

BEAUTIFICATION COMMISSION MINUTES
APRIL 19, 2017
10:00 AM
HELD AT THE ELK RAPIDS GOVERNMENT CENTER
315 BRIDGE ST
ELK RAPIDS MI 49629

Call to order: 10:00 am

Pledge of Allegiance

Present: Chairman Pat Stites, Members: Cecilia (Cupie) Gnad, Barbara Termaat, Paula Moyer, Janine Micunek, Trisha Perlman (Council Representative)

Excused: Margaret LeBlond, Sonja Perry

Others Present: Village Manager William Cooper, Village DPW Superintendent Brad Kluczynski, Garden Club - Robyn VanColen, DDA – Carol Haley, Green ER – Royce Raglund
And 4 others

Conflict of Interest: None

Introduction of new Members: Chairman Stites introduced Paula Moyer and Janine Micunek to the Commission and Trisha Perlman as the Village Representative

Appointment of New officers:

Pat Stites, President
M/S Gnad/Micunek Motion Carried

Sonya Perry – Chair Pro-tem
M/S Gnad/Micunek Motion Carried

Paula Moyer – Secretary
M/S Gnad/Termaat Motion Carried

Approval of 1/18/17

Minutes: 2 Corrections: Call to Order was at 10am rather than 9am
Financial Report: Budget “for” rather than “or”

With these two corrections motions to approve
M/S Gnad/Stites Motion Carried

Public Comments: Diane Richter, Elk Rapids addressed her concerns about the shoreline trimming
Royce Raglund, Elk Rapids addressed her concerns about the shoreline trimming
Teri Resig, Elk Rapids addressed her concerns about clean up along the Rivershore

Financial Report: Chairman Stites referred the Commission to the loose sheet in the packet that is the corrected copy of the budget.

Budget for 2017-2018	\$20,527.00
Iva's North Arrowhead This is the only money that Rolls over as it is a donation	\$ 1,564.04
Balance as of 4/19/17	\$20,465.30
Balance North Arrowhead 4/19/17	\$ 1,564.04

Perlman questioned an amount of \$61.40. It is for payroll for DPW work. She requested a closer tracking of contractual expenditures as to who was performing what job, at what garden, for how long.

Approval of Bills:	Barker Creek Nursery Spring clean up	\$ 126.25
	Snap Printing New Brochure	\$ 340.00
	Total	\$ 466.25

M/S Gnadt/Termaat Motion Carried

Old Business:

Bags for trees were ordered and received. There are now 75 available.

DEQ Grant has provided 25 more new trees for fall planting

50 new trees will be here for planting on May 6th.

Termaat let the commission know that she spoke with the Honor Society representative from the school who confirmed that students will be available to help plant the trees on the 6th.

Garden Club Report – Robyn VanColen

*VanColen reported an update of clean ups and plantings.

*Placement of Dog clean up post and bags

*Discussion moved to the plants that person responsible for stealing the plants from around the area last spring had been arrested. The question was raised about the Village and other victims being reimbursed for the stolen property. Village Manager Bill Cooper said he would see what he could find out.

*Carol Haley from the Downtown Development Authority spoke to the Commission about plans for the Terrace Garden and how it affects the downtown area. The DDA would like to be involved with discussions.

As the topic of the Terrace Garden brought up the fact that there is so much to discuss, Trisha Perlman suggested that this item be tabled until all the commission members are present at the next meeting on May 17, 2017.

M/S Perlman / Gnadt Motion Carried

- Council Report:** Trisha Perlman spoke to the recent developments and discussions of the Village Council
- DPW Report:** Brad Kluczynski DPW Superintendent updated the commission on the current issues facing the DPW.
Brad also informed the commission that he is planning on having Joe O'Halloran and Dale Hulbert help out Beautification when necessary.
- New Business:** Meeting Time change: Tabled until next meeting when all members are present

Packets: Hard copies or email

Commission members present voted to continue to receiving a hard copy and each member will pick up their copy at the Village Hall.
- M/S** **Moyer/Gnadt** **Motion carried**
- By-laws: Stites informed the Commission that the Village is requiring By-Laws for each Commission and asked for a member to help her with this process. Termaat volunteered.
- Correspondence:** Letter of Resignation from Mari-Beth Wescott.

Village wrote a letter of thanks to the Allen-Birge Foundation for their donation to Iva's North.

A letter was received from Amanda Baker of the DDA thanking Beautification for the donation for lights for the trees in the downtown area.
- Comments:** DPW Superintendent Kluczynski let the Commission know that Tree Notice will be in the Elk Rapids News this week. He also informed them that the Mulch has been delivered for their use in the village.

Trisha Pearlman suggested that the Commission place an Agenda Approval vote in the beginning of the meeting.
- Adjourn:** 11:42
- M/S** **Gnadt/Termaat**