Elk Rapids Garden Club, I would like to thank you for your recent gift in the amount of \$1000.00 given in memory of Iva McCrum Byerly. As directed by the Trustees of the Allen - Birge Charitable Trust, this gift will be used by the Beautification Commission to support the maintenance of "Iva's North Arrowhead Garden."

We sincerely thank you for continuing to fund for the upkeep of this beautiful memorial garden.

Respectfully,
The Village of Elk Rapids


Caroline Kennedy
Assistant Manager

CK/ld

Cc: Beautification Commission
Elk Rapids Garden Club